

**BABERGH DISTRICT COUNCIL**

**FROM:** Head of Legal and Administrative Services

**REPORT NUMBER**     **E136**

**TO:** STRATEGY COMMITTEE

**DATE OF MEETING** 15 September 2005

**WORK PLAN**

**DATE OF COMMITTEE – 10<sup>th</sup> NOVEMBER 2005**

<b>Topic</b>	<b>Overview of Decision</b>	<b>Decision by Strategy or Recommendation to Council</b>	<b>Lead Officer</b>
Financial Statements 2004/05	To consider the District Auditor's Report on the 2004/05 Financial Statement	Decision	Barry Hunter
Capital Programme 2005/06	To commit uncommitted schemes	Decision	Ryan Jones
Efficiency position for first six months	To review progress	Decision	Geoff Kistner
Rate Relief Rural Settlements	Annual review of rural settlement list	Decision	Bob Southgate
Babergh NPDO for Leisure	To approve funding to NPDO and transfer of building(s) to trust	Recommendation	Tim Mutum
IEG 5 Statement	To approve Statement	Recommendation	John Raine
Rate Relief	Review of policy following implementation of 2005 Rating List and associated changes	Decision	Bob Southgate
Future Use and Occupation of East House	To consider outcome of Review	Decision	Tim Mutum/Steve Ellwood
Procurement Action Plan	To consider the latest position.	To be determined	Barry Hunter
Audit and Inspection Plan 2005/06	To approve Audit and Inspection Fee for 2005/06	Decision	Geoff Kistner
Nuisance Vehicles	Approval of policy	Decision	Malcolm Firth

**DATE OF COMMITTEE – 12<sup>TH</sup> JANUARY 2006**

<b>Topic</b>	<b>Overview of Decision</b>	<b>Decision by Strategy or Recommendation to Council</b>	<b>Lead Officer</b>
Draft 2006/07 Corporate Plan	To approve draft Plan	Decision	Andrew Hunkin
Monitoring the CPA Improvement Plan	To review progress and approve any remedial action	To be determined	Andrew Hunkin
Procurement Action Plan	Update on progress on Action Plan	To be determined	Barry Hunter
Capital Programme 2005/06	To commit uncommitted schemes	Decision	Ryan Jones
Pension Fund Valuation	To consider 31 March 2005 valuation	Decision	Geoff Kistner
Draft budget proposals 2006/07	To approve the draft General Fund and HRA budgets and Council Tax	Decision	Geoff Kistner
Service and Financial Planning	To consider report from Service and Financial Planning Group	To be determined	Geoff Kistner
Review of Car Allowances	To consider review by HR Panel (may be included in the Service and Financial Planning process)	To be determined	John Raine
CAST – final recommendations	To consider final proposals for the Customer Access and Service Transformation project	To be determined	John Raine
Service Standards	To consider standards for the Council's services	To be determined	Dawn Williams

**DATE OF COMMITTEE – 9<sup>TH</sup> FEBRUARY 2006**

<b>Topic</b>	<b>Overview of Decision</b>	<b>Decision by Strategy or Recommendation to Council</b>	<b>Lead Officer</b>
2006/07 Corporate Plan	Annual review	Recommendation	Andrew Hunkin
Capital Programme 2005/06	To commit uncommitted schemes	Decision	Ryan Jones
Painting Tenders	To approve acceptance	Decision subject to budget	Ryan Jones
Final budget proposals 2006/07	To approve final proposals	Recommendation	Geoff Kistner

**DATE OF COMMITTEE – 9<sup>TH</sup> MARCH 2006**

<b>Topic</b>	<b>Overview of Decision</b>	<b>Decision by Strategy or Recommendation to Council</b>	<b>Lead Officer</b>
Treasury Management	To consider strategy for 2006/07	Decision	Barry Hunter
Capital Programme 2005/06 and 2006/07	To commit uncommitted schemes	Decision	Ryan Jones

**TOPICS IDENTIFIED FOR FUTURE MEETINGS**

<b>TOPIC</b>	<b>LEAD OFFICER</b>	<b>PROPOSED COMMITTEE DATE</b>
Waste Transfer Station – Feasibility Study	Malcolm Firth	To be determined
Housing Stock Options Appraisal	Chris Foti	April 2006
Suffolk Development Agency – Proposed Service Level Agreement	Head of Planning Policy & Economic Development	To be determined
Economic Development Strategy Review	Head of Planning Policy & Economic Development	To be determined
e-Government Policy including CAST	John Raine	As and when required
Dual Use Sports Centres – Management Arrangements	Tim Mutum	To be determined
Reps on outside bodies LGARC & SPARSE; EERA	Relevant Member	Timely/annual
Review of revision to scheme of delegation	Head of Legal and Administrative Services	To be determined
Review of the Constitution	Head of Legal and Administrative Services	To be determined
Review of Grants Provision	Tim Mutum	To be determined

**CONTACT:** Steve Ellwood**DIRECT LINE:** 01473 826610