



Declaration of Local Connection

For Office use only

PD

No.

Received ____/____/____

Entered ____/____/____

PLEASE READ THE NOTES ACCOMPANYING THIS FORM BEFORE YOU FILL IT IN

1. Declarant's Details (Please complete in BLOCK LETTERS)

Title (Mr, Mrs, Miss etc) Surname Other Names

Please give a qualifying address where:-

- (a) you would be residing if you were not a patient or remanded in custody; or
- (b) if you cannot give such an address, an address in the United Kingdom at which you have resided; or
- (c) if you are homeless, the address of, or which is nearest to, a place in the United Kingdom where you commonly spend a substantial part of your time (whether during the day or night).

Please give an address where correspondence for you can be delivered. If you are unable to give such an address, you must confirm at the declaration in Part 2 that you are willing to collect from my office at periodic intervals such correspondence as I may address to you.

If you are currently registered as an elector for a different address to that given above, please state the address in respect of which you are registered.

If you want your name to be **excluded** from the Edited Register, please put an 'X' in this box

2. Declaration

I hereby declare that:-

- (a) I am a British or other Commonwealth citizen, a citizen of the Republic of Ireland, or other Member state of the European Union. *

* (If you are not a British, Commonwealth, or Irish Citizen, please state your nationality:-)

- (b) I am 18 years of age or over at the date of this declaration; or (if the declarant is not 18 years of age but will reach 18 before 1st December next)

My date of birth is ____ / ____ / ____

- (c) I am entitled to be registered through a Declaration of Local Connection on the grounds of my being:-

A patient in a mental hospital * A prisoner held on remand * Homeless *

(* Please tick appropriate box)

- (d) I confirm that, if I have not been able to give a correspondence address in Part 1, I will collect from the Electoral Registration office at periodic intervals such correspondence as may be addressed to me in connection with my registration or voting at elections.

Signature

Dated

Notes

QUALIFICATION FOR MAKING A DECLARATION OF LOCAL CONNECTION

You are entitled to register as an elector by means of a Declaration of Local Connection if:-

- a) you are currently resident as a patient in a mental hospital, you are not a detained offender or on remand, and would not be entitled to be registered by virtue of residence at any other place: or
- b) you are currently resident at a place where you are remanded in custody, otherwise than after being convicted of any offence, and would not be entitled to be registered by virtue of residence at any other place: or
- c) you are a homeless person not resident at any address in the United Kingdom.

Please note that for this declaration to be effective, it must be received by the Electoral Registration Officer within three months of the date on which it was made.

THE TWO VERSIONS OF THE REGISTER

The Electoral Registration Officer makes and keeps two versions of the electoral register – the full register and the edited register. Please put an X in the box in Part 1 of this form if you want your name to be excluded from the edited register.

The full register lists everyone who is entitled to vote. It can be checked by calling at the Council offices. Only certain people and organisations can have copies of the full register, and they can only use it for specified purposes. The main use of the full register is for elections and referenda but it can also be used for other purposes such as the prevention and detection of crime and for checking your identity when you have applied for credit. Details of others who can have copies of the full register and what they can use it for are given in the Representation of the People (England and Wales) (Amendment) Regulations 2002. It is a criminal offence not to comply with the regulations. For example, it is a criminal offence either to pass the full register on to anyone or to use it for any purpose, except as allowed by the regulations.

The edited register leaves out the names of people who have asked for them to be excluded from that version of the register. The edited register can be bought by anyone who asks for a copy and they may use it for any purpose.

WHAT HAPPENS WHEN WE GET YOUR FORM?

When you send us your form we will add you to our list of new applications. Any elector can then object to your name being added to the register. If this happens we will write to you.

If your application is not objected to, we will register you within 2 – 6 weeks of receiving your declaration. Declarations must be received by a certain date in the month to permit names to be added to the Register of Electors at the beginning of the following month. The schedule for adding names is as follows:-

<u>If we get your form by</u>	<u>Your name will be added on</u>
Monday, 12 December 2011	Tuesday, 3 January 2012
Tuesday, 10 January 2012	Wednesday, 1 February 2012
Wednesday, 8 February 2012	Thursday, 1 March 2012
Friday, 9 March 2012	Monday, 2 April 2012
Thursday, 5 April 2012	Tuesday, 1 May 2012
Thursday, 10 May 2012	Friday, 1 June 2012
Friday, 8 June 2012	Monday, 2 July 2012
Tuesday, 10 July 2012	Wednesday, 1 August 2012
Friday, 10 August 2012	Monday, 3 September 2012

You may cancel the declaration at any time by giving notice in writing that you wish to do so.

You are entitled to remain registered for a period of 12 months from the date when your entry in the Register takes effect. You will be sent a reminder between 9 and 10 months after the date your registration becomes effective, which you can collect from your correspondence address or from my office. Your declaration will also cease to be effective if you subsequently register as an elector, other than by means of a Declaration of Local Connection, or you submit a fresh Declaration.

HOW TO RETURN THE FORM

- By post to Electoral Registration Officer, Babergh District Council, Corks Lane, Hadleigh, Ipswich, Suffolk, IP7 6SJ
- By fax to 01473 825742
- By e-mail to electoral@babergh.gov.uk (Please note this is not an online form and you will need to print it off, fill it in, scan it and return it as an attachment)