



2002-2003
Neighbourhood Renewal
2004-2005
Supporting People

**Licensing Sub-Committee
Babergh District Council**

**PROCEDURE FOR HEARING OF APPLICATION FOR THE
GRANT OF A PERMIT FOR AMUSEMENTS WITH PRIZES
(AWP) GAMING MACHINES**

1.	The Licensing Officer of the Council will present a report to the Sub-Committee outlining the application.	
2.	The Applicant or his representative makes an opening address to the Sub-Committee.	
3.	The Applicant or his representative calls witness(es) to give evidence in support of the application.	
4.	The Members of the Sub-Committee may then cross-examine the witness(es).	
5.	There can be a re-examination of witness(es) by the Applicant or his representative.	
6.	The Applicant or his representative then gives his closing comments to the Sub-Committee.	

- NOTES:
- A. If the Applicant does not have a representative he may choose to make an opening address and then give information him/herself in support. His/her information will, in that case, be subject to cross-examination in accordance with (4) above.
 - B. The Sub-Committee Chairman or any Members of the Sub-Committee may at any time question the Applicant or the Licensing Officer of the Council or any of the witnesses.
 - C. The hearing will take the form of a discussion led by the Licensing Authority. Accordingly, the procedure may be varied by the Chairman to enable such a discussion to flow and ensure all relevant points are considered.