

BABERGH DISTRICT COUNCIL

FROM: Head of Corporate Services

REPORT NUMBER

H8

TO: COUNCIL

DATE OF MEETING: 15 April 2008

REPRESENTATION ON OUTSIDE BODIES/PARTNERSHIPS

1. PURPOSE OF REPORT

- 1.1 To update Members on the current representation, including appointments made since May 2007, together with details of reporting back by representatives (Appendix (1) refers). For Members' information, details of appointments made by the Suffolk Local Government Association under the political template are also included in the Appendix.
- 1.2 To consider the invitation from the Suffolk NHS Primary Care Trust to appoint a Member to be the Babergh representative on the Sudbury and Locality Community Reference Group. The Council is also asked to appoint a substitute Member for this position.
- 1.3 To make appointments to the following:-
- Suffolk County Health Overview and Scrutiny Committee (the current representative, Dean Walton, wishes to stand down). The current substitute for this position is Mr M Newman.
 - Joint Waste Strategy Working Group with Mid Suffolk District Council. The representation was agreed for the remainder of the current municipal year only as this is a 'task and finish' Working Group, which is expected to make its final report in May/June this year. The Council is therefore asked to appoint the currently serving Members for a further period.

2. RECOMMENDATIONS

- 2.1 That the information contained in Appendix (1) to this report be noted.
- 2.2 That the appointment of a Member, and a substitute, be made to the Sudbury and Locality Community Reference Group.
- 2.3 That an appointment of a Member (and substitute Member if appropriate) be made to the Suffolk County Health Overview and Scrutiny Committee.
- 2.4 That the Members appointed on 30 October 2007 as Babergh's representatives on the Joint Waste Strategy Working Group with Mid Suffolk District Council (as set out below) be appointed to serve on the Group in the capacity indicated for the period to the end of June 2008 or for the remainder of the life of the Group, whichever is the longer.

Mr B D Hurren	Liberal Democrat
Mr P Jones	Independent
Mr H N Todd	Conservative
Mr C W Arthey	Member Champion for Waste Strategy
Mr L S Johnson	

3. **FINANCIAL IMPLICATIONS**

- 3.1 None, other than the payment of travelling and subsistence allowances in accordance with the Members' Allowances Scheme for which provision has been made in the Council's Budget.

4. **RISK MANAGEMENT**

- 4.1 Some of the Council's statutory obligations are met through its participation in a small number of bodies/partnerships, as identified in Appendix (1) and these appointments have been made for the current term of office or are linked to the holder of a particular role within the Council (recommendation 2.1 of this report refers).

The recommendations in 2.2, 2.3 and 2.4 of the report are most closely linked with the Council's significant business risk no. 4 – Political Leadership and Governance.

Risk Description	Likelihood	Seriousness or Impact	Mitigation Measures
Members not appointed as in 2.2, 2.3 and 2.4, resulting in inadequate representation of the Council's interests on outside bodies.	Very low	Marginal	Group Leaders have been asked to nominate Members.

5. **KEY INFORMATION**

- 5.1 The Council has made appointments, in accordance with its agreed criteria, to outside bodies and partnerships as detailed in Appendix (1). All appointments are for the period to the end of the current term of office, except where linked to the holder of a particular role within Babergh District Council or as referred to in paragraph 1.3 above.
- 5.2 The reporting back arrangements to be followed by representatives were agreed by Council and are intended to assist the Council to ensure that the criteria for appointments continues to be met, and that representation remains appropriate.
- 5.3 The Chief Executive of the Suffolk NHS Primary Care Trust has supplied the following information about meetings of the Sudbury and Locality Community Reference Group to which Babergh is invited to appoint a representative:-

'The Group is intended to provide 'a community reference and advice group to assist the PCT with the implementation of the recently published recommendations of the Independent Reconfiguration Panel.' The first meeting of the Group took place at Sudbury Town Hall, 28 March to address the overall project structure together with Terms of Reference. Further meetings are likely to be held on a monthly basis (at 6.30pm for approximately 2 hours) with some other ad hoc meetings/site visits, and email based communications.'

5.4 The representative (and the substitute Member) on the Suffolk County Health Overview and Scrutiny Committee must be members of the Council's Overview and Scrutiny Committees. In the past it has been useful to avoid having both representative and substitute from the same Committee, to minimise possible clashes of meeting dates. The Political Group Leaders have been asked to consider their nominations for this appointment.

5.5 The Joint Working Group with Mid Suffolk is nearing the end of its task and will shortly make recommendations to both Babergh and Mid Suffolk District Councils on any changes which may be required to arrangements under the joint waste contract operated by the two Councils. It is therefore necessary to extend the period for Members serving on the Group to enable its work to be completed.

6. **APPENDICES**

(1) Current representation and summary of reporting back by Member representatives.

7. **BACKGROUND PAPERS REFERRED TO:**

None.

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APPENDIX (1)

Date Appointed by the Council	Name of Body/Partnership	Current representative(s) and specific requirements for appointments	'Reporting back' details and other information
17.5.07	ASSOCIATION FOR SUFFOLK MUSEUMS	J R A Sayers	
17.5.07	BABERGH CRIME AND DISORDER PARTNERSHIP RESPONSIBLE AUTHORITIES GROUP (RAG)	N A Ridley <i>(Strategy Committee Chairman)</i> M P Booth <i>(1 of the 2 representatives on the Babergh Crime Reduction Panel)</i>	There is a legal requirement to have a CDRP.
17.5.07	BABERGH EAST LOCAL STRATEGIC PARTNERSHIP (LSP) BOARD	S P Clarke <i>(A Ward member in the catchment area)</i>	Presentation and Report to Overview and Scrutiny (Community Services) Committee 4/12/07 (Paper G154). O&S(CS) Committee 25/3/08 is recommending continuation of BDC participation in the LSP, following a Review of Strategic Partnerships (Paper G230). There is a legal requirement to produce a Community Strategy.
17.5.07	BABERGH DOMESTIC VIOLENCE AND ABUSE FORUM	B D Hurren <i>(same member as County DVF)</i>	Annual report from rep and Community Safety Officer emailed to Members 7/4/08.
17.5.07	BABERGH HOUSING ASSOCIATIONS LIAISON GROUP	C A Todd S M Wigglesworth	
17.5.07	BUILDING CONTROL PARTNERSHIP BOARD	D C Rose Substitute Member G S White	
18.9.07	CHILTON WOODS MASTER PLAN JOINT MEMBER ADVISORY GROUP	N A Ridley <i>(Strategy Committee Chairman)</i> N A Bennett	
17.5.07	COUNCILLORS' CULTURAL NETWORK	S M Wigglesworth <i>(Member Champion for Arts and Culture and same Member as Local Government Arts Forum)</i>	Brief update emailed to Members 26/3/08 – Network is re-focusing, further information awaited.
17.5.07	COUNTY DOMESTIC VIOLENCE FORUM	B D Hurren <i>(same Member as Babergh Forum)</i>	
17.5.07	COUNTYWIDE MEMBER FORUM ON CHILDREN AND YOUNG PEOPLE	R W Thake <i>(Member Champion for Children and Young People)</i> Substitute Member G S White	The Council has duties under the Children Act 2004. Detailed feedback received on Member Champion aspect.
17.5.07	DEDHAM VALE AONB AND STOUR VALLEY JOINT ADVISORY COMMITTEE (JAC)	P J Holbrook M P Booth	There is a legal requirement to produce a Management Plan for Areas of Outstanding Natural Beauty.

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17.5.07	DUAL USE SPORTS CENTRE MANAGEMENT COMMITTEES EAST BERGHOLT HIGH GREAT CORNARD UPPER HADLEIGH HIGH SUDBURY UPPER	M R Miller H N Todd B Riley J R A Sayers	Report emailed to Members 7/4/08.
17.5.07	EAST OF ENGLAND REGIONAL ASSEMBLY (EERA)	P Jones	EERA and European Information Service publications circulated or made available in Members' Room on a regular basis.
17.5.07	EAST OF ENGLAND REGIONAL RESILIENCE FORUM	D L Wood	Regional Advisory and Collaborative Body (non statutory) under the Civil Contingencies Act 2004.
-	<i>EAST OF ENGLAND TOURIST BOARD – REGIONAL TOURISM COUNCIL</i>	<i>S M Wigglesworth</i>	<i>SLGA political template appointment, made 12/10/07.</i>
17.5.07	EASTERN ORCHESTRAL BOARD ANNUAL GENERAL MEETING	H N Todd	
17.5.07	FOSIG (FOURTH OPTION AUTHORITIES SPECIAL INTEREST GROUP)	D M Busby (Chairman of Overview and Scrutiny (Stewardship) Committee)	Report of the Autumn Conference event (17/1/08) emailed to Members 24/1.
17.5.07	GAINSBOROUGH'S HOUSE SOCIETY BOARD OF GOVERNORS	J R A Sayers	
17.5.07	GREENWAYS COUNTRYSIDE MANAGEMENT PROJECT JOINT ADVISORY COMMITTEE (JAC)	P Jones	Half-Year reports with covering note made available in Members' Room (email of 26/3/08 refers).
17.5.07	HADLEIGH ENVIRONMENTAL AND TRAFFIC MANAGEMENT WORKING PARTY	B Riley M O Munson	Update from M Munson emailed to Members 26/3/08.
17.5.07	HANOVER AT HOME H/A ADVISORY GROUP MEMBER FORUM (COUNTYWIDE)	S M Wigglesworth	Brief update emailed to Members 26/3/08 – further details awaited, but it appears that the Group might not continue in its present form.
17.5.07	HAVEN GATEWAY PARTNERSHIP	A J Hinton	Views reported to Strategy Committee 28/6/07 in connection with the draft Haven Gateway Framework for Growth document (Appended to Paper G39). Presentation and Report to Overview and Scrutiny (Community Services) Committee 4/12/07 (Paper G154). O&S(CS) Committee 25/3/08 is recommending that the Haven Gateway Partnership be asked to include the whole of the area of the Babergh District within the Haven Gateway, following a Review of Strategic Partnerships (Paper G230).

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17.5.07	IDAWAY SUPPORT GROUP (Idaway is a Group Home run by the Suffolk Mental Health and Learning Disabilities Trust)	M R Miller A J Hinton (<i>Ward members</i>)	
31.7.07	IPSWICH and DISTRICT CITIZENS ADVICE BUREAU	G S White	Appointment made after the CAB 07 AGM – will update Members after the 08 AGM.
18.9.07	IPSWICH POLICY AREA BOARD	A J Hinton Substitute Member – P Jones	Remainder of current term of office or for the life of the Board, whichever is the shorter.
17.5.07	JOINT MUNICIPAL WASTE MANAGEMENT STRATEGY MEMBER/OFFICER STEERING GROUP	C W Arthey (<i>Member Champion for Waste Management Strategy</i>)	Reported to Strategy Committee 15/11/07 in connection with the review of the Waste Management Strategy, and Future Waste Targets. (Paper G139). The Suffolk Waste Partnership Annual Report will be circulated shortly to all Members with a brief covering report by the Member rep.
30.10.07	JOINT WASTE STRATEGY WORKING GROUP WITH MID SUFFOLK DISTRICT COUNCIL	B D Hurren (<i>Lib-Dem</i>) P Jones (<i>Independent</i>) H N Todd (<i>Conservative</i>) C W Arthey (<i>Member Champion for Waste Strategy</i>) L S Johnson	Appointment made for the remainder of current municipal year only – see paras 1.3, 2.4 and 5.5 of covering report.
17.5.07	LOCAL AREA AGREEMENT (LAA) – ACCOUNTABLE BODIES GROUP	N A Ridley (Chairman of Strategy Committee)	There is a legal responsibility for the delivery of LAA Targets.
17.5.07	LOCAL GOVERNMENT ARTS FORUM	S M Wigglesworth – (<i>Member Champion for Arts and Culture - same Member as Councillors Cultural Network</i>)	Brief update emailed to Members 26/3/08 – undergoing changes, further information awaited. Detailed feedback received on Member Champion aspect.
17.5.07	LOCAL GOVERNMENT ASSOCIATION ASSEMBLY	N A Ridley (<i>Strategy Committee Chairman</i>)	
17.5.07	LOCAL GOVERNMENT ASSOCIATION – RURAL COMMISSION (LGARC)	R E Kemp (<i>Same Member as SPARSE</i>)	See SPARSE (below).
17.5.07	SOUTH SUFFOLK LEISURE TRUST BOARD	B L Lazenby G S White	
17.5.07	SPARSITY PARTNERSHIP FOR AUTHORITIES DELIVERING RURAL SERVICES (SPARSE)	R E Kemp (<i>Same member as LGARC</i>)	Regular updates placed in Members' Room, with notification by email.
17.5.07	SUDBURY AND DISTRICT CITIZENS ADVICE BUREAU	J R A Sayers	
15.4.08	SUDBURY AND LOCALITY COMMUNITY REFERENCE GROUP	1 representative 1 substitute Member	Recommendation to Council to make appointment 15/4/08 – see paras 1.2, 2.2 and 5.3 of covering report.
17.5.07	SUDBURY COMMUNITIES AREA FORUM (Formerly the CEP)	C M Spence	Interim appointment pending review. The Forum ceased to function from July 2007.

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17.5.07	SUFFOLK COAST and HEATHS AONB PARTNERSHIP/JAC	D C Rose	There is a legal requirement to produce a Management Plan for Areas of Outstanding Natural Beauty.
17.5.07	JAC ONLY	C A Roberts	
17.5.07	SUFFOLK COUNTY HEALTH OVERVIEW AND SCRUTINY COMMITTEE	D M Walton Substitute Member – M Newman	D Walton is standing down from 15/4/08 – see paras 1.3, 2.3 and 5.4 of covering report.
17.5.07	SUFFOLK DEVELOPMENT AGENCY LTD	J R B Cave	Brief update emailed to all Members 26/3/08. Overview and Scrutiny (Community Services) Committee 25/3/08 recommends further consideration be given to the Council's position regarding the SDA when the outcome of the EEDA etc reviews, which commenced after the Council's Review of Strategic Partnerships (Paper G230).
17.5.07	SUFFOLK JOINT PLANNING POLICY PANEL (formerly the Suffolk Joint Emergency Planning Unit Working Group)	A J Hinton Substitute Member – P J Holbrook	Report emailed to Members 2/4/08. BDC is a Category 1 Responder under the Civil Contingencies Act 2004.
-	SUFFOLK LAA SCRUTINY PANEL	Substitute Member – A J Hinton	SLGA political template appointment, made 12/10/07.
18.9.07 (revised arrangements agreed by Council)	SUFFOLK LOCAL GOVERNMENT ASSOCIATION (SLGA)	N A Ridley (Strategy Committee Chairman) N A Bennett S M Wigglesworth (Leaders of the two other Groups not holding the Chairmanship of Strategy Committee) Substitutes are the Vice-Chairman of the Strategy Committee and Deputy Group Leaders as appropriate.	Minutes of meetings available in Members Room. Attendees at LGA Conference are the Chairman of Strategy Committee and Leaders of all 3 political groups on the Council. Substitutes – Vice-Chairman of the Strategy Committee and Deputy Group leaders as appropriate.
18.9.07	SUFFOLK MEMBERS SHARED SERVICES GROUP (PATHFINDER)	H N Todd (from the largest Group) M R Miller (from a Group other than the largest) Substitute Member – J A Jenkins	Remainder of current term of office or for the life of the Group, whichever is the shorter.
31.7.07	SUFFOLK PATHFINDER – HIGHWAYS AND RELATED SERVICES	M P Booth	1 inaugural meeting held. No further meetings, following revised announcement on Local Government Review.
17.5.07	SUFFOLK RAIL POLICY GROUP	J R A Sayers	

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18.9.07	SUFFOLK SCHOOL ORGANISATION REVIEW (SOR) – LOCAL STAKEHOLDER FORUM	R W Thake Substitute Member – J R B Cave	Remainder of current term of office or for life of the Forum, whichever is the shorter. Detailed feedback received on Member Champion aspect.
17.5.07	SUFFOLK SPORT	D L Wood	
-	SUFFOLK STRATEGIC PARTNERSHIP BOARD	N A Ridley	<i>This was originally a Babergh appointment but is now made by the SLGA under the political template (last appointed 12/10/07).</i>
17.5.07	SUPPORTING PEOPLE MEMBERS PANEL	J A Jenkins	The SP Programme has statutory force, administered at a County level in Suffolk with District Council representation.
17.5.07	THE QUAY THEATRE AT SUDBURY LTD	B D Hurren	
17.5.07	UNIVERSITY CAMPUS SUFFOLK – FOUNDATION BOARD	S M Wigglesworth Substitute Member N A Bennett	Report of Board meeting held 21/9/07 emailed to Members.
17.5.07	WASTE MANAGEMENT PROJECT BOARD	H N Todd Substitute Member P K Beer	
17.5.07	WESTERN SUFFOLK LOCAL STRATEGIC PARTNERSHIP (LSP) BOARD	C M Spence <i>(A Ward member in the catchment area)</i>	Presentation and Report to O&S(CS) 4/12/07 (G154). Overview and Scrutiny (Community Services) Committee 25/3/08 is recommending continuation of BDC participation in the LSP, following a Review of Strategic Partnerships (Paper G230). There is a legal requirement to produce a Community Strategy.
17.5.07	WESTERN SUFFOLK LOCAL STRATEGIC PARTNERSHIP (LSP) FORUM	R E Kemp L H Young	