

BABERGH DISTRICT COUNCIL

FROM: Director of Corporate Services

REPORT NUMBER

H63

TO: OVERVIEW AND SCRUTINY
(COMMUNITY SERVICES)
COMMITTEE

DATE OF MEETING 1 July 2008

WORK PLAN FOR 2008/09

DATE OF COMMITTEE – 19 AUGUST 2008

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
Babergh's Housing Strategy, Homelessness Strategy and HRA Business Plan.	To consider the Housing Panel's review	Recommendation to Strategy	Chris Foti
Emergency Planning Progress Report	To consider progress + new work plan	Decision	Janice Rees
Emergency Planning (Flooding)	To consider the flooding plan	Decision	Andrew Hunkin
Finance and Performance Management – Quarterly Report	To consider update on 2008/09 budget and performance	Decision	Barry Hunter/ Janice Rees

DATE OF COMMITTEE – 7 OCTOBER 2008

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
Community Development Partnerships	To consider annual reports of the South Suffolk Leisure Trust, Active South Suffolk and The Quay Theatre	Decision	Chris Foti

DATE OF COMMITTEE – 25 NOVEMBER 2008

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
Reports from representatives on outside bodies	To receive six-monthly reports	Decision	Various Members
Report on street trading hour restrictions on Sudbury Market Hill during daytime	To consider whether changes should be made to current restrictions	To be determined	Malcolm Firth
Planning Enforcement Policy	Part of consultation process	Recommendation to Strategy	Malcolm Firth
Finance and Performance Management – Quarterly Report	To consider update on 2008/09 budget and performance	Decision	Barry Hunter/ Janice Rees

DATE OF COMMITTEE – 9 DECEMBER 2008
JOINT MEETING WITH OVERVIEW AND SCRUTINY
(STEWARDSHIP) COMMITTEE (IF REQUIRED)

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
Report of the Service and Financial Planning Group	To consider the Group's recommendations	To be determined	Barry Hunter

DATE OF COMMITTEE – 3 FEBRUARY 2009

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
Budget Scrutiny	To scrutinise draft budgets for 2009/10	Recommendation to Strategy	Barry Hunter
Finance and Performance Management – Quarterly Report	To consider update on 2008/089 budget and performance	Decision	Barry Hunter/ Janice Rees
Open Space Contract	To review first year of operation	Decision	Malcolm Firth

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
Annual Report on Babergh Grants Scheme	To consider a summary of projects supported, outputs and how they meet Corporate objectives	Decision	Neil Henry

DATE OF COMMITTEE – 31 MARCH 2009

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
Annual Report	To consider draft Annual Report for 2007/08	Recommendation to Council	Andrew Hunkin
Babergh's New Tenant Participation Compact	To consider the revised arrangements	Decision	David Clarke

OTHER TOPICS IDENTIFIED FOR FUTURE MEETINGS

Topic	Lead Officer	Proposed Committee Date
Progress report on free travel scheme for senior citizens	Bob Southgate	To be determined
Annual review of Local Authority Business Grant Incentive Scheme	Neil Henry	To be determined

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APPENDIX

**COPY OF STRATEGY COMMITTEE WORK PLAN INDICATING THE OVERVIEW AND
SCRUTINY COMMITTEE WITHIN WHOSE TERMS OF REFERENCE THE ITEM FALLS**

DATE OF COMMITTEE – 31 JULY 2008

Topic	Purpose	Decision by Strategy or Recommendation to Council	Lead Officer	O&S Committee
Capital Programme 2008/09	To commit uncommitted schemes	Decision	Ryan Jones	S
Proposed development of Kingfisher Leisure Centre	To consider detailed plans and business case	Decision	Paul Little	S and CS
Local Government Review	To consider response to Boundary Committee consultation on possible unitary arrangements	Recommendation	Pat Rockall	S and CS
Review of Financial Strategy	To agree approach on future Council Tax levels and other issues	To be determined	Barry Hunter	S
S106 recreational contributions	To agree a process for spend of funding on recreational facilities	To be determined	Tim Mutum	CS
LDF Annual Monitoring Report	To review 07/08 timetable and amend 08/09 timetable as appropriate	Decision	Rich Cooke	CS
Strategic Plan – Medium Term Action Plans	To approve Action Plans	Decision	Andrew Hunkin	S and CS
BT's plan to remove public phone boxes	To consider Babergh's response	Decision	Neil Henry	CS
Brantham Industrial Area – Planning Position Statement	To consider recommendation of Development Committee	Decision	Rich Cooke / Clare Vint	CS
Proposed Weekly Food Waste Collection Service	To consider Business Case prepared by Joint BDC/MSDC Member and Officer Working Group	To be determined	Malcolm Firth	CS
Proposed Acquisition of New Depot Site	To consider options	Decision	Ryan Jones	S
Haven Gateway IDP – Growth Point Funds	To agree BDC funding allocation	Decision	Rich Cooke	CS
Stansted Airport 2 nd Runway	To comment on planning application	Decision	Rich Cooke/Sandra Scott	CS
Design SPD	To consider Stage 1 for consultation	Decision	Rich Cooke/Patrick Taylor	CS

Topic	Purpose	Decision by Strategy or Recommendation to Council	Lead Officer	O&S Committee
Haven Gateway Green Infrastructure Strategy	To endorse the Strategy	Recommendation	Rich Cooke/Peter Berry	CS

DATE OF COMMITTEE – 18 SEPTEMBER 2008

Topic	Purpose	Decision by Strategy or Recommendation to Council	Lead Officer	O&S Committee
Capital Programme 2008/09	To commit uncommitted schemes	Decision	Ryan Jones	S
Babergh's Housing Strategy, Homelessness Strategy, HRA Business Plan and Housing Stock Options Appraisal Review	To review the strategies and Business Plan, evaluate progress on implementing Action Plans, and consider whether any policy changes are required.	To be determined	Chris Foti	CS
Local Government Review (if necessary)	Any on-going consultation response issues prior to Boundary Committee deadline (26 Sept?)	Decision, under delegation from Council 2 September	Pat Rockall	S and CS
Review of Service Standards	To approve revised and updated standards for the delivery of services	Decision	Andrew Hunkin/Bob Southgate	S and CS
Efficiency Plans and Progress	To consider current position and future plans	Decision	Barry Hunter	S
Babergh Community Grants Scheme Policy	To approve the policy	Decision	Neil Henry	CS
Land at Sudbury	To consider options for re-development	Decision	Ryan Jones	S
LDF – Core Strategy Issues and Options	To agree Issues and Options report for public consultation	Decision	Rich Cooke/Sylvia Stannard	CS
Facilities in Hadleigh	To report progress	To be determined	Mike Hammond/Ryan Jones/Tim Mutum	S and CS

DATE OF COMMITTEE – 6 NOVEMBER 2008

Topic	Purpose	Decision by Strategy or Recommendation to Council	Lead Officer	O&S Committee
Capital Programme 2008/09	To commit uncommitted schemes	Decision	Ryan Jones	S
Progress report on Discretionary Rate Relief	To receive an update on the new discretionary rate relief policy	Decision	Bob Southgate	S
Affordable Housing Programme	To consider the new five-year plan	Recommendation	Ian Tippett	CS
Local Government Review (if necessary)	To respond if necessary to emerging issues	To be determined	Pat Rockall	S and CS
Design SPD	To adopt SPD (Stage 2)	Decision	Rich Cooke/Patrick Taylor	CS
Affordable Housing SPD	To adopt SPD	Decision	Rich Cooke/Sylvia Stannard	CS

DATE OF COMMITTEE – 15 JANUARY 2009

Topic	Purpose	Decision by Strategy or Recommendation to Council	Lead Officer	O&S Committee
Capital Programme 2008/09	To commit uncommitted schemes	Decision	Ryan Jones	S
Draft Strategic Plan	To consider any amendments to the Strategic Plan	Decision	Janice Rees	S and CS
Draft Budget proposals 2009/10	To approve the draft General Fund and HRA budgets and Council Tax	Decision	Barry Hunter	S and CS
Local Government Review	To consider whether to make representations prior to final decision of Secretary of State	To be determined	Pat Rockall	S and CS

DATE OF COMMITTEE – 12 FEBRUARY 2009

Topic	Purpose	Decision by Strategy or Recommendation to Council	Lead Officer	O&S Committee
Capital Programme 2008/09	To commit uncommitted schemes	Decision	Ryan Jones	S
Final Strategic Plan	To approve any changes to the Strategic Plan	Recommendation (if necessary)	Janice Rees	S
Final Budget proposals 2009/10	To approve final proposals	Recommendation	Barry Hunter	S and CS
Local Government Review	To consider implications of Secretary of State's decision, if known	To be determined	Pat Rockall	S and CS

DATE OF COMMITTEE – 9 APRIL 2009

Topic	Purpose	Decision by Strategy or Recommendation to Council	Lead Officer	O&S Committee
Capital Programme 2008/09	To commit uncommitted schemes	Decision	Ryan Jones	S
Local Government Review	Any necessary decisions/recommendations associated with the Secretary of State's decision	To be determined	Pat Rockall	S and CS
Recreation Strategy/SPD	To adopt Strategy/SPD	Decision	Rich Cooke/ Sandra Scott	CS

TOPICS IDENTIFIED FOR FUTURE MEETINGS

TOPIC	LEAD OFFICER	PROPOSED COMMITTEE DATE	O&S Committee
Waste Transfer Station – Feasibility Study	Malcolm Firth	To be determined	CS
e-Government Policy including CAST	To be confirmed	As and when required	S and CS
Reps on outside bodies LGARC and SPARSE; EERA	Relevant Member	Timely/annual	S and CS
Future of Pin Mill	Ryan Jones	To be determined	CS
Babergh Design Guide Supplementary Planning Document	Malcolm Firth	To be determined	CS
Safeguarding Employment Land Supplementary Planning Document	Malcolm Firth	To be determined	CS
LDF – Further reports on various topics	Rich Cooke	To be determined	CS
Suffolk Development Agency Ltd – Review of Strategic Partnerships	Tim Mutum	To be determined	CS
Best Value Performance Plan – Key Messages from O&S Committees' scrutiny of 07/08 BVPIs variations	Andrew Hunkin	To be determined	S and CS
Potential Disposal of property in Sudbury – to agree terms	Ryan Jones	To be determined	S

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