

BABERGH DISTRICT COUNCIL

FROM: Director of Corporate Services
and Director of Finance

REPORT NUMBER **K37**

TO: Overview and Scrutiny
(Stewardship) Committee

DATE OF MEETING: 21 June 2010

FINANCE AND PERFORMANCE MANAGEMENT – QUARTERLY MONITORING REPORT

1. PURPOSE OF REPORT

- 1.1 This monitoring report provides an integrated picture of key finance and performance management information for the fourth quarter of the 2009/10 financial year.
- 1.2 The format follows that of the Strategic Plan for 2008/18 and shows the linkages to the Council's corporate priorities.
- 1.3 The financial and performance monitoring arrangements use a risk based approach that covers all key areas of income and expenditure considered to be of significant risk in terms of financial values, service deliveries and the delivery of the Council's priorities.

2. RECOMMENDATIONS

- 2.1 That Members note the key points relating to variances against the 2009/10 National Indicator (NI), former Best Value Performance Indicator (BVPI) and Local Performance Indicator (LPI) targets.
- 2.2 That Members note the key areas of variance against the 2009/10 original budget, movements since previous quarter's report and the projected outturn position. Also included for consideration is a summary of all key Treasury Management activities to date.
- 2.3 That a report be submitted to the next round of Overview & Scrutiny Committees if any significant variance issues are identified for further analysis.
- 2.4 That the Committee recommends to the Strategy Committee that the targets for BV63 be amended as set out in paragraph 7.13.

3. FINANCIAL IMPLICATIONS

- 3.1 This report is to be considered alongside the report on 2009/10 outturn also on today's agenda. This indicates that the General Fund (GF) revenue budget is broadly in line with Q3 projected outturn and the revised budget. Some expenditures of about £225 k will be carried out in 2010/11 pending further scrutiny and approval, leaving a net favourable variance of £97k. The final position will be reported to the Council in June.
- 3.2 On the Housing Revenue Account (HRA), the indications are that savings/underspends on the revised budget of £212k arose.

3.3 The outturn position on capital programme improved compared to the Q3 position although some work relating to ICT and asset management schemes will be completed in 2010/11.

3.4 The revised HRA capital programme was fully delivered.

4. **RISK MANAGEMENT**

4.1 This report links to Corporate Business Risk No.7 – Finance, Performance & Risk Management. Key risks are seen as:

Risk Description	Likelihood	Seriousness or Impact	Mitigation Measures
NI, BVPI and LPI performance does not improve compared to previous years and LAs nationally.	Low	Marginal	Regular monitoring to identify key variations and poor performance.
Inaccurate data.	Low	Marginal	An action plan has been developed to ensure appropriate arrangements are in place to secure data quality. In addition a detailed progress report on the Data Quality Action Plan for 2009/10 will be considered by this Committee on 21 June 2010.

5. **EQUALITY AND DIVERSITY IMPACT**

5.1 There are no equality and diversity implications arising from this monitoring report.

6. **KEY INFORMATION**

Overall Context

6.1 In order to reduce double-handling and improve the effectiveness of scrutiny:

- The Overview and Scrutiny (Stewardship) Committee will receive a quarterly report setting out the key financial and performance information, areas where performance has deteriorated based on the performance indicators and financial information, and details of what is being done to improve performance in these areas

- At the subsequent meeting, the appropriate Overview and Scrutiny Committee will receive for any area under their remit where performance has deteriorated, an update setting out what action has been taken to improve performance, whether performance is improving, can be improved further and how.

7. **FINANCIAL INFORMATION**

- 7.1 The Council had a very challenging original budget which included a £1.3m savings target. There have been high levels of scrutiny and review of the income and expenditure all through the year to ensure delivery of these savings and achieving the budget.
- 7.2 The overall year end position indicates spending and income largely in line with the revised budget, although some expenditure is delayed to 2010/11. It should be noted that, in some areas, the outturn report contains more up to date information than that shown in the appendices to this report.
- 7.3 The key variations since Q3 report are:

General Fund

Appendix A provides a summary of key areas of income & expenditure within the General Fund budget with commentaries on any variations since Q3:

Income

- Improved income levels in planning, green waste, land charges and investment income
- Lower than projected income for building control, waste recycling and licensing.

Expenditure

- Additional salary savings of about £45k due to vacancies primarily in NABE & CAM off setting against the projected redundancy costs of £117 k reported in Q3.
- Savings on training and borrowing costs – largely in line with Q3.
- Additional costs relating to the Waste contract following negotiations with the service provider since Q3. This is partly off set by savings from open spaces contract.

Staffing Levels/Establishment

- 7.4 In September 2009 the HR Panel was asked by this Committee to monitor the arrangements for managing the staffing establishment and key variations in staffing levels, budgets and actual costs.

- 7.5 Detailed reports have been produced quarterly for the HR Panel who have found these useful and informative - enabling the members to monitor the changing (reducing) staffing levels and costs. The Panel can confirm that real savings in staffing levels and costs were being made throughout the year consistent with meeting the overall savings target. Concerns were expressed, however, that significant cuts in some areas may be having an impact on customer service.
- 7.6 Key information to note about the year's reporting on staffing levels and salary costs is:
- There has been a permanent decrease in staffing levels of 11.4 FTE
 - This equates to around 5% of the permanent staffing establishment
 - There has been a saving of approximately £590K on staffing costs for the year
 - The staffing cost savings equate to around 6% of the staffing budget
 - These savings exceed the £250K target/allowance in the budget for savings as a result of vacancy management and the target of achieving a further £125K savings from efficiency reviews.

Housing Revenue Account and Capital Programme

- 7.7 See Outturn report.

Treasury Management

- 7.8 There were no deviations from the approved treasury management strategy during the period. For more details, please see outturn report.

8. PERFORMANCE INFORMATION

Overall Performance Summary

- 8.1 The Council's performance is measured and assessed through a range of means including national and local performance indicators and the achievement of objectives contained in the One Year Delivery plan.

Performance indicators are assessed against a set of ambitious targets set for 2009/10; these provide a measure of achievement at a set point in the year. A more rounded picture of performance can be gained from assessing the level of continuous improvement through the direction of travel measure.

Overall performance for the year has been good given the context of the economic recession and consequent impact on the local housing market. An excellent 71 % of Performance indicators are showing a positive or stable direction of travel or continuous improvement with over 50 % hitting the very ambitious targets set for 2009/10. In addition the One Year Delivery Plan report demonstrates excellent progress in the achievement of corporate priority objectives during the year.

Performance Indicator Analysis

- 8.2 Highlights from the basket of key performance indicators (KPIs) and analysis of performance exceptions are outlined below. Full details on the KPI basket can be found in Appendix D and exceptions in Appendix E.

Direction of Travel analysis

- 8.3 Table 1 below shows the direction of travel for the KPIs at the end of the 2009/10 financial year. There is a positive or neutral direction of travel for 27 of the 38 PIs (71%) where comparison is possible. This is a particularly impressive achievement when the impact of the economic downturn on the revenue and new homes indicators on this year's performance are taken into consideration.

Table 1

	↑ Improving	↔ Unchanged	↓ Deteriorating	Contextual PI	No previous comparison	No data	Totals
NI	8	3	5	0	0	1	17
BVPI	5	1	2	0	0	0	8
LPI	9	1	4	3	1	0	18
Totals	22	5	11	3	1	1	43

Actual v Target analysis

- 8.4 Table 2 shows the Quarter 4 position for key performance indicators against targets. 21 of the 39 PIs (54%), where targets have been set, have met or exceeded the target by the end of the financial year. This is in line with the equivalent figure in 2008/09, which was 55%.

Table 2

	↑ Target met	↓ Target not met	Contextual	No data	Totals
NI	10	6	0	1	17
BVPI	1	7	0	0	8
LPI	10	5	3	0	18
Totals	21	18	3	1	43

Table 3 summarises the direction of travel for Babergh's basket of KPIs.

Table 3

22
NI 179 Value for Money
LPI12b % capital expenditure achieved on the General Fund
BV 66a Proportion of local authority housing rent collected
BV 9 % of Council Tax collected within the year

BV 10 The % of Non Domestic Rates collected in the year		
NI 180 Changes in Housing Benefit / Council Tax Benefit new claims and change events		
NI 181 Time taken to process Housing Benefit / Council Tax new claims and changes of circumstances.		
LPI104a Discretionary grant funding - capital		
LPI104b Discretionary grant funding - revenue		
LPI 18a Percentage of telephone calls answered where general enquiries are resolved at point of contact		
LPI 18b Percentage of telephone calls answered where housing enquiries are resolved at point of contact		
LPI 18c Percentage of telephone calls answered where planning enquiries are resolved at point of contact		
LPI 18d Percentage of telephone calls answered where Money Matters enquiries are resolved at point of contact		
LPI115 Number of incidents of criminal damage in hotspot areas		
LPI116 Number of serious public order offences (including violence)		
NI 193 Municipal waste landfilled		
NI 191 Residual waste per household		
NI 195d Proportion of sites that fall below acceptable level for fly posting		
NI 184 Food establishments in the area which are broadly compliant with food hygiene law		
BV 63 Energy efficiency of local housing stock		
NI 158 % non decent council homes		
LPI 12a % of capital expenditure achieved on the Housing Revenue Account		
	5	11
		NI 195b Proportion of sites that fall below acceptable level for detritus
		NI 195c Proportion of sites that fall below acceptable level for graffiti
		NI 192 The % of total tonnage of waste arising which has been recycled + the % of total tonnage of waste arising which has been sent for composting
		LPI 119 % of planning decisions determined as delegated items
		NI 157a Processing of planning applications as measured against target for Major applications
		LPI 41a The cumulative total number of completed affordable units of accommodation
		BV212 Average time to relet local authority housing
		NI 154 Net additional homes provided
		BV 64 Private dwellings returned to occupation
		LPI 15 Number of affordable rent agreements secured
		LPI 9 Number of homes adapted to meet the needs of older people or disabled people
Improving	Unchanged	Deteriorating

A greener cleaner Babergh

8.5 The annual targets for the following performance indicators were **achieved**:

NI191 (Row 2 App D, Target = 525kg) – During 2009/10 each household in Babergh produced an average of 512kg of residual waste. This is less than in the previous year and is thought to be a consequence of households spending less because of the economic downturn.

NI195 (Row 4 App D) – The proportion of sites that meet acceptable cleanliness levels are given below. Performance is currently well above target.

- a) Litter = 98% (Target = 95%)
- b) Detritus = 82% (Target = 71%)
- c) Graffiti = 98% (Target = 96%)
- d) Fly posting = 100% (Target = 97%)

8.6 The annual targets for the following performance indicators were **not achieved**. Section 8 gives details of actions that will be taken to improve performance during 2010/11.

NI192 (Row 1 App D, Target = 42%). 38.11% of the total tonnage arising from household waste has been recycled or composted. The composting rate fell slightly during Quarter 4, because of the prolonged cold spell over winter. Also, households are spending less and this has had an impact on the proportion of waste recycled.

NI193 (Row 3 App D, Target = 60.5%). 63.9% of municipal waste is sent to landfill. Performance has been affected by the lower amount of recycle in the total amount of waste collected from households.

LPI121 (Row 8, App E, Target = 10%). Only 1.1% of trade waste was currently recycled, but the introduction of a trade waste recycling service during 2009/10 will improve performance in 2010/11.

Quality homes people can afford

8.7 The annual targets for the following performance indicators were **achieved**:

LPI44 (Row 10 App D, Target = 15%). The repairs service continues to show very high levels of performance. The proportion of urgent repairs to non-urgent repairs to local authority housing is 11%.

NI 154 (Row 12 App D, Target = 150). 185 additional homes were provided during 2009/10. This is a good outcome given the current economic climate.

The following indicators have been reported as exceptions this quarter, as performance is significantly above target.

NI156 (Row 1 App E, Target = 8). Only 2 households were in temporary accommodation at the end of Quarter 4. This is a very successful outcome.

BV214 (Row 6 App E, Target = 5%). During 2009/10 there were no cases of repeat homelessness - this is defined as the proportion of households accepted as statutorily homeless who were accepted as statutorily homeless by the same Authority within the last two years. Again, this is a good outcome given the current economic climate.

NI187 (Row 5 App E). 8.6% of people receiving income-based benefits are classed as living in fuel poverty. This is an improvement on the 2008 Fuel Poverty survey result (12.9%).

8.8 The annual targets for the following performance indicators were **not achieved, but there are no significant concerns about performance:**

NI158 (Row 8 App D, Target = 0%). Only 2% of Babergh's council houses are classed as "non-decent". This represents 83 properties and these will be improved during 2010/11.

BV63 (Row 9 App D, Target = 67). The average SAP rating of the Council's housing stock is 64.6. This is a measure of the energy efficiency of a property, and a figure of 65 or above represents high energy efficiency. A programme of work to insulate properties and replace back boilers has been developed for 2010/11. This will have a further positive effect on the SAP rating. The target for 2010/11 is currently 64.25 and it is proposed that this is increased to 65.25, with future targets for 2011/12 and 2012/13 of 65.5 and 65.75.

LPI119 (Row 15 App D, Target = 90%). During 2009/10, 88% of all planning decisions were determined as delegated items. This is not a significant variance as the percentage is governed by the application mix in any given year. A further 19 applications as delegated items would have seen the target met.

LPI15 (Row 14 App D, Target = 10). 3 rent agreements were secured during 2009/10. Whilst this is fewer than planned, the original objective of providing accommodation for residents of Stour House was met. The Council continues to work with the managing housing association to develop a pilot PSL scheme as part of the CBL operation. No further rent agreements will be secured until the new scheme is in operation.

8.9 The annual targets for the following performance indicators were **not achieved.** Section 8 gives details of actions that will be taken to improve performance during 2010/11.

NI157 (Row 11 App D). The processing rates for planning applications are given below:

- a) Major applications determined within 13 weeks = 68.75% (Target = 75%)
- b) Minor applications determined within 8 weeks = 67.42% (Target = 70%)
- c) Other applications determined within 13 weeks = 81.83% (Target = 84%)

The Council continues to exceed the minimum performance thresholds set by government (Major = 60%, Minor = 65% and Other = 80%). The total number of planning applications has fallen by 21% since the equivalent period 12 months ago (Q4 2008/09 = 1377 and Q4 2009/10 = 1089). In response to this, staffing resources have been adjusted accordingly.

BV204 (Row 7 App E, Target = 25%). This indicator has been reported as an exception this quarter as performance is significantly below target. 50% of planning appeals have been allowed against the authority's decision to refuse a planning application – this represents a total of 17 out of a total of 34 planning appeals.

BV212 (Row 7 App D, Target = 24 days). The average re-let time for an empty council house is 27 days. There has been a decline in performance since last year when the average void period was 22 days.

BV64 (Row 13 App D, Target = 12). 3 private sector dwellings were returned to occupation during 2009/10.

LPI41 (Row 5 App D). The number of affordable homes in the 2009-14 delivery pipeline are given below. In addition to these, there have been 36 completions from the 2004 – 2009 delivery pipeline.

a) Completed units = 0 (Target 70 – annual target)

b) Completed units, units in development and units with planning permission = 80 (Target 500 – 5 year target)

The target has not been achieved due to the impact of the recession and the downturn in the local housing market.

Vibrant Places and Strong Communities

8.10 The annual targets for the following performance indicators were **achieved**:

LPI18 (Row 17 App D) The percentage of telephone calls where the enquiry is answered at first point of contact are given below. Current performance for the following services is very good and well above target.

a) General enquiries = 99% (Target 90%)

b) Housing enquiries = 97% (Target 80%)

d) Money Matters = 96% (Target 95%)

LPI80 (Row 18 App D, Target = 90%). 98% of customers are satisfied with the telephone service they have received - further evidence that the Customer Services Teams are providing a highly effective response to queries from members of the public.

NI180 (Row 22 App D, Target = 45). The number of changes in Housing Benefit / Council Tax Benefit entitlements per 1000 caseload is 45.1. This is a significant increase on the 2008/09 figure of 16.49.

NI181 (Row 23 App D, Target = 11 days). The average time taken to process Housing Benefit / Council Tax Benefit new claims and changes is 6.38 days. The Benefits Team has improved performance despite encountering a year on year 9% increase in caseload.

LPI104a (Row 24 App D, Target spend = £108,000). £128,426 of discretionary capital grant funding has been allocated or committed.

LPI104b (Row 25 App D, Target spend £405,648). £452,706 of discretionary revenue grant funding has been allocated or committed.

8.11 The annual targets for the following performance indicators were **not achieved, but there are no significant concerns about performance:**

LPI18 (Row 17 App D, Target 90%). 87% of telephone calls relating to planning enquiries were answered at the first point of contact. Performance continues to improve (last year's figure was 77%) and is now just short of the target.

LPI9 (Row 16 App D, Target = 42). 34 homes have been adapted to meet the needs of older people or disabled people. Performance is to a large extent dependant on the number of eligible referrals received from the Adult and Children's Care Service. A review of the whole process has been undertaken in 2009/10 to reduce delays in the system. It is anticipated that this will result in an increased rate of referrals to Babergh DC during 2010/11.

BV66a (Row 19 App D, Target 99.0%). The proportion of local authority housing rent collected during 2009/10 is 98.88%. The target shortfall equates to £16,480.

BV9 (Row 20 App D, Target = 98.9%). The proportion of council tax collected during 2009/10 is 98.82%. The target shortfall equates to £38,000.

BV10 (Row 21 App D, Target = 98.9%). The proportion of non-domestic rates collected during 2009/10 is 98.28%. The target shortfall equates to £105,000.

Performance is only slightly below target for these indicators. All possible steps are being taken to maintain revenue collection and debt recovery.

A Safer and Healthier Babergh

8.12 The annual targets for the following performance indicators were **achieved:**

NI184 (Row 26 App D, Target = 90%). 91% of food establishments in the area are 'broadly compliant' with food hygiene law. The 4% increase in these figures represents very good performance. This has been achieved by the Food Safety Team targeting poor performing businesses and the impact of the new Scores on the Doors scheme.

LPI115 (Row 27 App D, Target = 10%). There has been a 15% reduction in the incidents of criminal damage in hotspot areas during 2009/10 i.e. there were 56 fewer criminal damage incidents this year.

LPI116 (Row 28 App D, Target = 15%). There has been a 23% reduction in serious public order offences during 2009/10 i.e. there were 50 fewer offences this year.

The following indicators linked to the Be Active Programme have been reported as exceptions this quarter, as performance is significantly above target. This is evidence of the continued success of the scheme.

LPI70 (Row 2 App E, Target = 90%). During 2009/10, all of the 36 “at risk” referrals to the Be Active Project had not re-offended within the first two months of attending the programme.

LPI68 (Row 3, Target = 350). 480 people participated in leisure and / or cultural activities through the Be Active Project.

A Strong and Sustainable Babergh Economy

- 8.13 Two new local economic development indicators were added to the key performance indicator basket in 2009/10 – the number of companies referred to the Suffolk Redundancy Network (LPI117 – App D Row 29) and the number of companies that take up the advice offered by the Suffolk Redundancy Network (LPI118 – App D Row 30). Babergh DC has referred one company to the Suffolk Redundancy Network so far this year and the company took up the advice offered. This is encouraging in the current economic climate, as this is an ‘on demand’ service.

How we will deliver (enabling measures) - Indicators listed here are overarching and do not sit under one priority.

- 8.14 The annual targets for the following performance indicators were **achieved**:

BV2a (Row 33 App D, Target = ‘Developing’). The Council has achieved the ‘Developing’ level of the Equality Framework for Local Government. Good progress is now being made towards reaching the ‘Achieving’ level.

LPI12a (Row 31 App D). 101% of the revised capital expenditure budget has achieved on the Housing Revenue Account (93% against the original budget).

LPI27 (Row 4, App E, Target range: £50,000 to £100,000). This indicator was reported as an exception this quarter, as performance is significantly above the stretched target. A total of £156,515 savings were made during 2009/10 through the implementation of the Procurement Strategy and Action Plan.

NI179 – Value for Money (Row 34 App D, Target £1m) – The target is fully achieved/exceeded (£1.2m value for money gains). Further discussions are taking place with Heads of Services to ensure any additional items are captured, which may result in reported cashable savings exceeding the £1.2m expectation.

- 8.15 The annual targets for the following performance indicator was **not achieved, but there are no significant concerns about performance**:

LPI12b (Row 32 App D, Target 89%). 82% capital expenditure compared to the revised budget has been achieved on the General Fund this year. Achieving the 80% target on the original budget was not possible following the strategic review of capital programme priorities and the timing of specific projects – most notably the Hadleigh Community Facilities and the Joint Depot proposals.

9. **Next Steps**

- 9.1 Given the enormous challenges facing the Council and the continuing impact of the recession, the available performance and financial information is encouraging, with 54% of performance indicators meeting the end of year target.

Where performance fell short of the target, it is important to recognise that whilst some factors are controllable by the Council others are not. For example, the completion rate of new homes (NI 154) and affordable housing (LPI 41) has demonstrably been affected by the economic downturn. Where performance is controllable officers have put in place actions to secure improvements. The following indicators have been highlighted as areas of concern:

NI192 - % of total tonnage arising which has been recycled or composted

The target for 2010/11 is 41% and this is felt to be realistic. The following initiatives have been introduced to improve performance:

- A tougher stance on contamination of blue bins is being implemented through a combination of 'education' and enforcement activity.
- 11 new bring sites were established during the year. These will help to improve the recycling rate in 2010/11.
- Street sweepings will be recycled.

LPI121 - % trade waste recycled

The target for 2010/11 is 10% and this is felt to be realistic. The collection round for the Mid Suffolk DC trade waste vehicle is currently being reviewed. Also, a commercial waste recycling centre will be established through a potential partnering arrangement with Suffolk CC and Sudbury Resource Centre.

NI193 – Municipal waste landfilled

The target for 2010/11 is 60.5% and current performance is 63.9%. The new trade waste recycling scheme will help to reduce the amount of waste being sent to landfill this year.

NI157 - Processing of planning applications

The targets for 2010/11 are challenging: major applications (80%), minor applications (70%) and other applications (90%). The Council will continue to monitor the economic environment and respond to any changes by reviewing staffing resources again. In addition the Development Committee will receive a detailed report on planning performance each quarter.

BV204 – Planning appeals allowed against an authority’s decision to refuse a planning application

The target for 2010/11 is 30% and current performance is 50%. Performance is rigorously assessed and reported in detail to the Development Committee on a quarterly basis. Comments from inspectors, where appropriate, will continue to be used to inform our future approach to decisions.

BV212 – Average time to re-let local authority housing

The target for 2010/11 is 23 days and current performance is 27 days. Performance has deteriorated slightly due to a staff resourcing issue, this has now been resolved and performance should therefore return to expected levels.

BV64 – Private dwellings returned to occupation

The target for 2010/11 is 10 and this is thought to be realistic. Funding from EERA will enable Babergh to offer financial incentives to owners of long term empty properties. Council Tax records show that 400 properties have been empty for more than 6 months and 75 have been empty for at least 2 years. Officers will focus on this latter group initially.

LPI 41 - Number of affordable homes

The 2010/11 target for completions is 100 and this is thought to be achievable. Babergh will continue to focus on developing rural exception and Babergh owned sites as these are not affected by the recession.

- 9.2 All other issues have either already been reported further, or it is felt that the variation is not significant enough to require further action other than already specified within this report.

10 **APPENDICES**

- Appendix A – Quarter 4 key General Fund revenue budget areas
- Appendix B – Quarter 4 key HRA budget areas
- Appendix C – Quarter 4 capital summary
- Appendix C1 – Quarter 4 Treasury Management
- Appendix D – Quarter 4 basket of Key Performance Indicators (KPIs)
- Appendix E – Quarter 4 performance exceptions

11 **BACKGROUND PAPERS REFERRED TO:**

None.

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Key Budget Areas

General Fund	HoS	Lead Manager	2008-09 Outturn	2009-10 Budget (incl. cfwds)	2009-10 Rev Budget (Inc Carry forwards)	Actual Q4 2009-10	Variance	HoS Comment
Key income Streams			£'000	£'000	£'000	£'000	£'000	Q4
Investment Income	BH	HJ	-564	-225	-62	-70	-8	Largely as projected in Q3 but slightly improved.
Land Charges income	AH	CR	-154	-140	-180	-186	-6	Slight improvement on revised budget.
Council Tax summons costs income	BS	AW	-112	-84	-91	-105	-14	Slight improvement on revised budget.
Industrial / Starter Units rent income	CF	NH	-60	-42	-50	-55	-5	Slight improvement on revised budget.
Belle Vue	RJ	RJ	-25	-28	-15	-18	-3	Slight improvement on revised budget.
Planning Fees	MF	NW	-351	-308	-402	-426	-24	Increased income fee due to late applications.
Building Control Fees	MF	GS	-415	-435	-400	-376	24	Yearend position did not recover in line with expectations.
SCC contribution(Twin Bin scheme - Green waste -Recycling Strategy)	MF	PG	-782	-729	-650	-628	22	Reduced recycling activities.
Trade Waste Fees	MF	PG	-376	-371	-410	-411	-1	In line with Rev Budget.
Green Waste Fees	MF	PG	-230	-270	-290	-310	-20	Increased income levels due to growths in customer base - tbc.
Licensing Income	MF	JR	-149	-154	-154	-144	10	Not as projected at revised budget.
Other Income	RJ	RJ	-73	-104	-58	-46	12	Smaller income items - lower than revised budget levels.

Key Budget Areas

General Fund	HoS	Lead Manager	2008-09 Outturn	2009-10 Budget (incl. cfwds)	2009-10 Rev Budget (Inc Carry forwards)	Actual Q4 2009-10	Variance	HoS Comment
Key Expenditure Areas								
Salaries	ALL	All	8,969	9,352	8,684	8,686	73	£117 k additional costs relating to redundancy costs projected in Q3. Reduced by about £45k due to savings from existing vacancies in NABE and CAM of about £45K.
ICT (Business Unit) Supplies & Services costs	AH	RL	341	402	386	379	-7	Slight improvement on revised budget.
Corporate Training	AH	JB	58	52	60	58	-2	Slight improvement on revised budget.
Recruitment Costs	AH	JB	49	65	30	11	-19	In line with Q3 projection.
Specialist Legal Expenses	AH	KS	95	40	35	27	-8	Slight improvement on revised budget.
Training Costs within other Business Units/Services (Excluding Corp Training)	All	All	142	140	125	89	-36	In line with Q3 projection.
Borrowing costs	BH	HJ	40	83	55	41	-14	Improved against revised budget due to timing and interest rate of the borrowings.
Concessionary Fares - payment to SCC	BS	DW	675	800	714	724	10	As projected at Q3.
Discretionary Rate Relief	BS	AW	86	100	100	95	-5	Slight improvement on revised budget.
Community Safety / CDRP - expenditure	CF	PL	144	150	150	142	-8	Slight improvement on revised budget.
Waste Contract	RJ	PG	1,492	1,734	1,794	1,844	72	Since Q3's negotiations just over £70k additional costs against revised budget is reported.
Open spaces & Street cleansing contracts	RJ	RJ	1,164	1,225	1,226	1,194	-32	Savings on the contract. To be agreed with CAM.
Others	CF	PL	473	579	549	549	0	As Q3.

Key Budget Areas

Appendix B

	2009-10 Budget	2009-10 Revised Budget	Actual Q4 2009-10	Actual Q4 2008-09	Variance	Comments
HRA	£000	£000	£000	£000	£000	
Income - rents and charges (less voids)	-13,172	-12,659	-12,736	-12,413	-77	Improved void levels.
Tenancy changes (void properties)	358	383	421	407	38	Increased cost of repairs on each void property.
Repair Request from tenants	860	941	968	889	27	Demand lead.
Painting and Pre-paint repairs	337	309	221	214	-88	Better profiling of this budget area is needed to reflect costs as per cycle.
Energy Costs	355	417	337	426	-80	Requires further investigation and review
Babergh Response (new contract)	31	28	23	21	-5	Savings due to new arrangement.
Total	-11,231	-10,581	-10,766	-10,456	-185	

Key Budget Areas

	2009-10	Actual Q4	Variance	HoS Comments at Quarter 4
	Revised Budget	2009-10	2009-10	
Externally Funded Schemes	121	59	-62	These are mainly Haven Gateway funded schemes. Some of the schemes will be delivered in 2010/11.
Open Spaces Expenditure (funded by S106 contributions)	0	47	47	This is expenditure on open spaces and play areas that has been funded from S106 contributions held.
Internally Funded Schemes	1,694	1,556	-138	The major components of the underspend relate to Kingfisher Leisure Centre (£60,000) and the waste transfer station (£20,000). The remainder is made up of small underspends on a number of schemes.
Contract & Asset Management	1,815	1,662	-153	
LAMP Phase 2	467	419	-48	Payments withheld in 2009/10 until the work is completed to a satisfactory standard.
Infrastructure	46	45	-1	
Applications	6	7	1	
Service Transformation	115	87	-28	Underspends on a number of small schemes.
ICT	634	558	-76	
Externally Funded Schemes	427	276	-151	The underspend has arisen on the Hadleigh Pool free swimming enhancement work.
Internally Funded Schemes	155	123	-32	Some community grants that were expected to be paid in 2009/10 will not now be paid until 2010/11.
Community Development	582	399	-183	
Green Waste Enhancement	135	0	-135	The grant from SCC has now been agreed but there are legal issues to be resolved. The refuse vehicle will not be purchased until the grant is received. This is likely to be in the second quarter of 2010/11.
Sudbury Town Centre Redevelopment	26	14	-12	
Sudbury Town Centre Enhancement (HERS)	20	0	-20	Sudbury Town Council have informed Babergh DC that the work for which this grant was allocated would not be completed in 2009/10.
Air Quality Management	28	1	-27	Some preparatory work has been undertaken but was not completed in 2009/10.
Natural & Built Environment	209	15	-194	

Key Budget Areas

	2009-10	Actual Q4	Variance	HoS Comments at Quarter 4
	Revised Budget	2009-10	2009-10	
Disabled Facilities Grants	180	192	12	Small overspend due to the timing of grant payments
Other Private Sector Renewal Grants/Loans	70	65	-5	Small underspend due to the timing of grant payments
Affordable Housing Grants	334	247	-87	Grants of £43,000 have been allocated but will not be paid until 2010/11.
PSR & Affordable Housing	584	504	-80	
General Fund Programme	3,824	3,138	-686	
Total Planned Maintenance	2,759	2,888	129	
Other Programmes	811	693	-117	
Council Housing Programme	3,570	3,581	12	

Treasury Management

Interest rates

The Bank of England Monetary Policy Committee (MPC) have maintained the base rate at 0.5% since 5th March 2009. This has had a significant impact on the Council's investment income levels which has reduced considerably from the highs of about £650k in 2008/09 to just over £70k in 2009/10.

That said the Council's current investment returns are still with a year to date return of 1.35% averaging well above the Local Authority 7 day offer benchmark rate of 0.40%. The higher than benchmark return is resulted from locking into high return investments last year shortly before the sharp decline in the interest rate. These investments matured in Nov 2009.

Cash, Borrowing and Investment

As reported in Q3 the Council undertook a short term borrowing of £1m for a period of 34 days which was repaid on 1st April 2010.

The Council practices in holding as little money as possible in the current account overnight. This is monitored regularly to ensure best returns on the sums involved.

The table below provides a summary of year to date (end of quarter 3) balances:

	DR/CR	Number of Days 2009/10 To 31/03/10
Cleared Bank Balance Range		
Greater than £250,000	DR	0
Between £100,000 and £250,000	DR	0
Between £25,000 and £99,999	DR	0
Between £5,000 and £24,999	DR	0
Between Zero and £4,999	DR	6
Between Zero and £4,999	CR	51
Between £5,000 and £24,999	CR	4
Between £25,000 and £99,999	CR	1
Between £100,000 and £250,000	CR	0
Greater than £250,000	CR	0

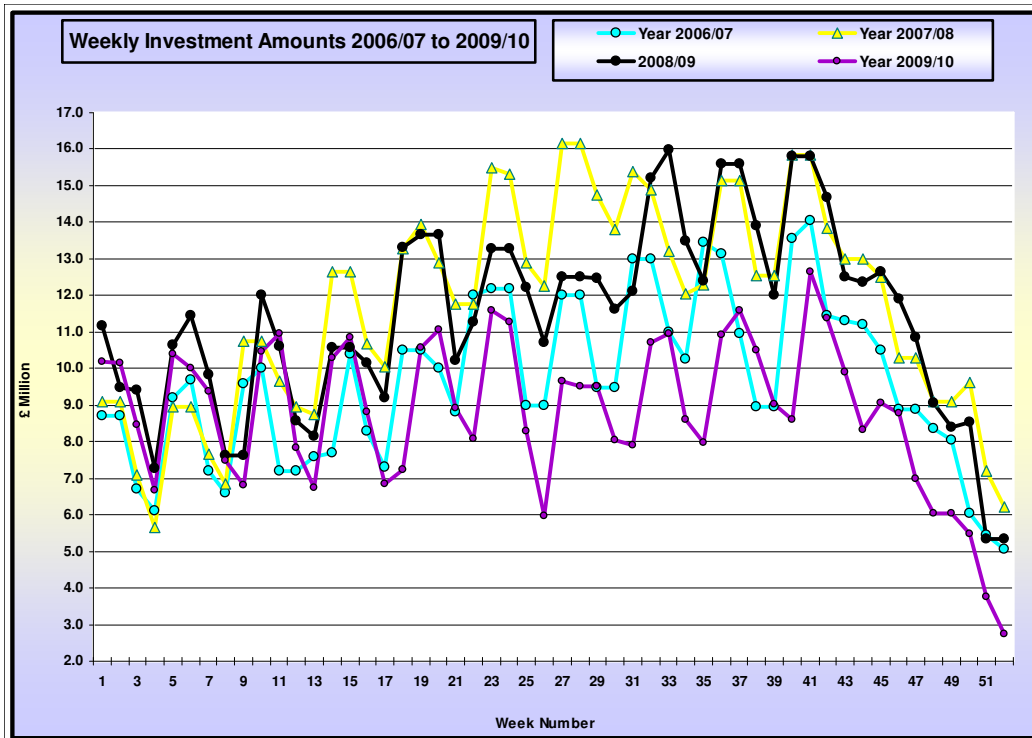
There were no breaches of the 2009/10 Treasury Management Strategy during the period.

Prudential indicators

There has been no breach of the prudential indicators.

Cash flow

The cash flow graph below represents the daily cash reserves available for investment. This is based on actual figures to date, projections based on previous years' experience for the remainder of the year and previous years' actuals for comparisons. Because majority of income and expenditure are received or paid fairly standard predefined schedules the profiles tend to follow similar trends year on year.



The lower investment levels in comparison to previous years are mainly due to lower capital receipts and use of surplus funds to finance capital expenditure.

Ref	Division	PI	Performance Indicator Description	Comparison Data 2008/09			Babergh 2008/09		Current Year - 2009/10				Comments	
				2008/09 Babergh Quartile [SPARSE]	2008/09 Babergh Quartile [Districts]	2008/09 Suffolk Rank	Target 2008/09	Q4 Actual 2008/09	Target 2009/10	Q4 Actual 2009/10	Actual v Target	Direction of Travel		
A Greener and Cleaner Babergh														
1	Natural and Built Environment Delivery Plan Action 40	NI 192 (formerly BV82ai + BV82bi)	The % of total tonnage of waste arising which has been recycled The % of total tonnage of waste arising which has been sent for composting	47 out of 89 1st = 61.58%	2Q 93 out of 201 1st = 61.58%	7 out of 7 1st = Waveney (55.91%)	40%	39.8% [29.33% recycled + 10.74% Composted]	42%	38.11% [28.03% recycled + 10.08% composted]	↓	↓	Target not met. There has been a 0.05% increase in residual waste production (2009/10 = 19,797 tonnes and 2008/09 = 19,682 tonnes) and a 6% reduction in materials recycled (2009/10 = 9,409 tonnes and 2008/09 = 10,033 tonnes). The lower recycling rate is due to low waste arisings in last quarter when less compostible material was collected due to the prolonged cold spell. This is despite a higher proportion of material recovered at the Materials Recycling Facility (MRF). The target for 2010/11 is 41%. Benchmarking data source: SPARSE Profile (Waste Management) and unaudited data from the Suffolk Performance Group	
2	Natural and Built Environment	NI191	Residual household waste per household	47 out of 89 1st = 339.89kg	2Q 93 out of 201 1st = 339.89kg	7 out of 7 1st = Waveney (407kg)	240kg	523kg	525kg	512kg	↑	↑	Target met. Calculation based on 19757 tonnes / 38550 households The target for 2010/11 is 525kg. Benchmarking data source: SPARSE Profile (Waste Management) and unaudited data from the Suffolk Performance Group	
3	Natural and Built Environment Delivery Plan Action 42	NI193	Municipal waste land filled			4 out of 4 (where data shared) 1st = Waveney (48.01%)	60%	63.98%	60.5%	63.9%	↓	↑	Target not met. NB. A lower figure represents good performance. Performance has been affected by the lower amount of recycle in the total amount of waste collected from households. Mid Suffolk and Babergh are currently investigating how their 2 existing collection vehicles are being used, with a view to identifying spare capacity for some trade waste to be collected. The target for 2010/11 is 60.5%. Benchmarking data source: unaudited data from the Suffolk Performance Group	
4	Natural and Built Environment Delivery Plan Action 38	NI 195 (formerly 199a/b/c)	Proportion that falls below acceptable level:			2 out of 7 1st = Waveney (1%)	5%	2% Litter	5% Litter	2% Litter	↑	↔	Target met (4 of 4). Data is collected in three (four-month) tranches, rather than quarterly. Different locations are sampled each year and therefore the slight differences between the 2008/09 and 2009/10 figures are to be expected. The targets for 2010/11 are 4% litter, 22% detritus, 2% graffiti and 2% fly posting. Benchmarking data source: Audit Commission. Quartile information only available for All England	
			a) Litter		TQ (All England)									
			b) Detritus		BQ (All England)	6 out of 7 1st = Waveney / Ipswich (4%)	29%	17% Detritus	29% Detritus	18% Detritus	↑	↓		
			c) Graffiti		TQ (All England)	Joint 2nd 1st = W, FH, SC (0%)	5%	1% Graffiti	4% Graffiti	2% Graffiti	↑	↓		
			d) Fly posting		TQ (All England)	Joint 1st 1st = W, FH, SC, Ips, SEds (0%)	4%	0% Fly posting	3% Fly Posting	0% Fly Posting	↑	↑		
Quality homes local people can afford														
5	Community Development Delivery Plan Action 11	LPI 41	The cumulative total number of affordable units of accommodation in the affordable housing programme between 2009 and 2014: (a) completed units (b) total number of units in the affordable housing delivery pipeline				700 in the affordable housing delivery pipeline between 1 April 2004 and 31 March 2009	a) 428 completions of which 125 were between 1 April 2008 and 31 Mar 2009 b) 753 in the affordable housing delivery pipeline between 1 April 2004 and 31 Mar 2009	(a) 70 completions during 2009/10 (b) 500 in the affordable housing delivery pipeline between 1 April 2009 and 31 March 2014	(a) 0 completions between 1 April 2009 and 31 Mar 2010 (b) 80 units added to the affordable housing delivery pipeline since 1 April 2009	↓	↓	Target not met. A new five-year target was set at the start of this financial year. The Council plans to add 500 units to this new affordable housing development pipeline between 1 April 2009 and 31 March 2014. Since the start of the reporting period, 80 properties have been added to the 2009 to 2014 development pipeline. 3 are under construction and 77 have a planning permission. Of these 19 are RSL properties and 61 are planning obligation properties. The previous five-year target was 700. At the end of the target period at 31 March 2009, 753 units were in the development pipeline. Of these 428 were completed by 31.3.2009. The remaining 325 units were at the planning permission or under construction stage. These properties continue to move through the delivery stages of the 2004 to 2009 pipeline. The split on 31 March 2010 was 464 completions, 88 under construction and 201 with planning permission. During the period 1 April 2009 to 31 March 2010 36 units were completed.	

Ref	Division	PI	Performance Indicator Description	Comparison Data 2008/09			Babergh 2008/09		Current Year - 2009/10												
				2008/09 Babergh Quartile [SPARSE]	2008/09 Babergh Quartile [Districts]	2008/09 Suffolk Rank	Target 2008/09	Q4 Actual 2008/09	Target 2009/10	Q4 Actual 2009/10	Actual v Target	Direction of Travel	Comments								
6	Community Development	LPI 42	The number of formal homelessness presentations				130	66	140	78	Contextual	Contextual	This contextual indicator is showing lower homelessness levels than expected.								
7	Community Development Delivery Plan Action 13	BV 212	Average time to relet local authority housing				25 days	22 days	24 days	27 days	↓	↓	Target not met. Have now decided to fill a key vacant post. The targets for 2010/11 is 23 days.								
8	Contract and Asset Management Delivery Plan Action 4	NI 158	% non decent council homes				4%	4%	0%	2%	↓	↑	Just below target. There are currently 83 non-decent council homes out of a total of 3504. The targets for 2010/11 is 0%.								
9	Contract and Asset Management	BV 63	Energy efficiency of local housing stock				66	64	67	64.6	↓	↑	Target not met. Expenditure has been targeted on heat pumps, which do not have a significant effect on the SAP rating, but is the right focus in a rural area. The target for 2010/11 is 65.25								
10	Contract and Asset Management	LPI 44 (formerly BV211a)	Local authority housing - repairs and maintenance - proportion of urgent repairs to non-urgent repairs				15%	11%	15%	11%	↑	↔	Target met The target for 2010/11 is 15%.								
11	Natural and Built Environment Delivery Plan Action 25	NI 157 (Based on 109a to c but not directly comparable)	Processing of planning applications as measured against targets of:				Major = 60% Stretched Major (combined) = 67%	Large scale major = 81.82%	75%	Large scale major = 80%	↓	↓	Target not met (3 of 3) The cumulative percentages as at the end of Q4 2009/10 equate to the following number of applications: Large scale major = 4 out of 5 (developments in excess of 99 properties) Small scale major = 7 out of 11 (developments of 9 to 99 properties) Minor = 178 out of 264 Other = 662 out of 809 Total applications = 1089								
			Large scale major applications																		
			Small scale major applications																		
			Minor applications											Minor = 65% Stretched Minor = 72%	Minor = 67.89%	70%	Minor = 67.42%	↓	↔	The equivalent figures as at the end of Q4 2008/09 were: Large scale major = 9 out of 11 (developments in excess of 99 properties) Small scale major = 34 out of 46 (developments of 9 to 99 properties) Minor = 222 out of 327 Other = 819 out of 993 Total applications = 1377	
			Other applications				Other = 80% Stretched Other = 87%	Other = 82.38%	84%	Other = 81.83%	↓	↔	The 2010/11 targets are 80% Major, 70% Minor and 90% Other.								
12	Natural and Built Environment Delivery Plan Action 1	NI 154	Net additional homes provided				285 additional homes p/a	288	150 (Revised LAA2 target)	185	↑	↓	Target met. Performance is better than the revised LAA target, although the completion rate is lower than the previous financial year and the RSS target. This is good performance bearing in mind impact of economic downturn. The target for 2010/11 is 200.								
13	Natural and Built Environment Delivery Plan Action 3	New LPI based on BV 64	Private dwellings returned to occupation				12	11	12	3	↓	↓	Target not met. Disappointing performance. The focus is on a scheme with an RSL to assist in the refurbishment and letting of properties. This initiative could not be developed in 2009/10 for legal and financial reasons. A revised strategy is being considered for 2010/11. Funding from EERA will be used to offer financial incentives to owners of long term empty properties and eligible properties are currently being identified using Council Tax records. The target for 2010/11 is 10.								
14	Natural and Built Environment Delivery Plan Action 15	LPI 15	Number of affordable rent agreements secured				30	27	10	3	↓	↓	Target not met. Original objective to provide alternative accommodation for residents of Stour House was met. A new model is now required to accommodate available properties within Choice Based Letting Scheme. Discussions are continuing with the RSL. No target for this PI in 2010/11, as is dependent on the progress of the new PSL scheme.								
15	Natural and Built Environment	LPI 119	% of planning decisions determined as delegated items				90%	88.82%	90%	88%	↓	↓	Just below target. 957 out of 1090 were determined as delegated items The target for 2010/11 is 90%.								

Ref	Division	PI	Performance Indicator Description	Comparison Data 2008/09			Babergh 2008/09		Current Year - 2009/10				Comments
				2008/09 Babergh Quartile [SPARSE]	2008/09 Babergh Quartile [Districts]	2008/09 Suffolk Rank	Target 2008/09	Q4 Actual 2008/09	Target 2009/10	Q4 Actual 2009/10	Actual v Target	Direction of Travel	
Vibrant places and strong communities													
16	Natural and Built Environment Delivery Plan Action 99	LPI 9	Number of homes adapted to meet the needs of older people or disabled people				30	37	42	34	↓	↓	Target not met due to reduced referrals from Adult and Childrens Care Services. Once referred, Housing Standards Team deal with all applications promptly. A review of whole process was carried out in 2009/10. The aim was to reduce delays, especially from the time of an initial enquiry to the first visit by Social Services. Reducing this delay will increase the proportion of referrals to Babergh DC for approval during 2010/11. The target for 2010/11 is 35.
17	Customer Services	LPI 18	Percentage of telephone calls answered where enquiry is resolved at point of contact:-				81%	98%	90%	99% (17754 calls)	↑	↑	Target met. The target for 2010/11 is 95%
			(a) General enquiries				91%	82%	80%	97% (29232 calls)	↑	↑	Target met. The target for 2010/11 is 90%
			(b) Housing enquiries				75%	77%	90%	87% (21551 calls)	↓	↑	Just below target. The target for 2010/11 is 90%
			(c) Planning enquiries				91%	96%	95%	96% (35827 calls)	↑	↑	Target met. The target for 2010/11 is 95%.
			(d) Money Matters				80%	88%	86%	95% (104364)	↑	↑	Target met. The target for 2010/11 is 92%.
	(e) Overall												
18	Customer Services	LPI 80	Customer satisfaction - telephone service				98%	No data	90%	98%	↑	NA	Target met. The target for 2010/11 is 90%.
19	Customer Services	BV66a	Proportion of local authority housing rent collected				99.25%	98.82%	99.00%	98.88%	↓	↑	Just below target. 0.12% below target, but 0.06% improvement on Q4 2008/09. A reduction in personnel within the rent recovery team has not impacted on the collection rate as much as was feared. With the new team structure in place it is hoped to achieve the target set for 2010/11. The target for 2010/11 is 99%.
20	Customer Services	BV9	The % of Council Tax collected in the year	22 out of 89 1st = 99.29%	TQ 31 out of 201 1st = 99.42%	2 out of 7	99.1%	98.75%	98.9%	98.82%	↓	↑	Just below target. 0.08% below target, but 0.07% improvement on Q4 2008/09. Total debt outstanding is £509,000 (1,733 accounts out of 38,552). The target shortfall is £38,000. Of the outstanding balance £431,000 is at reminder stage and beyond (£130,000 with bailiff). There is £78,000 at bill stage, but £42,000 was raised during March so not possible to collect this until the new financial year. Removing the debt that couldn't be collected in 2009/10 would give a collection figure of 98.92%. The target for 2010/11 is 98.8%. Benchmarking data source: SPARSE Profile (Revenues Analysis) and unaudited data from the Suffolk Performance Group
21	Customer Services	BV 10	The % of Non Domestic Rates collected in the year	62 out of 89 1st = 99.72%	3Q 124 out of 201 1st = 99.79%	7 out of 7	99.2%	98.14%	98.9%	98.28%	↓	↑	Just below target. 0.62% below target, but 0.14% improvement on Q4 2008/09. Total debt outstanding is £429,000 (249 a/c's out of 2980) but £96,000 (127 a/c's) relate to deferred payments to be paid in 2010 & 2011 under the deferred payment scheme. The target shortfall is £105,000. Of the outstanding balance £67,000 is new debt not due to be paid until 2010/11, £42,000 with payment arrangements into the new financial year and £74,000 relates to unpaid empty rates (4 a/c's). £35,000 of this latter amount has been secured by a charge on the property (this option is being investigated for the others). Excluding the deferred amount (£96,000) only £73,000 is not under some form of recovery and of this £67,000 was raised during March. Every effort has been made to achieve the target. Taking out any debts not possible to collect in year (£67,000 & £42,000) plus known bad debts £48,800 (5 a/c's), the collection rate would be 99.06%. The 2010/11 target is 98.9%. Benchmarking data source: SPARSE Profile (Revenues Analysis) and unaudited data from the Suffolk Performance Group
22	Customer Services	NI180	Changes in Housing Benefit / Council Tax Benefit entitlements within the year (per 1000 caseload)				No target set. New PI in 2008/09	16.39	45	45.1	↑	↑	Target met. Latest data from the Department of Work and Pensions shows that this target has been achieved. The target for 2010/11 is 45.

Ref	Division	PI	Performance Indicator Description	Comparison Data 2008/09			Babergh 2008/09		Current Year - 2009/10				Comments		
				2008/09 Babergh Quartile [SPARSE]	2008/09 Babergh Quartile [Districts]	2008/09 Suffolk Rank	Target 2008/09	Q4 Actual 2008/09	Target 2009/10	Q4 Actual 2009/10	Actual v Target	Direction of Travel			
23	Customer Services	NI181	Time taken to process Housing Benefit / Council Tax Benefit new claims and change events				15 days (notional target during first year)	7.41 days	11 days	6.38 days	↑	↑	Target met. Current caseload figures: Rent Rebates = 2289, Rent Allowances = 2176, Council Tax Benefit = 2024 (Owner Occupiers). Total = 6489. This equates to an overall increase of 9.23% over the year (500 cases) The target for 2010/11 is 8 days.		
24	Community Development Delivery Plan Action 86	LPI104a	Discretionary grant funding spent - capital				No target set. New PI in 2008/09	£108,073	£108,000	£52,800	↑	↑	On target with all budget spent or committed (total = £128,426) The target for 2010/11 is £102,800 spent (80% of annual budget)		
25	Community Development Delivery Plan Action 86	LPI104b	Discretionary grant funding spent - revenue				No target set. New PI in 2008/09	£370,330	£405,648	£371,755	↑	↑	On target with all budget spent or committed (total = £452,706) The target for 2010/11 is £372,737 spent (95% of annual budget)		
A safer and healthier Babergh															
26	Natural and Built Environment Delivery Plan Action 95	NI184	Food establishments in the area which are broadly compliant with food hygiene law				No target set. New PI in 2008/09	87%	90%	91% (817 out of 894 establishments scored 10 & under)	↑	↑	Target met. A 4% increase in these figures is a good result. It is expected that this figure has been heavily influenced not only by hard work of the Food and Safety Team in targeting poor performing businesses through the normal risk rating scheme, but also by the introduction of Scores on the Doors in June 2009. The latter has encouraged competition amongst businesses to achieve and display high star ratings. ('Broad compliance' score is affected by the same factors that influence star scores) The target for 2010/11 is 92%.		
27	Community Development Delivery Plan Action 44	LPI115	Number of incidents of criminal damage in hotspot areas						Reduction of 10%	Reduction of 15%	↑	↑	Target met The combined 2010/11 target for LPI115 and LPI116 is a reduction of 10%.		
28	Community Development Delivery Plan Action 44	LPI116	Number of serious public order offences (including violence)						Reduction of 15%	Reduction of 23%	↑	↑	Target met. Figures show a large decrease across all target wards. Particularly good performance in relation to public order offences, but with good reduction across the range of violent offences as well. Very slight increase in most serious violence, but with very few offences over the period in that category (12 offences in total for the period). The combined 2010/11 target for LPI115 and LPI116 is a reduction of 10%.		
A strong and sustainable Babergh economy															
29	Community Development	LPI117	Number of companies referred to the Suffolk Redundancy Network						Contextual	1	Contextual	Contextual	These contextual indicators are dependent on economic conditions. There have been no additional referrals in quarter 4. Referral can only be made when company closure/re-structure is known to the Council or other partners of the network. Babergh has fared well throughout the recession compared to other areas, with no other major redundancies or short working being announced.		
30	Community Development	LPI118	Number of companies that take up the advice offered by the Suffolk Redundancy Network						Contextual	1	Contextual	Contextual			
How we will deliver (enabling measures)															
31	Contract and Asset Management	LPI 12a	% of capital expenditure achieved on the Housing Revenue Account						97%	86%	97%	93%	↑	↑	Target met. 101% of revised budget achieved. Pleased with the achievement against revised budget The target for 2010/11 is 97%.
32	Finance	LPI 12b	% capital expenditure achieved on the General Fund						89%	61%	89%	82%	↓	↑	Target not met. The difference between the 2009/10 actual and target represents £267K. The target for 2010/11 is 89%.

Ref	Division	PI	Performance Indicator Description	Comparison Data 2008/09			Babergh 2008/09		Current Year - 2009/10				Comments
				2008/09 Babergh Quartile [SPARSE]	2008/09 Babergh Quartile [Districts]	2008/09 Suffolk Rank	Target 2008/09	Q4 Actual 2008/09	Target 2009/10	Q4 Actual 2009/10	Actual v Target	Direction of Travel	
33	Corporate Services Delivery Plan Action 103	BV 2a	The level of the Equality Framework for Local Government to which the authority conforms				Level 2	Level 2	Level 2 / Developing	Level 2 / Developing	↑	↔	Target met. Work continues on the 'achieving' level of the Equality Framework for Local Government. The target for 2010/11 is 'Achieving'
34	Finance	NI 179	Value for Money – total net value of ongoing cash-releasing value for money gains that have impacted since the start of the 2008/09 financial year		3Q (All England)	5 out of 7 1st = MS (£2.463m)	£400,000	£800,000	£1m	£1.2m	↑	↑	Target met The target for 2010/11 is at least £1.7m. Benchmarking data: unaudited data from the Suffolk Performance Group

Ref	Division	PI	Performance Indicator Description	Comparison Data 2008/09			2008/09		Current Year - 2009/10				Comments
				2008/09 Babergh Quartile [SPARSE]	2008/09 Babergh Quartile [Districts]	2008/09 Suffolk Rank	Target 2008/09	Q4 Actual 2008/09	Target 2009/10	Q4 Actual 2009/10	Actual v Target	Direction of Travel	
EXCEPTIONS WHERE PERFORMANCE IS BETTER THAN THE TARGET													
1	Community Development	NI156	Number of households in temporary accommodation			4th out of 7 1st = Suffolk Coastal (3)	No target	7	8	2	↑	NA	Target met. This is a "snapshot" of the numbers in temporary accommodation on the last day of the quarter. This is a very successful outcome and accords with government targets. The target for 2010/11 is 6. Benchmarking data: Unaudited data from the Suffolk Performance Group
2	Community Development	LPI70	The % of at risk referrals who do not reoffend (ASB/Criminal) within the first two months of first attending a Be Active programme				No target	100%	90%	100%	↑	NA	Target met. This represents 36 cases. The target for 2010/11 is 90%.
3	Community Development	LPI68	Number of people participating in leisure and/or cultural activities through the BeActive Project for the first time				No target	350	350	480	↑	NA	Target met. The target for 2010/11 is 450.
4	Contract and Asset Management	LPI27	Savings achieved through the implementation of the Procurement Strategy and action plan						Min £50,000 Stretch £100,000	£156,515	↑	NA	Target met. Significant savings have been achieved this year. The target for 2010/11 is £50,000 (min) and £100,000 (stretched)
5	Natural and Built Environment	NI187	Tackling fuel poverty - people receiving income based benefits living in homes with a low energy efficiency rating					12.9%	NA	8.55%	NA	↑	Positive direction of travel. The 2009 Fuel Poverty Survey showed a reduction in the proportion of vulnerable people living in fuel poverty.
6	Community Development	BV214	Repeat homelessness defined as proportion of households accepted as statutorily homeless who were accepted as statutorily homeless by the same Authority within the last two years					0%	5%	0%	↑	↑	Target met. Good performance, particularly given the current economic climate. The target for 2010/11 is 4%.
EXCEPTIONS WHERE PERFORMANCE IS WORSE THAN THE TARGET													
7	Natural and Built Environment Delivery Plan Action 26	BV204	Planning Appeals allowed against the authority's decision to refuse a planning application				25%	32%	25%	50%	↓	↓	Target not met. 17 appeals allowed, 16 appeals dismissed and 1 split decision. The target for 2010/11 is 30%.
8	Natural and Built Environment	LPI121	% Trade waste recycled or composted				15%	1.0%	10%	1.1%	↓	↑	Target not met. It is disappointing to note that the intended introduction of a trade waste recycling service has not been achieved yet due to competing resource demands. This will be resolved in 2010/11 by reviewing the collection round for the Mid Suffolk DC trade waste vehicle and establishing a commercial waste recycling centre through a potential partnering arrangement with Suffolk CC and Sudbury Resource Centre. The target for 2010/11 is 10%.