

**BABERGH DISTRICT COUNCIL**

**FROM: Director of Finance**

**REPORT NUMBER    **H194****

**TO:     STRATEGY COMMITTEE**

**DATE OF MEETING    12 February 2009**

**BUDGET 2009/10**

**1.    PURPOSE OF REPORT**

1.1 The draft budget approved by the Committee on 15th January has been the subject of further consideration, consultation and scrutiny. The Committee is asked to recommend a budget for 2009/10 to Council.

**2.    RECOMMENDATIONS**

2.1 The Committee is asked to recommend the following to Council:-

(a) The draft General Fund budget attached in Appendix A, including a Council Tax increase of 2.9% for 2009/10 and the revised charges for 2009/10, which are to be implemented with effect from 1 April 2009.

(Note: This is based on the final recommendations of the Strategic Financial Planning Task Group, which are detailed in section 5.1 of the report. However, the Overview and Scrutiny (Community Services) Committee views are that the budget should be amended, as indicated in Section 5.4 of the report, resulting in a Council Tax increase of 3.5% unless savings can be found elsewhere)

(b) The Council Housing budget and revised charges for 2009/10, attached in Appendix B. Further, that the weekly rents for Council dwellings and compulsory let garages be increased on average by 6.7% in accordance with the Government's rent restructuring requirements with effect from Monday, 13 April 2009.

(c) The prudential indicators for capital finance and treasury management and Minimum Revenue Provision statement set out in Appendix C.

(d) The Budget Risk Assessment in Appendix D.

(e) Where expenditure is included within the approved budget, the Director of Finance, be authorised to:-

- Vary the timing of revenue and capital payments from the between financial years in accordance with Financial Regulations and Council resolutions.
- Vary the method of financing capital schemes, if he is satisfied that it is in the financial interest of the Council to do so.

**3.    FINANCIAL IMPLICATIONS**

3.1 These budgets determine the level of service provision, Council Tax, Council House rents and charges for the coming year.

#### 4. **RISK MANAGEMENT**

4.1 Papers H156, 167, 169, and appendix A to Paper H174 have previously set out the risks. The key assumptions underpinning the budget and the risks associated with these and reserve levels are set out in the Budget Risk Assessment attached at Appendix D.

#### 5. **KEY INFORMATION**

##### **General Fund Budget**

5.1 The Committee approved the draft General Fund budget (Paper H162) subject to further consideration by the SFP Task Group. The Task Group are now recommending the following changes, which are incorporated in the final budget proposals before the Committee today:

- (a) Investment Income - a further reduction in income of £50,000 as a result of the impact of the latest cut in interest rates and rates forecast for next year.
- (b) Medium-Term Plan priorities – a corresponding reduction in new funding for these to £114,500, as set out below:

Item	£000	Comments
Free swimming	28000	<b>Commitment</b>
Housing Enabler post (continuation)	20500	Highest priority staffing bid
Play Equipment replacement	3500	Capital Financing cost
Nightstop	5000	To support homelessness
Increased MTP grants provision	20000	50% of original recommendations and proposals for these two items
CAB surgeries/other support re. Economic downturn	17500	
Substance Misuse Officer (continuation)	20000	Important in relation to Community Safety Partnership
<b>Total</b>	<b>114500</b>	

- (c) An LGR reserve of £50,000 be created, which is less than the £100,000 approved by the Committee in June 2008 but which is the maximum that is seen as possible taking into account the overall budget position - see reserves section later in the report.
- (d) That, in relation to the possibility of there being a significant shortfall in capital receipts during 2009/10 (of up to £2m potentially), a framework for the management of the overall capital programme be put in place to ensure that specific projects and non-committed schemes/programmes only proceed when there is more certainty over there being sufficient funding.

5.2 Based on the above, the SFP Task Group is still, therefore, recommending a Council Tax increase of 2.9% for 2009/10.

5.3 With regards to consultation, at the time of writing this report, the position is as follows:-

Consultation/Scrutiny	Outcome
<ul style="list-style-type: none"> <li>General Fund Budget and level of Council Tax - the two Overview and Scrutiny Committees on the 29th January/3<sup>rd</sup> February and Business Ratepayers, also on the 3<sup>rd</sup> February.</li> </ul>	<ul style="list-style-type: none"> <li>The Overview and Scrutiny (Stewardship) Committee were satisfied with the overall budget proposals</li> <li>The Overview and Scrutiny (Community Services) Committee views are detailed below</li> <li>Business Ratepayers accepted the budget proposals</li> </ul>
<ul style="list-style-type: none"> <li>Council Housing budget, rents and charges - the Housing Panel on the 30<sup>th</sup> January and the Overview and Scrutiny (Community Services) Committee on the 3<sup>rd</sup> February.</li> </ul>	<ul style="list-style-type: none"> <li>The Housing Panel reluctantly accepted the average rent increase of 6.7% and an increase in heating/lighting charges of 30% in sheltered accommodation.</li> <li>The Overview and Scrutiny (Community Services) Committee accepted the budget, including changes agreed by the Housing Panel.</li> </ul>

5.4 The Overview and Scrutiny (Community Services) Committee views on the General Fund Budget and Council Tax are set out below:

- Some of the items removed by the SFP Task Group should be reinstated, namely:

	(£000)
Further support to CAB's	17.5
Mobile CCTV camera	2.5 (capital financing cost)
Sanctuary Scheme (domestic violence)	6.0

- The Committee accepted that this would add £26,000 to the budget and result in a Council Tax increase of 3.5% not 2.9% unless additional savings could be found elsewhere.

## Reserves

5.5 In terms of general reserves and their use, the following approach, as set out in previous reports is proposed. This is in line with the Council's previous strategy. Further details in terms of risks are set out in Appendix D:

	Amount £000	Comments
Actual as at 31/03/08	2,838	Potential costs re. legal cases
Estimated general use in 2008/09 To Earmarked reserve	-606	
Estimated Balance 31.03.09	-150	
Proposed general use in 2009/10	2,082	Includes £205k actual savings from 2007/08 and £350k from forecast 2008/09 savings
Estimated Balance 31.03.10	-685	
Potential use:	1,397	
- 2010/11	-97	
- 2011/12	-70	
- 2012/13	-30	
Approved minimum balance	1,200	

5.6 In relation to earmarked reserves, the position is as follows in terms of actual funds available currently:

- Capital Projects - £776,000 to fund Hadleigh Community Facilities. LABGI reserve also of £410,000 to be used towards this
- Invest to Save/Efficiencies Fund - £29,000 of £43,000 balance to be transferred to LGR reserve
- LGR reserve – Previous Suffolk Pathfinder allocation of £21,000 to be increased to £50,000, as indicated earlier in the report
- Legal costs reserve of £150,000 to be established for known/potential cases that could result in expenditure before 31 March 2010.

5.7 Any additional costs relating to LGR that might arise will have to met from either general reserves or by transferring money from any of the above earmarked reserves, should the amounts set aside for the purposes indicated not be fully used.

## Capital Programme

5.8 Members were advised of the risk of up to £2m in Paper H162 and this was considered further by the Task Group on the 20 January. The Overview & Scrutiny (Stewardship)

Committee will consider the risks and potential impacts on the non-committed schemes/programmes in the capital programme.

- 5.9 Strategy Committee will then need to consider the position early in the new financial year and as necessary during 2009/10, which could involve difficult decisions in terms of reducing planned expenditure in a number of areas. Some of this could be considered, in any event, as appropriate if Babergh is being wound up under LGR.
- 5.10 Prudential Indicators and the Minimum Revenue Provision (MRP) Statement, which covers the Council's policy on this, are attached in Appendix C.
- 5.11 Any decisions on MTP bids and Hadleigh Community Facilities that are made by Members today that affect the capital programme and prudential indicators will have to be reflected in the final budget proposals are presented to full Council.
- 5.12 There is an allowance of £250,000 for a contribution to UCS in the attached capital programme for 2009/10. We have been advised, that a sum of £187,000 is being sought. However, further potential sums (which could amount to another £800,000 for Babergh) have been indicated for subsequent years.
- 5.13 These are substantial sums that would clearly need further consideration. They would place even further pressure on the Council's very limited capital resources and would undoubtedly require further prudential borrowing. They could, however, be included in the budget on a strictly 'non-committed' basis.

### Medium-Term Financial Projection

- 5.14 The financial position for future years is a difficult one to assess as it depends greatly on how long the economic downturn continues. Further work, assessment and consideration of the position will, therefore, be needed. The table below provides a possible indication but other planning scenarios are just as likely. These will be modelled and, based on the results, alternative strategies will need to be considered accordingly:

	<b>2010/11 £000</b>	<b>2011/12 £000</b>	<b>2012/13 £000</b>
Base budget from previous year	11,217	10,924	10,195
Inflation	+300	+400	+400
Commitments/cost pressures	+200	+250	+250
Strategic/Service Priorities	+100	+200	+200
Prudential borrowing	+250	+100	+100
Efficiencies, Savings and Additional Income	-1,143	-679	-685
	10,924	11,195	11,460
Use of Reserves	-97	-70	-30
Budget Requirement	10,827	11,125	11,430
Formula Grant (approx. +2% per annum)	-6,240	-6,365	-6,490
Council Taxpayers	4,587	4,760	4,940
Council Taxbase	33,000	33,250	33,500
Council Tax for Band D Property (based on 3% inflation increase)	£139.00	£143.17	£147.47

- 5.15 From the above, it can be seen that the potential budget gap in 2010/11 could be over £1m. Assuming the economic downturn begins to improve early in the year, some of this would be achieved by income levels (planning, land charges and possibly investment income) beginning to recover.
- 5.12 Much will depend also on inflation rates during 2009 and early 2010 and the extent to which prudential borrowing to support the capital programme is required over the next 2 years

### **Council Housing Budget**

- 5.13 On the Council Housing budget, key aspects are set out in appendix A to Paper H174. The Housing Panel agreed amendments to these on the 3<sup>rd</sup> February, which are reflected in the final budget proposals in Appendix B to this report.
- 5.14 Both the Housing Panel and the Overview and Scrutiny (Community Services) Committee expressed continuing concern on the average rent increases and officers have conveyed these concerns to the Government and the LGA.
- 5.15 The Government is consulting on Council's being able to build houses again, outside the financial rules on Housing Subsidy. If approved, this will require further consideration in terms of scope and the financial implications for the Council pursuing this additional opportunity to provide new homes.

## **6. APPENDICES**

- A – Final proposed detailed General Fund Budget
- B – Draft Council Housing Budget
- C – Prudential Indicators and MRP Statement
- D – Budget Risk Assessment

## **7. BACKGROUND PAPERS REFERRED TO:**

None.

**CONTACT:** Barry Hunter  
Director of Finance

**E-MAIL:** barry.hunter@babergh.gov.uk

**APPENDIX A**  
**General Fund Budget 2009/10**

## GENERAL FUND REVENUE BUDGET SUMMARY

Line	2007/08	2008/09		2009/10	
	Actual £	Original £	Revised £	Budget £	
1	Natural and Built Environment	2,288,424	2,665,340	3,034,670	3,012,660
2	Community Development	2,322,348	2,532,800	3,160,030	2,852,920
3	Contract and Asset Management	3,055,331	3,268,440	3,222,120	3,417,940
4	Customer Services	1,706,446	1,755,730	1,621,670	1,666,150
5	Corporate Services	1,928,749	1,984,040	1,937,820	2,118,490
6	Salaries & Other Contingency Savings	0	(250,910)	(50,000)	(375,000)
7	Unallocated Savings & Income		154,210	(29,050)	(164,240)
8	<b>Total Direct Service Costs</b>	11,301,298	12,109,650	12,897,260	12,528,920
9	Capital charges / Asset Management & Investment Income	(1,950,778)	(2,151,490)	(2,480,500)	(1,618,680)
10	Revenue Financing of capital	44,000	0	250,000	936,000
11	Pension Adjustments	558,784	637,900	462,990	521,300
12	Transfers to/from Earmarked Reserves	(26,300)	50,000	(63,690)	(1,150,500)
13	<b>Net Revenue Expenditure</b>	9,927,004	10,646,060	11,066,060	11,217,040
14	Use of Reserves - General	53,129	(281,000)	(756,000)	(685,000)
15	Use of Reserves - Customer Access and Service Transformation		(55,000)		
16	<b>Budget Requirement - Babergh</b>	9,980,133	10,310,060	10,310,060	10,532,040
17	Deficit / Surplus (-) on Collection fund	(35,923)	(9,540)	(9,540)	21,370
18	Government Support	(5,836,310)	(6,005,030)	(6,005,030)	(6,122,670)
19	<b>Demand on Collection Fund</b>	4,107,900	4,295,490	4,295,490	4,430,740
20	Council Tax Base Resolution	32,539	32,750	32,750	32,830
21	Council Tax for Band D Property	<b>126.24</b>	<b>131.16</b>	<b>131.16</b>	<b>134.96</b>

## GENERAL FUND REVENUE SERVICES BUDGET SUMMARY

### NATURAL & BUILT ENVIRONMENT

Line	2007/08	2008/09		2009/10
	Actual £	Original £	Revised £	Budget £
22 Environmental Health & Health Improvement	564,631	620,360	604,370	634,520
23 Pest and Dog Control	45,749	48,690	55,940	56,700
24 Private Sector Housing Standards	33,478	32,620	44,510	45,880
25 Renovation Grants (Incl. Home Improvement Agency)	228,050	437,600	378,700	379,610
26 Licensing	157,290	205,180	233,220	209,770
27 Planning Policy	460,585	488,810	516,350	612,120
28 Conservation Areas/ Historic Buildings	108,292	66,020	90,910	50,570
29 Development Control	597,674	604,960	985,540	862,840
30 Planning Delivery Grant	(34,762)	20,000	11,460	10,660
31 Building Control	127,437	141,100	110,670	149,990
32 Building Control	0	0	3,000	0
<b>32 Sub Total</b>	<b>2,288,424</b>	<b>2,665,340</b>	<b>3,034,670</b>	<b>3,012,660</b>

### COMMUNITY DEVELOPMENT

Line	2007/08	2008/09		2009/10
	Actual £	Original £	Revised £	Budget £
33 Hadleigh Swimming Pool	204,968	203,340	229,170	177,400
34 Kingfisher Leisure Centre	413,630	415,550	700,880	530,370
35 Sport & Leisure (including Be Active)	147,651	173,700	326,990	299,040
36 Sports & Recreation Grants	124,774	131,820	5,400	5,670
37 Community Safety & Crime & Disorder Reduction Partnership	184,498	197,800	265,390	264,690
38 The Arts	120,945	141,980	66,930	58,110
39 Tourism	209,612	219,710	241,710	225,230
40 Economic Development	217,319	217,610	139,450	120,420
41 Community Energy Project & Babergh Communities Together	77,078	0	1,890	1,890
42 Grants and Contributions	266,525	326,320	581,970	642,370
43 Housing Strategy	61,347	62,040	104,360	105,680
44 Affordable Housing	181,398	317,230	371,490	250,400
45 Homelessness, Homelessness Initiative & Housing Advice	111,147	117,450	94,750	121,080
46 Babergh Response & Other Housing Services	1,456	8,250	5,550	28,370
47 Childrens Play Programme	0	0	24,100	22,200
<b>48 Sub Total</b>	<b>2,322,348</b>	<b>2,532,800</b>	<b>3,160,030</b>	<b>2,852,920</b>

**GENERAL FUND REVENUE SERVICES BUDGET SUMMARY**

**CONTRACT & ASSET MANAGEMENT**

Line	2007/08	2008/09		2009/10
	Actual	Original	Revised	Budget
	£	£	£	£
49 Domestic Waste Collection	1,373,146	1,439,910	1,242,380	1,445,050
50 Trade & Green Waste Collection	(62,779)	(5,260)	(14,940)	(61,270)
51 Recycling Strategy & Consortium	(161,835)	(50,620)	(50,780)	(44,790)
52 Business Resource Efficiency (BREW) (2020)	0	0	30	30
53 Street Cleansing & Abandoned Vehicles	641,241	634,740	636,690	665,010
54 Footpaths	50,380	41,650	52,100	53,570
55 Countryside Management	93,357	96,090	41,580	41,860
56 Amenity Areas	390,766	384,160	436,920	446,070
57 Parks & Open Spaces	254,653	272,720	310,720	325,810
58 Other Services	50,854	50,860	62,870	64,150
59 Car Parking	142,094	134,690	155,420	136,600
60 Public Conveniences	201,986	189,690	193,190	200,210
61 Industrial & Starter Units	(65,500)	(18,620)	(11,280)	350
62 Other Corporate Assets (East House, Belle Vue House, Hadleigh Market)	59,650	(5,140)	30,630	26,410
63 Asset Management	52,635	66,200	82,580	74,670
64 Other Services	34,683	37,370	54,010	44,210
<b>65 Sub Total</b>	<b>3,055,331</b>	<b>3,268,440</b>	<b>3,222,120</b>	<b>3,417,940</b>

**CUSTOMER SERVICES**

Line	2007/08	2008/09		2009/10
	Actual	Original	Revised	Budget
	£	£	£	£
66 Housing/Council Tax Benefits (Incl HRA)	351,867	510,870	407,090	448,680
67 Employment & Support Allowance Implementation	0	0	4,590	4,730
68 Council Tax & Business Rates Collection	551,144	581,130	533,380	549,000
69 Concessionary Fares & Railcards	803,435	663,730	676,610	663,740
<b>70 Sub Total</b>	<b>1,706,446</b>	<b>1,755,730</b>	<b>1,621,670</b>	<b>1,666,150</b>

**GENERAL FUND REVENUE SERVICES BUDGET SUMMARY**

<b>CORPORATE SERVICES</b>				
<b>Line</b>	<b>2007/08</b>	<b>2008/09</b>		<b>2009/10</b>
	<b>Actual</b>	<b>Original</b>	<b>Revised</b>	<b>Budget</b>
	£	£	£	£
71 Corporate Management (incl. Policy, Performance & Publicity/Comms)	647,400	709,430	661,040	758,910
72 External Audit & Other Corporate Costs	146,829	181,590	195,550	194,770
73 Democratic Processes	849,467	866,390	813,630	846,620
74 Electoral Registration & Elections	194,620	140,650	121,870	147,350
75 Local Land Charges	(21,324)	(9,600)	(31,050)	(9,380)
76 Civil Protection & Emergency Planning	39,775	42,540	71,490	67,060
77 Other	24,692	6,260	7,030	16,570
78 Community Achievement Awards	3,813	5,080	10,390	11,120
79 Local Agenda (3910)	0	0	4,390	4,600
80 Corporate Subscriptions	43,477	41,700	83,480	80,870
<b>81 Sub Total</b>	<b>1,928,749</b>	<b>1,984,040</b>	<b>1,937,820</b>	<b>2,118,490</b>
82 Other / Contingencies	0	(96,700)	(79,050)	(539,240)
<b>83 TOTAL</b>	<b>11,301,298</b>	<b>12,109,650</b>	<b>12,897,260</b>	<b>12,528,920</b>

**NATURAL & BUILT ENVIRONMENT  
HEAD OF SERVICE - M FIRTH**

**Environmental Protection**

**Lead Manager(s) - J Kilgannon & J Rainer**

	2007/08	2008/09		2009/10
	Actual	Original	Revised	Budget
	£	£	£	£
<b>Environmental Health (2128-2135)</b>				
Analysts / Consultancy Fees	13,007	8,750	10,970	6,650
Health Improvement	0	100	100	100
Air Monitoring Expenses	5,030	8,700	11,280	9,100
Other Costs	6,096	12,220	13,250	14,560
Env. Protection Act Licence	(9,932)	(9,000)	(10,020)	(9,770)
Other Fees and Charges	(3,055)	(2,410)	(3,410)	(3,410)
<b>Direct Costs / Income</b>	<b>11,146</b>	<b>18,360</b>	<b>22,170</b>	<b>17,230</b>
Operational and Support Services	547,872	596,380	524,560	547,610
Capital Charges	5,614	5,620	5,610	5,610
<b>Net Cost of Service</b>	<b>564,632</b>	<b>620,360</b>	<b>552,340</b>	<b>570,450</b>

**Smoke Free Legislation (2138)**

Supplies & Services	19,476	0	26,230	0
Income	(19,492)	0	(26,230)	0
<b>Direct Costs / Income</b>	<b>(16)</b>	<b>0</b>	<b>0</b>	<b>0</b>
Operational and Support Services	15	0	6,520	6,640
<b>Net Cost of Service</b>	<b>(1)</b>	<b>0</b>	<b>6,520</b>	<b>6,640</b>

**CRED (Carbon Reduction) (2139)**

Contributions & Promotion	0	0	24,000	27,000
Income	0	0	(22,500)	(22,500)
<b>Direct Costs / Income</b>	<b>0</b>	<b>0</b>	<b>1,500</b>	<b>4,500</b>
Operational and Support Services	0	0	44,010	52,930
<b>Net Cost of Service</b>	<b>0</b>	<b>0</b>	<b>45,510</b>	<b>57,430</b>

<b>Total Environmental Health and Improvement</b>	<b>564,631</b>	<b>620,360</b>	<b>604,370</b>	<b>634,520</b>
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**Pest Control (2136)**

Contracted Services	32,236	33,240	33,240	34,070
Other Costs	240	430	430	430
Fees and Charges	(25,673)	(22,660)	(22,660)	(22,660)
<b>Direct Costs / Income</b>	<b>6,803</b>	<b>11,010</b>	<b>11,010</b>	<b>11,840</b>
Operational and Support Services	26,528	26,520	31,560	31,800
<b>Net Cost of Service</b>	<b>33,331</b>	<b>37,530</b>	<b>42,570</b>	<b>43,640</b>

**Dog Control (2137)**

Contracted Services	3,460	2,500	4,000	4,000
Other Costs	0	200	200	200
Fees and Charges	(385)	(620)	(620)	(620)
<b>Direct Costs / Income</b>	<b>3,075</b>	<b>2,080</b>	<b>3,580</b>	<b>3,580</b>
Operational and Support Services	9,343	9,080	9,790	9,480
<b>Net Cost of Service</b>	<b>12,418</b>	<b>11,160</b>	<b>13,370</b>	<b>13,060</b>

<b>Total Pest &amp; Dog Control</b>	<b>45,749</b>	<b>48,690</b>	<b>55,940</b>	<b>56,700</b>
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**NATURAL & BUILT ENVIRONMENT  
HEAD OF SERVICE - M FIRTH**

**Environmental Protection cont.**

	2007/08	2008/09		2009/10
	Actual £	Original £	Revised £	Budget £
<b>Housing Standards (3011)</b>				
Health Improvement Programme	5,000	5,000	0	0
<b>Direct Costs / Income</b>	5,000	5,000	0	0
Operational and Support Services	28,478	27,620	44,510	45,880
<b>Net Cost of Service</b>	<b>33,478</b>	<b>32,620</b>	<b>44,510</b>	<b>45,880</b>
<b>Total Private Sector Housing Standards</b>	<b>33,478</b>	<b>32,620</b>	<b>44,510</b>	<b>45,880</b>
<b>Renovation Grants (Admin) (3010)</b>				
Promotion and Publicity	883	920	920	950
<b>Direct Costs / Income</b>	883	920	920	950
Operational and Support Services	117,380	114,600	141,980	144,610
Capital Charges	83,156	285,600	191,600	191,600
<b>Net Cost of Service</b>	<b>201,419</b>	<b>401,120</b>	<b>334,500</b>	<b>337,160</b>
<b>Care and Repair (3059)</b>				
Direct Administration Costs	17,000	27,000	27,000	27,000
Other Costs	2,131	2,420	8,610	6,590
<b>Direct Costs / Income</b>	19,131	29,420	35,610	33,590
Operational and Support Services	7,501	7,060	8,590	8,860
<b>Net Cost of Service</b>	<b>26,632</b>	<b>36,480</b>	<b>44,200</b>	<b>42,450</b>
<b>Total Renovation Grants (Incl. Home Improvement Agency)</b>	<b>228,051</b>	<b>437,600</b>	<b>378,700</b>	<b>379,610</b>
<b>Licensing (4001-4027)</b>				
Legal Notices, Adverts, etc.	15,376	14,410	19,410	14,410
Licence Fee Income	(52,472)	(131,550)	(136,550)	(144,870)
Other Income	(86,178)	(9,090)	(12,090)	(9,090)
<b>Direct Costs / Income</b>	<b>(123,274)</b>	<b>(126,230)</b>	<b>(129,230)</b>	<b>(139,550)</b>
Operational and Support Services	280,564	331,410	362,450	349,320
<b>Net Cost of Service</b>	<b>157,290</b>	<b>205,180</b>	<b>233,220</b>	<b>209,770</b>
<b>Total Licensing</b>	<b>157,290</b>	<b>205,180</b>	<b>233,220</b>	<b>209,770</b>

**NATURAL & BUILT ENVIRONMENT  
HEAD OF SERVICE - M FIRTH**

Planning Policy and Control

Lead Manager(s) - R Cooke , N Ward, G Starling

	2007/08	2008/09		2009/10
	Actual £	Original £	Revised £	Budget £
<b>Planning Policy (2201 &amp; 2202)</b>				
Legal Notices and Adverts	1,400	1,000	1,000	1,000
Other Costs	43,923	28,620	168,930	182,480
Income	(9,196)	(7,500)	(82,630)	(12,500)
<b>Direct Costs / Income</b>	<b>36,127</b>	<b>22,120</b>	<b>87,300</b>	<b>170,980</b>
Operational and Support Services	424,458	466,690	429,050	441,140
<b>Net Cost of Service</b>	<b>460,585</b>	<b>488,810</b>	<b>516,350</b>	<b>612,120</b>

<b>Total Planning Policy</b>	<b>460,585</b>	<b>488,810</b>	<b>516,350</b>	<b>612,120</b>
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**Conservation (2206 & 2208)**

Historic Buildings Grants & Conservation Area Appraisals	7,227	0	4,660	0
Sudbury HERS	1,572	5,000	5,000	0
Hire of Rooms	59	0	0	0
Sproughton Mill	(9,119)	0	0	0
<b>Direct Costs / Income</b>	<b>(261)</b>	<b>5,000</b>	<b>9,660</b>	<b>0</b>
Operational and Support Services	18,821	15,720	16,850	17,470
Capital Charges	89,733	45,300	64,400	33,100
<b>Net Cost of Service</b>	<b>108,293</b>	<b>66,020</b>	<b>90,910</b>	<b>50,570</b>

<b>Total Conservation Areas &amp; Historic Buildings</b>	<b>108,293</b>	<b>66,020</b>	<b>90,910</b>	<b>50,570</b>
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**Development Control (2205)**

Planning Advertisements	26,588	20,000	20,000	20,000
Consultants and Legal Fees	117,384	126,270	86,400	20,600
Other Costs	(15,986)	(20,950)	(20,950)	(28,950)
Planning Fees	(394,940)	(454,000)	(300,000)	(307,500)
Hire of Rooms	3,830	0	0	0
<b>Direct Costs / Income</b>	<b>(263,124)</b>	<b>(328,680)</b>	<b>(214,550)</b>	<b>(295,850)</b>
Operational and Support Services	860,796	953,590	1,220,040	1,178,640
Capital Charges	0	(19,950)	(19,950)	(19,950)
<b>Net Cost of Service</b>	<b>597,672</b>	<b>604,960</b>	<b>985,540</b>	<b>862,840</b>

<b>Total Development Control</b>	<b>597,672</b>	<b>604,960</b>	<b>985,540</b>	<b>862,840</b>
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**NATURAL & BUILT ENVIRONMENT  
HEAD OF SERVICE - M FIRTH**

**Planning Policy and Control cont.**

	2007/08 Actual	2008/09 Original	Revised	2009/10 Budget
<b>Planning Delivery Grant (2210)</b>				
Consultants and Legal Fees	0	27,770	22,770	28,460
Other Costs	(52)	4,120	10,150	4,570
Government Grant - current year	(91,528)	(30,000)	(54,000)	(54,000)
Government Grant - prior years	7,980	(34,490)	(21,520)	(12,970)
Temporary Superannuation	407	0	0	0
<b>Direct Costs / Income</b>	<b>(83,193)</b>	<b>(32,600)</b>	<b>(42,600)</b>	<b>(33,940)</b>
Operational and Support Services	48,431	52,600	54,060	44,600
<b>Net Cost of Service</b>	<b>(34,762)</b>	<b>20,000</b>	<b>11,460</b>	<b>10,660</b>

<b>Total Planning Delivery Grant</b>	<b>(34,762)</b>	<b>20,000</b>	<b>11,460</b>	<b>10,660</b>
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**Building Control (2203;2204 & 3952)**

Consultancy Fees and Other Costs	11,150	7,680	18,680	18,680
Income	(372,250)	(430,620)	(441,550)	(439,220)
<b>Direct Costs / Income</b>	<b>(361,100)</b>	<b>(422,940)</b>	<b>(422,870)</b>	<b>(420,540)</b>
Operational and Support Services	488,536	564,040	533,540	570,530
<b>Net Cost of Service</b>	<b>127,436</b>	<b>141,100</b>	<b>110,670</b>	<b>149,990</b>

<b>Total Building Control</b>	<b>127,436</b>	<b>141,100</b>	<b>110,670</b>	<b>149,990</b>
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**NI187 Survey (2140)**

Supplies & Services	0	0	3,000	0
<b>Direct Costs / Income</b>	<b>0</b>	<b>0</b>	<b>3,000</b>	<b>0</b>
<b>Net Cost of Service</b>	<b>0</b>	<b>0</b>	<b>3,000</b>	<b>0</b>

<b>Total NI187 Survey</b>	<b>0</b>	<b>0</b>	<b>3,000</b>	<b>0</b>
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<b>TOTAL NATURAL &amp; BUILT ENVIRONMENT</b>	<b>2,288,423</b>	<b>2,665,340</b>	<b>3,034,670</b>	<b>3,012,660</b>
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**COMMUNITY DEVELOPMENT  
HEAD OF SERVICE - C FOTI**

**Leisure & Community Safety**

**Lead Manager(s) - P Little**

	2007/08	2008/09		2009/10
	Actual £	Original £	Revised £	Budget £
<b>Hadleigh Swimming Pool (1570)</b>				
Management Fee	56,950	63,130	63,130	52,550
Premises	5,121	39,700	64,200	15,060
Premises - Insurances	2,530	1,860	1,650	1,490
Other Costs	0	200	200	34,290
Central Government Contribution	0	0	0	(25,690)
<b>Direct Costs / Income</b>	<b>64,601</b>	<b>104,890</b>	<b>129,180</b>	<b>77,700</b>
Operational and Support Services	58,267	60,530	29,560	29,270
Capital Charges	82,100	37,920	70,430	70,430
<b>Net Cost of Service</b>	<b>204,968</b>	<b>203,340</b>	<b>229,170</b>	<b>177,400</b>
<b>Total Hadleigh Swimming Pool</b>	<b>204,968</b>	<b>203,340</b>	<b>229,170</b>	<b>177,400</b>
<b>Kingfisher Leisure Centre (1574)</b>				
Management Fee	133,722	147,300	149,350	124,800
Premises	18,107	23,510	26,910	23,030
Premises - Insurances	9,860	12,090	10,750	9,710
Legal and Other Costs	15,405	720	1,230	81,140
Operating Lease payments	6,910	6,910	6,910	6,910
Insurance claim	3,380	0	0	0
Central Government Contribution	0	0	0	(59,950)
Reimbursement of costs	(15,000)	(15,000)	(15,000)	(15,000)
<b>Direct Costs / Income</b>	<b>172,384</b>	<b>175,530</b>	<b>180,150</b>	<b>170,640</b>
Operational and Support Services	39,806	45,090	39,090	36,990
Capital Charges	201,440	194,930	481,640	322,740
<b>Net Cost of Service</b>	<b>413,630</b>	<b>415,550</b>	<b>700,880</b>	<b>530,370</b>
<b>Total Kingfisher Leisure Centre</b>	<b>413,630</b>	<b>415,550</b>	<b>700,880</b>	<b>530,370</b>
<b>Sport &amp; Leisure Promotion (1556;1557;4815)</b>				
Courses, Coaching & Sport Development	30,871	17,750	25,440	16,590
Active Sport	6,000	6,000	6,000	6,000
Youth Strategy - New Initiatives	6,746	12,000	16,000	12,000
Promotional Costs	4,402	2,550	2,550	2,550
Fees and Charges	(5,956)	(1,000)	(5,190)	(1,000)
Suffolk CC Contribution	0	0	(900)	0
Beacon Council Award	(12,374)	(3,760)	0	0
<b>Direct Costs / Income</b>	<b>29,689</b>	<b>33,540</b>	<b>43,900</b>	<b>36,140</b>
Operational and Support Services	117,963	135,430	175,440	167,610
<b>Net Cost of Service</b>	<b>147,652</b>	<b>168,970</b>	<b>219,340</b>	<b>203,750</b>
<b>Be Active Leisure Inclusion (3922)</b>				
Service Costs	1,040	1,020	1,000	1,000
Contracted Services	5,119	5,500	500	500
Other Costs	1,711	3,170	3,300	3,520
Other Income	(11,080)	(11,100)	(1,000)	(1,000)
<b>Direct Costs / Income</b>	<b>(3,209)</b>	<b>(1,410)</b>	<b>3,800</b>	<b>4,020</b>
Operational and Support Services	3,210	2,120	63,420	55,430
<b>Net Cost of Service</b>	<b>1</b>	<b>710</b>	<b>67,220</b>	<b>59,450</b>

**COMMUNITY DEVELOPMENT  
HEAD OF SERVICE - C FOTI**

**Leisure & Community Safety cont.**

	2007/08	2008/09		2009/10
	Actual £	Original £	Revised £	Budget £
<b>Community Sports Coach (3923)</b>				
Service Costs	20,344	21,380	15,700	23,350
Other Costs	7,582	4,890	6,570	5,220
Sports Development Funding	(12,000)	(16,000)	(4,000)	(12,000)
Other Contributions	(10,020)	(7,000)	(2,000)	(2,000)
Other Income	(11,074)	(5,140)	(1,800)	(5,140)
<b>Direct Costs / Income</b>	<b>(5,169)</b>	<b>(1,870)</b>	<b>14,470</b>	<b>9,430</b>
Operational and Support Services	5,167	5,890	25,960	26,410
<b>Net Cost of Service</b>	<b>(2)</b>	<b>4,020</b>	<b>40,430</b>	<b>35,840</b>
<b>Total Sports and Leisure (Incl. Be Active)</b>	<b>147,651</b>	<b>173,700</b>	<b>326,990</b>	<b>299,040</b>
<b>Sports &amp; Recreation Grants (1601)</b>				
Grants	84,850	90,500	0	0
<b>Direct Costs / Income</b>	<b>84,850</b>	<b>90,500</b>	<b>0</b>	<b>0</b>
Operational and Support Services	39,924	41,320	5,400	5,670
<b>Net Cost of Service</b>	<b>124,774</b>	<b>131,820</b>	<b>5,400</b>	<b>5,670</b>
<b>Total Sports &amp; Recreation Grants</b>	<b>124,774</b>	<b>131,820</b>	<b>5,400</b>	<b>5,670</b>
<b>Community Safety (3914 &amp; 3915)</b>				
CCTV Operating Costs	68,778	62,600	55,130	32,130
Crime Prevention Initiatives	2,832	1,000	1,250	1,210
Substance Misuse Training Officer	5,595	5,740	2,740	2,740
Contracted Services	0	0	4,460	0
Community Cohesion Project	0	0	4,700	0
Contribution to Crime Audit	2,159	2,000	2,220	2,000
Staff Agency & Secondment Fees	0	0	1,630	13,000
Racial Harassment Initiative	3,464	4,460	0	0
<b>Direct Costs / Income</b>	<b>82,828</b>	<b>75,800</b>	<b>72,130</b>	<b>51,080</b>
Operational and Support Services	90,318	103,350	179,520	198,790
Capital Charges (re. CCTV)	11,351	10,120	10,120	10,120
<b>Net Cost of Service</b>	<b>184,497</b>	<b>189,270</b>	<b>261,770</b>	<b>259,990</b>
<b>Crime &amp; Disorder Reduction Partnership (3918)</b>				
Service Costs	33,935	35,970	36,270	37,720
Contributions	57,575	43,910	35,320	35,760
Government Grant - current year	(78,412)	(78,410)	(71,910)	(71,910)
Government Grant - prior year	(20,283)	0	0	0
<b>Direct Costs / Income</b>	<b>(7,185)</b>	<b>1,470</b>	<b>(320)</b>	<b>1,570</b>
Operational and Support Services	7,185	7,060	3,940	3,130
<b>Net Cost of Service</b>	<b>0</b>	<b>8,530</b>	<b>3,620</b>	<b>4,700</b>

<b>Total Community Safety &amp; Crime Disorder Reduction Partnership</b>	<b>184,497</b>	<b>197,800</b>	<b>265,390</b>	<b>264,690</b>
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**COMMUNITY DEVELOPMENT  
HEAD OF SERVICE - C FOTI**

**Arts & Tourism**

**Lead Manager(s) - K Coghlin**

	2007/08	2008/09		2009/10
	Actual £	Original £	Revised £	Budget £
<b>The Arts (1701)</b>				
Quay Theatre, Sudbury	48,560	50,240	0	0
Eastern Angles Theatre Company	800	800	0	0
Gainsborough's House, Sudbury	500	500	0	0
Central Printing Recharge	0	0	740	200
Suffolk Museum Partnership	1,000	1,000	0	0
Arts Development	7,608	11,000	16,540	13,390
Wider Picture Project	1,433	0	2,000	0
Eastern Orchestral Board	2,682	2,820	0	0
Arts Council East	3,060	3,220	3,060	3,220
Playschemes/SPACE (Arts & Crafts)	0	1,640	0	0
Dance East	5,500	5,780	0	0
Art Taster Projects/Rural Cinema	500	770	0	0
Summer in the Park	3,418	4,500	0	0
Sudbury TC Contribution	(3,000)	(3,000)	0	0
Arts Council Funding	(2,000)	0	0	0
Other Contributions	(1,544)	(840)	(90)	(90)
<b>Direct Costs / Income</b>	<b>68,517</b>	<b>78,430</b>	<b>22,250</b>	<b>16,720</b>
Operational and Support Services	52,381	63,550	44,680	41,390
Capital Charges	47	0	0	0
<b>Net Cost of Service</b>	<b>120,945</b>	<b>141,980</b>	<b>66,930</b>	<b>58,110</b>
<b>Total The Arts</b>	<b>120,945</b>	<b>141,980</b>	<b>66,930</b>	<b>58,110</b>
<b>Tourism (1565-1568)</b>				
Employees	121,485	131,310	131,410	136,630
Repairs Contracts	2,489	2,520	1,520	2,520
Running Costs	6,213	6,110	7,480	7,860
Goods for Resale	37,531	35,000	30,000	30,000
Signs	2,754	2,730	2,730	2,730
Marketing (Advertising, Exhibitions etc.)	20,241	18,550	18,550	18,550
Other Costs	16,196	20,120	17,080	17,370
Sale of Goods	(58,479)	(62,500)	(52,500)	(52,500)
Sudbury TC Reimbursement	(8,930)	(8,930)	(8,930)	(8,930)
Other Contributions	(3,808)	(4,020)	(3,320)	(28,320)
<b>Direct Costs / Income</b>	<b>135,692</b>	<b>140,890</b>	<b>144,020</b>	<b>125,910</b>
Operational and Support Services	76,208	81,110	99,700	101,330
Capital Charges	(2,289)	(2,290)	(2,010)	(2,010)
<b>Net Cost of Service</b>	<b>209,611</b>	<b>219,710</b>	<b>241,710</b>	<b>225,230</b>
<b>Total Tourism</b>	<b>209,611</b>	<b>219,710</b>	<b>241,710</b>	<b>225,230</b>

**COMMUNITY DEVELOPMENT  
HEAD OF SERVICE - C FOTI**

**Economic & Community Development**

Lead Manager(s) - N Henry

	2007/08 Actual £	2008/09 Original £	Revised £	2009/10 Budget £
<b>Economic Development (2301)</b>				
Business Workspace Grants	10,000	10,000	0	0
Enterprise Agency Contribution	4,000	4,500	0	0
Small Business Service	395	0	0	0
Business Expansion Loans	2,500	10,000	12,500	10,000
SDA Inward Investment	24,308	25,060	0	0
New Initiatives	7,550	8,500	8,500	8,500
Village & Community Shops/Parish Plans	5,000	5,000	0	0
Other Costs	30,511	14,420	10,840	6,510
Income	(13,081)	(5,600)	(5,600)	(5,600)
<b>Direct Costs / Income</b>	<b>71,183</b>	<b>71,880</b>	<b>26,240</b>	<b>19,410</b>
Operational and Support Services	129,737	129,330	96,130	83,930
Capital Charges	16,400	16,400	17,080	17,080
<b>Net Cost of Service</b>	<b>217,320</b>	<b>217,610</b>	<b>139,450</b>	<b>120,420</b>
<b>Total Economic Development</b>	<b>217,320</b>	<b>217,610</b>	<b>139,450</b>	<b>120,420</b>
<b>Community Energy Project &amp; Babergh Communities Together (2351)</b>				
Premises Expenses	395	0	0	0
Supplies and Services Costs	33,232	0	0	0
<b>Direct Costs / Income</b>	<b>33,627</b>	<b>0</b>	<b>0</b>	<b>0</b>
Operational and Support Services	43,452	0	1,890	1,890
<b>Net Cost of Service</b>	<b>77,079</b>	<b>0</b>	<b>1,890</b>	<b>1,890</b>
<b>Total Community Energy Project &amp; Babergh Communities Together</b>	<b>77,079</b>	<b>0</b>	<b>1,890</b>	<b>1,890</b>
<b>Grants and Contributions (3809)</b>				
Belle Vue House Lease Recharge	5,980	6,040	6,040	6,220
Grants (with analysis)	138,418	144,050	409,330	428,500
Suffolk CC Contribution	(26,690)	(28,020)	0	0
Misc Expenses & Donations	0	800	800	800
<b>Direct Costs / Income</b>	<b>117,708</b>	<b>122,870</b>	<b>416,170</b>	<b>435,520</b>
Overhead and Support Services	42,485	89,950	82,780	76,850
Capital Charges	106,333	113,500	83,020	130,000
<b>Net Cost of Service</b>	<b>266,526</b>	<b>326,320</b>	<b>581,970</b>	<b>642,370</b>

<b>Total Grants &amp; Contributions</b>	<b>266,526</b>	<b>326,320</b>	<b>581,970</b>	<b>642,370</b>
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### Housing Services (Excl. Council Housing)

Lead Manager(s) - I Tippett & D Clarke

	2007/08	2008/09		2009/10
	Actual	Original	Revised	Budget
	£	£	£	£
<b>Housing Strategy (3030, 3055 - 3057)</b>				
Rental Deposit Scheme	1,500	2,000	2,000	2,000
Rent In Advance Scheme	0	500	500	500
Other Costs	20	20	20	20
Income	(6,614)	(6,610)	(6,610)	(6,610)
<b>Direct Costs / Income</b>	<b>(5,094)</b>	<b>(4,090)</b>	<b>(4,090)</b>	<b>(4,090)</b>
Operational and Support Services	66,441	66,130	108,450	109,770
<b>Net Cost of Service</b>	<b>61,347</b>	<b>62,040</b>	<b>104,360</b>	<b>105,680</b>
<b>Total Housing Strategy</b>	<b>61,347</b>	<b>62,040</b>	<b>104,360</b>	<b>105,680</b>
<b>Affordable Housing (3021,3058)</b>				
Professional & Consultancy Fees	16,486	13,760	21,860	16,760
Income	(35,042)	(19,000)	0	0
<b>Direct Costs / Income</b>	<b>(18,556)</b>	<b>(5,240)</b>	<b>21,860</b>	<b>16,760</b>
Operational and Support Services	159,954	152,470	146,130	133,640
Capital Charges	40,000	170,000	203,500	100,000
<b>Net Cost of Service</b>	<b>181,398</b>	<b>317,230</b>	<b>371,490</b>	<b>250,400</b>
<b>Total Affordable Housing</b>	<b>181,398</b>	<b>317,230</b>	<b>371,490</b>	<b>250,400</b>

### COMMUNITY DEVELOPMENT HEAD OF SERVICE - C FOTI

Housing Services (Excl. Council Housing) cont.

	2007/08	2008/09		2009/10
	Actual	Original	Revised	Budget
	£	£	£	£
<b>Homelessness, Homelessness Initiative &amp; Housing Advice (3050-3052)</b>				
Staff costs	15,041	14,540	21,560	29,380
B & B Accommodation	9,864	6,000	6,000	6,000
Grants	4,614	4,710	0	0
Other Costs	12,623	12,860	16,290	19,200
Income	(36,585)	(33,250)	(33,250)	(33,250)
<b>Direct Costs / Income</b>	<b>5,557</b>	<b>4,860</b>	<b>10,600</b>	<b>21,330</b>
Operational and Support Services	105,590	112,590	84,150	99,750
<b>Net Cost of Service</b>	<b>111,147</b>	<b>117,450</b>	<b>94,750</b>	<b>121,080</b>
<b>Total Homelessness, Homeless Initiative &amp; Housing Advice</b>	<b>111,147</b>	<b>117,450</b>	<b>94,750</b>	<b>121,080</b>
<b>Babergh Response (3054)</b>				
Purchase of Alarms	7,029	14,000	10,000	14,000
Running Costs	18,292	15,440	15,440	15,440
Income	(108,471)	(113,420)	(113,420)	(113,420)
<b>Direct Costs / Income</b>	<b>(83,150)</b>	<b>(83,980)</b>	<b>(87,980)</b>	<b>(83,980)</b>
Operational and Support Services	71,791	81,960	79,860	80,920
<b>Net Cost of Service</b>	<b>(11,359)</b>	<b>(2,020)</b>	<b>(8,120)</b>	<b>(3,060)</b>
<b>Housing Advances (3020)</b>				
Interest Charges to Borrowers	0	(100)	(100)	(100)
Fees and Charges	(120)	(500)	(500)	(500)
<b>Direct Costs / Income</b>	<b>(120)</b>	<b>(600)</b>	<b>(600)</b>	<b>(600)</b>
Operational and Support Services	4,571	5,210	5,030	5,080

<b>Net Cost of Service</b>	<b>4,451</b>	<b>4,610</b>	<b>4,430</b>	<b>4,480</b>
<b>Other Housing Services (3953)</b>				
Debt Counselling	5,000	5,130	5,130	5,130
Other Miscellaneous Expenses	0	0	0	17,500
Rental Income	(3,000)	(5,590)	(5,590)	(5,590)
<b>Direct Costs / Income</b>	<b>2,000</b>	<b>(460)</b>	<b>(460)</b>	<b>17,040</b>
Operational and Support Services	2,364	2,120	4,390	4,600
Capital Charges	4,000	4,000	5,310	5,310
<b>Net Cost of Service</b>	<b>8,364</b>	<b>5,660</b>	<b>9,240</b>	<b>26,950</b>
<b>Total Babergh Response &amp; Other Housing Services</b>	<b>1,456</b>	<b>8,250</b>	<b>5,550</b>	<b>28,370</b>

**Childrens Play Programme (3924)**

Employee Expenses	0	28,150	15,350	24,600
Supplies & Services	0	7,850	11,260	10,420
Transport Expenses	0	5,000	2,160	5,070
Income	0	(41,000)	(27,170)	(39,350)
<b>Direct Costs / Income</b>	<b>0</b>	<b>0</b>	<b>1,600</b>	<b>740</b>
Operational and Support Services	0	0	22,500	21,460
<b>Net Cost of Service</b>	<b>0</b>	<b>0</b>	<b>24,100</b>	<b>22,200</b>
<b>Total Childrens Play Programme</b>	<b>0</b>	<b>0</b>	<b>24,100</b>	<b>22,200</b>

**CONTRACT & ASSET MANAGEMENT  
HEAD OF SERVICE - R JONES**

**Waste Collection**

**Lead Manager(s) - P Garnett**

	<b>2007/08</b>	<b>2008/09</b>		<b>2009/10</b>
	<b>Actual</b>	<b>Original</b>	<b>Revised</b>	<b>Budget</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Domestic Waste Collection (2001)</b>				
Contractor Payments	1,236,506	1,294,920	1,214,920	1,425,890
Premises Expenses	30,092	22,900	36,630	38,080
Service Costs	26,223	27,750	32,000	33,550
Income	(59,067)	(46,300)	(70,700)	(66,210)
<b>Direct Costs / Income</b>	<b>1,233,754</b>	<b>1,299,270</b>	<b>1,212,850</b>	<b>1,431,310</b>
Operational and Support Services	103,500	104,750	43,280	27,490
Capital Charges	35,892	35,890	(13,750)	(13,750)
<b>Net Cost of Service</b>	<b>1,373,146</b>	<b>1,439,910</b>	<b>1,242,380</b>	<b>1,445,050</b>
<b>Total Domestic Waste</b>	<b>1,373,146</b>	<b>1,439,910</b>	<b>1,242,380</b>	<b>1,445,050</b>
<b>Trade &amp; Green Waste Collection (2002;2004)</b>				
Contractor Payments	272,079	309,470	319,570	341,200
Trade Waste Disposal Charges	133,977	118,500	130,000	155,650
Other Costs	29,870	39,350	32,600	28,810
Central Printing Recharge	0	0	260	70
Income	(569,334)	(566,400)	(582,230)	(651,230)
<b>Direct Costs / Income</b>	<b>(133,408)</b>	<b>(99,080)</b>	<b>(99,800)</b>	<b>(125,500)</b>
Operational and Support Services	70,629	78,190	108,620	109,860
Capital Charges	0	15,630	(23,760)	(45,630)
<b>Net Cost of Service</b>	<b>(62,779)</b>	<b>(5,260)</b>	<b>(14,940)</b>	<b>(61,270)</b>
<b>Total Trade &amp; Green Waste Collection</b>	<b>(62,779)</b>	<b>(5,260)</b>	<b>(14,940)</b>	<b>(61,270)</b>
<b>Recycling Strategy &amp; Consortium (2010-2014;2018)</b>				
Contractor Payments	45,550	41,000	41,000	42,030
Composting & Waste Minimisation	3,064	12,000	11,800	12,310
Service Costs	401,503	491,480	413,240	502,790
Income	(748,288)	(725,730)	(707,640)	(800,210)
<b>Direct Costs / Income</b>	<b>(298,171)</b>	<b>(181,250)</b>	<b>(241,600)</b>	<b>(243,080)</b>
Operational and Support Services	136,337	130,630	99,420	106,890
Capital Charges	0	0	91,400	91,400
<b>Net Cost of Service</b>	<b>(161,834)</b>	<b>(50,620)</b>	<b>(50,780)</b>	<b>(44,790)</b>
<b>Total Recycling Strategy &amp; Consortium</b>	<b>(161,834)</b>	<b>(50,620)</b>	<b>(50,780)</b>	<b>(44,790)</b>
<b>Business Resource Efficiency (BREW) (2020)</b>				
Service Costs	94,750	0	5,210	0
Income	(94,788)	0	(5,210)	0
<b>Direct Costs / Income</b>	<b>(38)</b>	<b>0</b>	<b>0</b>	<b>0</b>
Operational and Support Services	<b>38</b>	<b>0</b>	<b>30</b>	<b>30</b>
<b>Net Cost of Service</b>	<b>0</b>	<b>0</b>	<b>30</b>	<b>30</b>
<b>Total Business Resource Efficiency</b>	<b>0</b>	<b>0</b>	<b>30</b>	<b>30</b>

**CONTRACT & ASSET MANAGEMENT  
HEAD OF SERVICE - R JONES**

**Other Services**

**Lead Manager(s) - R Jones & M Tavernor**

	<b>2007/08</b>	<b>2008/09</b>		<b>2009/10</b>
	<b>Actual</b>	<b>Original</b>	<b>Revised</b>	<b>Budget</b>
	£	£	£	£
<b>Street Cleansing (2170)</b>				
Contractor Payments	528,679	532,000	527,700	558,840
Service Costs	6,360	7,690	4,970	5,020
Premises Expenses	8,073	6,150	9,830	10,220
Recharge to Housing Revenue Account	0	(4,280)	(4,280)	(4,410)
Other Income	(16,492)	(17,400)	(17,400)	(17,400)
<b>Direct Costs / Income</b>	<b>526,620</b>	<b>524,160</b>	<b>520,820</b>	<b>552,270</b>
Operational and Support Services	81,791	80,440	102,530	99,440
<b>Net Cost of Service</b>	<b>608,411</b>	<b>604,600</b>	<b>623,350</b>	<b>651,710</b>
<b>Abandoned Vehicles (2031)</b>				
Coll & Disp of Abandoned Vehicles	910	2,500	2,500	2,500
Service Costs	2,529	3,050	3,050	3,050
Other Fees and Charges	1,420	(2,800)	(2,800)	(2,800)
<b>Direct Costs / Income</b>	<b>4,859</b>	<b>2,750</b>	<b>2,750</b>	<b>2,750</b>
Operational and Support Services	27,971	27,390	10,590	10,550
<b>Net Cost of Service</b>	<b>32,830</b>	<b>30,140</b>	<b>13,340</b>	<b>13,300</b>
<b>Total Street Cleansing &amp; Abandoned Vehicles</b>	<b>641,241</b>	<b>634,740</b>	<b>636,690</b>	<b>665,010</b>
<b>Footpaths (1590)</b>				
Footpath Advertisements	3,951	4,000	4,000	4,100
Other Costs	630	500	500	510
Legal Notices & Adverts Reimbursed	(1,845)	(4,000)	(4,000)	(4,000)
Administration Charge	(2,363)	(4,600)	(4,600)	(4,600)
<b>Direct Costs / Income</b>	<b>373</b>	<b>(4,100)</b>	<b>(4,100)</b>	<b>(3,990)</b>
Operational and Support Services	50,008	45,750	56,200	57,560
<b>Net Cost of Service</b>	<b>50,381</b>	<b>41,650</b>	<b>52,100</b>	<b>53,570</b>
<b>Total Footpaths</b>	<b>50,381</b>	<b>41,650</b>	<b>52,100</b>	<b>53,570</b>
<b>Countryside Management (1580-1589)</b>				
Suffolk Coasts & Heaths Project	17,150	17,720	0	0
Dedham Vale & Stour Valley Project	22,106	22,770	0	0
Other Grants & Contributions	25,257	25,360	9,160	8,640
Village of the Year	500	600	1,390	1,020
<b>Direct Costs / Income</b>	<b>65,013</b>	<b>66,450</b>	<b>10,550</b>	<b>9,660</b>
Operational and Support Services	28,344	29,640	31,030	31,690
Capital Charges	0	0	0	510
<b>Net Cost of Service</b>	<b>93,357</b>	<b>96,090</b>	<b>41,580</b>	<b>41,860</b>
<b>Total Countryside Management</b>	<b>93,357</b>	<b>96,090</b>	<b>41,580</b>	<b>41,860</b>

**CONTRACT & ASSET MANAGEMENT  
HEAD OF SERVICE - R JONES**

**Other Services cont.**

	2007/08	2008/09		2009/10
	Actual	Original	Revised	Budget
	£	£	£	£
<b>Amenity Areas (1520)</b>				
Grounds Maintenance Contracts	185,248	174,530	205,970	218,680
Contribution to Housing Revenue Account	132,539	154,810	145,000	146,000
Plants, Trees, Shrubs, Stakes etc.	2,465	3,000	7,760	7,950
Playground Equipment	0	2,550	5,550	2,610
Other Running Costs	45,518	17,930	18,950	16,480
Suffolk CC Reimbursement	(26,968)	(27,350)	(27,350)	(27,350)
Other Income	(9,971)	(9,900)	(9,900)	(9,900)
Legal Costs & Fees Recovered	(1,570)	0	0	0
<b>Direct Costs / Income</b>	<b>327,261</b>	<b>315,570</b>	<b>345,980</b>	<b>354,470</b>
Operational and Support Services	63,506	68,590	90,940	91,600
<b>Net Cost of Service</b>	<b>390,767</b>	<b>384,160</b>	<b>436,920</b>	<b>446,070</b>
<b>Total Amenity Areas</b>	<b>390,767</b>	<b>384,160</b>	<b>436,920</b>	<b>446,070</b>
<b>Parks &amp; Open Spaces (150*;153*;1550)</b>				
Grounds Maintenance Contracts	135,510	165,000	152,420	161,850
Maintenance Contracts	25,873	23,770	20,770	24,360
Other Premises Costs	13,867	12,190	8,940	11,210
Playground Equipment	2,864	6,200	9,200	6,360
Information Signs	0	1,230	1,230	1,260
Trees, Plants and Shrubs	282	1,570	12,450	12,760
Other Running Costs	19,336	1,300	19,440	20,210
Fees and Charges	(881)	(1,020)	(1,020)	(1,020)
Recharge to Housing Revenue Account	(3,512)	(5,810)	(5,810)	(5,810)
<b>Direct Costs / Income</b>	<b>193,339</b>	<b>204,430</b>	<b>217,620</b>	<b>231,180</b>
Operational and Support Services	59,799	66,780	91,590	93,120
Capital Charges	1,514	1,510	1,510	1,510
<b>Net Cost of Service</b>	<b>254,652</b>	<b>272,720</b>	<b>310,720</b>	<b>325,810</b>
<b>Total Parks and Open Spaces</b>	<b>254,652</b>	<b>272,720</b>	<b>310,720</b>	<b>325,810</b>
<b>Flood Defence &amp; Land Drainage (3935; 3916)</b>				
Contract Payments	700	510	510	520
Other Direct Costs	1,667	1,420	1,420	1,430
<b>Direct Costs / Income</b>	<b>2,367</b>	<b>1,930</b>	<b>1,930</b>	<b>1,950</b>
Operational and Support Services	8,555	9,780	11,190	11,560
Capital Charges	15,541	15,540	15,540	15,540
<b>Net Cost of Service</b>	<b>26,463</b>	<b>27,250</b>	<b>28,660</b>	<b>29,050</b>
<b>Nayland Disused Burial Ground (3913)</b>				
Grounds Maintenance Contract	995	1,190	1,370	1,450
Repairs and Maintenance	132	340	320	330
Trees, Plants, Shrubs, etc.	0	100	100	100
<b>Direct Costs / Income</b>	<b>1,127</b>	<b>1,630</b>	<b>1,790</b>	<b>1,880</b>
Operational and Support Services	3,004	2,810	5,200	5,400
<b>Net Cost of Service</b>	<b>4,131</b>	<b>4,440</b>	<b>6,990</b>	<b>7,280</b>
<b>Sewerage Investigations (3936)</b>				
Repairs Contracts	40	0	0	0
<b>Direct Costs / Income</b>	<b>40</b>	<b>0</b>	<b>0</b>	<b>0</b>
Operational and Support Services	20,220	19,170	27,220	27,820
<b>Net Cost of Service</b>	<b>20,260</b>	<b>19,170</b>	<b>27,220</b>	<b>27,820</b>
<b>Total Other Services</b>	<b>50,854</b>	<b>50,860</b>	<b>62,870</b>	<b>64,150</b>

**CONTRACT & ASSET MANAGEMENT  
HEAD OF SERVICE - R JONES**

**Other Services cont.**

	2007/08	2008/09		2009/10
	Actual £	Original £	Revised £	Budget £
<b>Car Parking (2410 - 2416)</b>				
Employee Expenses	19,816	21,340	20,620	22,010
Premises - Repairs and Maintenance	11,461	13,370	13,370	13,710
Premises - Grounds Maintenance	14,300	9,330	24,360	25,850
Premises - Other Running Costs	60,158	62,330	61,950	64,780
Other Costs	7,970	8,880	27,830	40,980
Income	(28,659)	(36,610)	(74,860)	(106,020)
<b>Direct Costs / Income</b>	<b>85,046</b>	<b>78,640</b>	<b>73,270</b>	<b>61,310</b>
Operational and Support Services	57,049	56,050	76,150	66,570
Capital Charges	0	0	6,000	8,720
<b>Net Cost of Service</b>	<b>142,095</b>	<b>134,690</b>	<b>155,420</b>	<b>136,600</b>
<b>Total Car Parking</b>	<b>142,095</b>	<b>134,690</b>	<b>155,420</b>	<b>136,600</b>
<b>Public Conveniences (2150)</b>				
Contract Payments	68,543	59,040	70,470	74,820
Sudbury TC Management Fee	28,660	33,000	30,000	31,000
Equipment, Repairs & Maintenance	18,685	16,420	16,290	16,580
Rates & Energy Charges	36,746	36,370	38,340	39,710
Income	(80)	(50)	(50)	(50)
Charges - Gaol Lane	(5,361)	(7,800)	(7,800)	(7,800)
<b>Direct Costs / Income</b>	<b>147,193</b>	<b>136,980</b>	<b>147,250</b>	<b>154,260</b>
Operational and Support Services	23,867	21,790	12,360	12,370
Capital Charges	30,927	30,920	33,580	33,580
<b>Net Cost of Service</b>	<b>201,987</b>	<b>189,690</b>	<b>193,190</b>	<b>200,210</b>
<b>Total Public Conveniences</b>	<b>201,987</b>	<b>189,690</b>	<b>193,190</b>	<b>200,210</b>
<b>Industrial &amp; Starter Units (2310-2315)</b>				
Premises - Repairs & Maintenance	95	1,000	700	700
Premises - Grounds Maintenance	5,065	6,620	700	740
Premises - Other Costs	1,742	500	500	510
Rents	7,465	0	0	0
Other Running Costs	0	300	300	310
Rents	(59,038)	(51,640)	(54,780)	(42,100)
Other Fees and Charges	(46,450)	(100)	(100)	(100)
<b>Direct Costs / Income</b>	<b>(91,121)</b>	<b>(43,320)</b>	<b>(52,680)</b>	<b>(39,940)</b>
Operational and Support Services	11,659	10,740	18,930	17,820
Capital Charges	13,961	13,960	22,470	22,470
<b>Net Cost of Service</b>	<b>(65,501)</b>	<b>(18,620)</b>	<b>(11,280)</b>	<b>350</b>
<b>Total Industrial &amp; Starter Units</b>	<b>(65,501)</b>	<b>(18,620)</b>	<b>(11,280)</b>	<b>350</b>

**CONTRACT & ASSET MANAGEMENT  
HEAD OF SERVICE - R JONES**

**Other Services cont.**

	2007/08 Actual £	2008/09 Original      Revised £                      £		2009/10 Budget £
<b>Hadleigh Market (3907)</b>				
Premises Costs	262	40	480	40
Rents	(2,274)	(2,250)	(2,250)	(2,250)
Legal Notices and Adverts	206	0	0	0
<b>Direct Costs / Income</b>	<b>(1,806)</b>	<b>(2,210)</b>	<b>(1,770)</b>	<b>(2,210)</b>
Operational and Support Services	4,610	3,360	5,340	5,540
<b>Net Cost of Service</b>	<b>2,804</b>	<b>1,150</b>	<b>3,570</b>	<b>3,330</b>
<b>East House (3905)</b>				
Miscellaneous Expenses	9,500	2,030	5,400	3,380
<b>Direct Costs / Income</b>	<b>9,500</b>	<b>2,030</b>	<b>5,400</b>	<b>3,380</b>
Operational and Support Services	5,854	4,590	9,060	10,460
Capital Charges	(3,734)	(14,160)	4,560	4,560
<b>Net Cost of Service</b>	<b>11,620</b>	<b>(7,540)</b>	<b>19,020</b>	<b>18,400</b>
<b>Belle Vue House (3906)</b>				
Premises - Running Expenses	14,239	9,970	9,720	9,520
Premises - Repairs & Maintenance	3,038	4,000	4,000	4,000
Income	(31,310)	(27,780)	(27,780)	(27,780)
<b>Direct Costs / Income</b>	<b>(14,033)</b>	<b>(13,810)</b>	<b>(14,060)</b>	<b>(14,260)</b>
Operational and Support Services	3,883	4,680	10,640	9,430
Capital Charges	55,375	10,380	11,460	9,510
<b>Net Cost of Service</b>	<b>45,225</b>	<b>1,250</b>	<b>8,040</b>	<b>4,680</b>
<b>Total Other Corporate Assets</b>	<b>59,649</b>	<b>(5,140)</b>	<b>30,630</b>	<b>26,410</b>
<b>Asset Management (4809)</b>				
Valuation Work	5,671	33,500	33,500	24,340
<b>Direct Costs / Income</b>	<b>5,671</b>	<b>33,500</b>	<b>33,500</b>	<b>24,340</b>
Operational and Support Services	46,963	32,700	49,080	50,330
<b>Net Cost of Service</b>	<b>52,634</b>	<b>66,200</b>	<b>82,580</b>	<b>74,670</b>
<b>Total Asset Management</b>	<b>52,634</b>	<b>66,200</b>	<b>82,580</b>	<b>74,670</b>
<b>Other Services (3917 &amp; 3921)</b>				
Signs and Other Materials	8,009	12,990	23,490	13,170
<b>Direct Costs / Income</b>	<b>8,009</b>	<b>12,990</b>	<b>23,490</b>	<b>13,170</b>
Operational and Support Services	26,675	24,380	30,520	31,040
<b>Net Cost of Service</b>	<b>34,684</b>	<b>37,370</b>	<b>54,010</b>	<b>44,210</b>
<b>Total Other Services</b>	<b>34,684</b>	<b>37,370</b>	<b>54,010</b>	<b>44,210</b>
<b>TOTAL CONTRACT &amp; ASSET MANAGEMENT</b>	<b>3,055,333</b>	<b>3,268,440</b>	<b>3,222,120</b>	<b>3,417,940</b>

**CUSTOMER SERVICES**  
**HEAD OF SERVICE - B SOUTHGATE**

Customer Services

Lead Manager(s) - A Wilcock & D Williams

	2007/08 Actual £	2008/09 Original £	Revised £	2009/10 Budget £
<b>Housing/Council Tax Benefits (3201/3205;3210/3202/3212)</b>				
Housing/C Tax Benefits Payments	10,282,561	10,797,140	11,399,330	12,319,010
War Widows Benefits	30,295	25,700	20,000	21,350
Other Costs	65,243	41,110	70,680	34,590
Year End Balances	35,114	0	(35,110)	0
Computer Equpt Purchases	2,660	0	150	0
<b>Government Grants:-</b>				
Housing Benefits Grant	(6,189,341)	(6,506,950)	(7,043,500)	(7,740,700)
Council Tax Benefits Grant	(4,191,058)	(4,375,520)	(4,405,000)	(4,625,250)
Admin & Other Grants	(583,700)	(528,320)	(506,120)	(483,720)
Legal Costs & Fees Recovered	(1,526)	(2,500)	(2,500)	(2,500)
<b>Direct Costs / Income</b>	<b>(549,752)</b>	<b>(549,340)</b>	<b>(502,070)</b>	<b>(477,220)</b>
Deferred Charges	0	(39,900)	(39,900)	(39,900)
Operational and Support Services	930,149	1,070,930	987,050	1,007,380
<b>Net Cost of Service</b>	<b>380,397</b>	<b>481,690</b>	<b>445,080</b>	<b>490,260</b>
<b>Rent Rebates on HRA Dwellings (3203)</b>				
Housing Benefits Payments	6,736,092	7,041,750	7,042,670	7,472,270
War Widows Benefits	10,706	27,900	20,000	21,220
<b>Government Grants:-</b>				
Housing Benefits Grant	(6,727,357)	(6,993,780)	(7,028,000)	(7,456,710)
Recharge from Housing Revenue Account	(50,485)	(49,390)	(87,000)	(92,310)
<b>Direct Costs / Income</b>	<b>(31,044)</b>	<b>26,480</b>	<b>(52,330)</b>	<b>(55,530)</b>
Operational and Support Services	2,514	2,700	14,340	13,950
<b>Net Cost of Service</b>	<b>(28,530)</b>	<b>29,180</b>	<b>(37,990)</b>	<b>(41,580)</b>
<b>Total Housing / Council Tax Benefits (Incl. HRA)</b>	<b>351,867</b>	<b>510,870</b>	<b>407,090</b>	<b>448,680</b>
<b>Employment &amp; Support Allowance Implementation (3204)</b>				
Employee Expenses	0	0	1,080	0
Supplies & Services	0	0	18,510	0
Income	0	0	(19,590)	0
<b>Direct Costs / Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Operational and Support Services	0	0	4,590	4,730
<b>Net Cost of Service</b>	<b>0</b>	<b>0</b>	<b>4,590</b>	<b>4,730</b>
<b>Total Employment &amp; Support Allowance Imp.</b>	<b>0</b>	<b>0</b>	<b>4,590</b>	<b>4,730</b>

**CUSTOMER SERVICES**  
**HEAD OF SERVICE - B SOUTHGATE**

Customer Services cont.

	2007/08	2008/09		2009/10
	Actual £	Original £	Revised £	Budget £
<b>Council Tax Collection (2501)</b>				
Legal & Other Costs	11,627	8,150	8,150	8,150
Summons Costs Write-off	6,093	8,000	8,000	8,000
Summons Costs Recovered	(101,485)	(89,500)	(100,500)	(89,500)
<b>Direct Costs / Income</b>	<b>(83,765)</b>	<b>(73,350)</b>	<b>(84,350)</b>	<b>(73,350)</b>
Operational and Support Services	508,983	557,060	524,740	531,270
Capital Charges	0	(19,950)	(19,950)	(19,950)
<b>Net cost of Service</b>	<b>425,218</b>	<b>463,760</b>	<b>420,440</b>	<b>437,970</b>
<b>NNDR Collection (2701)</b>				
Postage Costs & Courier Services	1,008	2,030	2,030	2,030
Other Costs	811	1,170	1,090	1,090
Discretionary Rate Relief	108,868	113,770	100,000	100,000
Fixed Legal Charges	(8,387)	(10,410)	(10,410)	(10,410)
Central Government Contribut'n	(121,708)	(120,500)	(120,500)	(120,500)
Miscellaneous Income	0	0	(3,610)	0
<b>Direct Costs / Income</b>	<b>(19,408)</b>	<b>(13,940)</b>	<b>(31,400)</b>	<b>(27,790)</b>
Operational and Support Services	145,334	161,240	174,270	168,750
Capital Charges	0	(29,930)	(29,930)	(29,930)
<b>Net cost of Service</b>	<b>125,926</b>	<b>117,370</b>	<b>112,940</b>	<b>111,030</b>
<b>Total Council Tax &amp; NNDR Collection</b>	<b>551,144</b>	<b>581,130</b>	<b>533,380</b>	<b>549,000</b>
<b>Concessionary Bus Passes (3911)</b>				
Pay to SCC - CBF	773,874	774,000	775,000	800,000
Reimbursement of Travel Vouchers	13,812	12,000	20,000	20,000
Reception Staff - Babergh & Sudbury T.C.	2,637	1,300	3,260	3,340
Other Administration Costs (inc Postage)	9,012	9,230	7,680	8,200
Contracted Services	23,538	0	30,000	0
Issue of Bus Passes	(1,807)	0	0	0
Central Government Funding	0	0	(215,000)	(221,000)
Central Government Contribution	(61,152)	(215,000)	0	0
<b>Direct Costs / Income</b>	<b>759,914</b>	<b>581,530</b>	<b>620,940</b>	<b>610,540</b>
Operational and Support Services	33,120	71,440	48,100	45,360
<b>Net Cost of Service</b>	<b>793,034</b>	<b>652,970</b>	<b>669,040</b>	<b>655,900</b>
<b>Senior Citizens Railcards (3912)</b>				
Payment for Railcards	21,420	20,000	20,000	20,000
Issue of Railcards	(21,375)	(20,000)	(20,000)	(20,000)
Admin Fee Charged	(30)	(50)	(50)	(50)
<b>Direct Costs / Income</b>	<b>15</b>	<b>(50)</b>	<b>(50)</b>	<b>(50)</b>
Operational and Support Services	10,386	10,810	7,620	7,890
<b>Net Cost of Service</b>	<b>10,401</b>	<b>10,760</b>	<b>7,570</b>	<b>7,840</b>
<b>Total Concessionary Fares &amp; Rail Cards</b>	<b>803,435</b>	<b>663,730</b>	<b>676,610</b>	<b>663,740</b>
<b>TOTAL CUSTOMER SERVICES</b>	<b>1,706,446</b>	<b>1,755,730</b>	<b>1,621,670</b>	<b>1,666,150</b>

**CORPORATE SERVICES  
HEAD OF SERVICE - A HUNKIN**

Corporate Management & Democratic Services

Lead Manager(s) - H Javadi, J Rees, P Simon & R Amesbury

	2007/08	2008/09		2009/10
	Actual £	Original £	Revised £	Budget £
<b>Corporate Management (4802)</b>				
Civic Expenses	35,326	9,840	10,950	57,500
Government Grant	(38)	0	0	0
<b>Direct Costs / Income</b>	<b>35,288</b>	<b>9,840</b>	<b>10,950</b>	<b>57,500</b>
Operational and Support Services	352,248	416,340	384,030	432,420
<b>Net Cost of Service</b>	<b>387,536</b>	<b>426,180</b>	<b>394,980</b>	<b>489,920</b>
<b>Performance Management &amp; Improvement (4811;4812)</b>				
Best Value - Research/Surveys	10,727	11,720	11,210	11,220
Other Best Value Expenses	56	1,010	1,920	800
<b>Direct Costs / Income</b>	<b>10,783</b>	<b>12,730</b>	<b>13,130</b>	<b>12,020</b>
Operational and Support Services	95,358	112,170	113,160	114,190
<b>Net Cost of Service</b>	<b>106,141</b>	<b>124,900</b>	<b>126,290</b>	<b>126,210</b>
<b>Publicity and Information (3908)</b>				
Publications	33,663	33,830	34,050	35,860
Other Costs	1,237	1,470	730	730
<b>Direct Costs / Income</b>	<b>34,900</b>	<b>35,300</b>	<b>34,780</b>	<b>36,590</b>
Overhead and Support Services	118,823	123,050	104,990	106,190
<b>Net Cost of Service</b>	<b>153,723</b>	<b>158,350</b>	<b>139,770</b>	<b>142,780</b>
<b>Total Corporate Management (Incl. Policy, Performance &amp; Publicity)</b>	<b>647,400</b>	<b>709,430</b>	<b>661,040</b>	<b>758,910</b>
<b>Bank Charges (4992), Audit Fees (4920) and Treasury Management (4971)</b>				
Treasury Management Costs	4,000	6,000	6,000	6,000
Other Costs	375	380	560	560
Credit Card Admin Charges	(3,937)	(3,980)	(4,670)	(4,670)
Recharge to HRA	(37,799)	(44,880)	(44,880)	(44,880)
<b>Direct Costs / Income</b>	<b>(37,361)</b>	<b>(42,480)</b>	<b>(42,990)</b>	<b>(42,990)</b>
Operational and Support Services	184,190	224,070	238,540	237,760
<b>Net Cost of Service</b>	<b>146,829</b>	<b>181,590</b>	<b>195,550</b>	<b>194,770</b>
<b>Total External Audit &amp; Corporate Costs</b>	<b>146,829</b>	<b>181,590</b>	<b>195,550</b>	<b>194,770</b>

**CORPORATE SERVICES  
HEAD OF SERVICE - A HUNKIN**

**Corporate Management & Democratic Services cont.**

	2007/08	2008/09		2009/10
	Actual £	Original £	Revised £	Budget £
<b>Democratic Processes (4901)</b>				
Basic Allowance	150,365	163,350	159,550	168,250
Special Responsibility/Co-optees' Allowance	45,909	61,910	61,910	63,770
Chairman & Vice Chairman's Allowance	3,800	6,560	10,560	6,760
Members Travel and Subs	13,760	13,100	13,100	13,100
Members Courses	16,247	11,450	11,450	12,950
Printing - Agendas etc.	22,483	26,020	18,070	28,780
Other Costs	24,043	23,810	25,200	24,400
Recharge to HRA	(174,136)	(199,210)	(199,210)	(199,210)
<b>Direct Costs / Income</b>	<b>102,471</b>	<b>106,990</b>	<b>100,630</b>	<b>118,800</b>
Operational and Support Services	746,996	779,350	732,950	747,770
Capital Charges	0	(19,950)	(19,950)	(19,950)
<b>Net cost of Service</b>	<b>849,467</b>	<b>866,390</b>	<b>813,630</b>	<b>846,620</b>
<b>Total Democratic Processes</b>	<b>849,467</b>	<b>866,390</b>	<b>813,630</b>	<b>846,620</b>
<b>Electoral Registration (2901)</b>				
Canvassing Fees	17,333	18,090	18,090	17,000
Postage Costs	21,172	14,500	14,500	15,000
Car Mileage Allowance	44	0		
Printing / Stationery	4,416	3,780	2,020	2,180
Other Costs	2,620	1,180	12,020	14,010
Sale of Register	(7,619)	(1,740)	(2,200)	(3,000)
<b>Direct Costs / Income</b>	<b>37,966</b>	<b>35,810</b>	<b>44,430</b>	<b>45,190</b>
Operational and Support Services	71,534	82,010	71,810	69,850
Capital Charges	0	(9,980)	(9,980)	(9,980)
<b>Net Cost of Service</b>	<b>109,500</b>	<b>107,840</b>	<b>106,260</b>	<b>105,060</b>
<b>Conducting Elections (4805,4806,4808)</b>				
Expenses and Fees	55,760	1,620	1,620	1,620
Polling Booths storage	(40)	100	60	70
Adverts, printing, postage etc	16,133	1,650	630	4,120
Suffolk CC Reimbursement	(14,232)	0	0	0
Contribution to Council costs	(1,445)	0	0	0
<b>Direct Costs / Income</b>	<b>56,176</b>	<b>3,370</b>	<b>2,310</b>	<b>5,810</b>
Operational and Support Services	28,238	28,620	11,320	33,720
<b>Net Cost of Service</b>	<b>84,414</b>	<b>31,990</b>	<b>13,630</b>	<b>39,530</b>
<b>Boundary Reviews (4807)</b>				
Other Costs	34	110	100	110
<b>Direct Costs / Income</b>	<b>34</b>	<b>110</b>	<b>100</b>	<b>110</b>
Operational and Support Services	674	710	1,880	2,650
<b>Net cost of Service</b>	<b>708</b>	<b>820</b>	<b>1,980</b>	<b>2,760</b>
<b>Total Electoral Registration &amp; Elections</b>	<b>194,622</b>	<b>140,650</b>	<b>121,870</b>	<b>147,350</b>
<b>Local Land Charges (3903)</b>				
County Council Fees	30,983	44,530	10,700	9,030
Insurance	4,647	6,290	4,740	4,250
Printing and Stationery	466	470	530	530
Fees and Charges	(269,284)	(292,370)	(150,000)	(139,870)
<b>Direct Costs / Income</b>	<b>(233,188)</b>	<b>(241,080)</b>	<b>(134,030)</b>	<b>(126,060)</b>
Operational and Support Services	211,864	251,430	122,930	136,630
Capital Charges	0	(19,950)	(19,950)	(19,950)
<b>Net Cost of Service</b>	<b>(21,324)</b>	<b>(9,600)</b>	<b>(31,050)</b>	<b>(9,380)</b>
<b>Total Local Charges</b>	<b>(21,324)</b>	<b>(9,600)</b>	<b>(31,050)</b>	<b>(9,380)</b>

**CORPORATE SERVICES  
HEAD OF SERVICE - A HUNKIN**

**Corporate Management & Democratic Services cont.**

	2007/08	2008/09		2009/10
	Actual	Original	Revised	Budget
	£	£	£	£
<b>Unallocated Central Overheads (3940)</b>				
Pension Costs	835,927	732,570	714,630	714,720
Recharged Pension Costs	(836,208)	(731,800)	(714,190)	(714,190)
<b>Direct Costs / Income</b>	<b>(281)</b>	<b>770</b>	<b>440</b>	<b>530</b>
Operational and Support Services	2,363	2,150	4,470	4,660
<b>Net Cost of Service</b>	<b>2,082</b>	<b>2,920</b>	<b>4,910</b>	<b>5,190</b>
<b>Partnership Agreements (3919;3946)</b>				
Grants	71,516	0	0	0
Suffolk CC Contribution	(47,785)	0	(8,500)	0
Year End Balance	(4,594)	0	0	0
<b>Direct Costs / Income</b>	<b>19,137</b>	<b>0</b>	<b>(8,500)</b>	<b>0</b>
Operational and Support Services	0	0	4,740	4,850
<b>Net Cost of Service</b>	<b>19,137</b>	<b>0</b>	<b>(3,760)</b>	<b>4,850</b>
<b>Sudbury Freeman (3902)</b>				
Stationery	28	0	0	0
Hire of Rooms	85	0	0	0
Misc Expenses & Donations	290	500	500	500
<b>Direct Costs / Income</b>	<b>403</b>	<b>500</b>	<b>500</b>	<b>500</b>
Overhead and Support Services	3,071	2,840	5,380	6,030
<b>Net Cost of Service</b>	<b>3,474</b>	<b>3,340</b>	<b>5,880</b>	<b>6,530</b>
<b>Total Other Costs</b>	<b>24,693</b>	<b>6,260</b>	<b>7,030</b>	<b>16,570</b>

**Other Corporate Services**

**Lead Manager(s) - J Rees & N Henry**

	2007/08	2008/09		2009/10
	Actual	Original	Revised	Budget
	£	£	£	£
<b>Civil Protection &amp; Emergency Planning (3930-3931)</b>				
Contribution to Suffolk County Council	28,635	30,930	31,800	31,830
Supplies and Services	1,449	1,790	7,190	2,730
<b>Direct Costs / Income</b>	<b>30,084</b>	<b>32,720</b>	<b>38,990</b>	<b>34,560</b>
Overhead and Support Services	9,692	9,820	32,500	32,500
<b>Net Cost of Service</b>	<b>39,776</b>	<b>42,540</b>	<b>71,490</b>	<b>67,060</b>
<b>Total Civil Protection &amp; Emergency Planning</b>	<b>39,776</b>	<b>42,540</b>	<b>71,490</b>	<b>67,060</b>

**CORPORATE SERVICES  
HEAD OF SERVICE - A HUNKIN**

**Other Corporate Services cont.**

	2007/08	2008/09		2009/10
	Actual	Original	Revised	Budget
	£	£	£	£
<b>Community Achievement Awards (3909)</b>				
Other Costs	4,978	6,390	4,890	5,670
Income	(4,250)	(4,250)	(4,500)	(4,500)
<b>Direct Costs / Income</b>	<b>728</b>	<b>2,140</b>	<b>390</b>	<b>1,170</b>
Operational and Support Services	3,084	2,940	10,000	9,950
<b>Net cost of Service</b>	<b>3,812</b>	<b>5,080</b>	<b>10,390</b>	<b>11,120</b>
<b>Total Community Achievement Awards</b>	<b>3,812</b>	<b>5,080</b>	<b>10,390</b>	<b>11,120</b>
<b>Local Agenda (3910)</b>				
<b>Direct Costs / Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Operational and Support Services	0	0	4,390	4,600
<b>Net Cost of Service</b>	<b>0</b>	<b>0</b>	<b>4,390</b>	<b>4,600</b>
<b>Total Local Agenda</b>	<b>0</b>	<b>0</b>	<b>4,390</b>	<b>4,600</b>
<b>Corporate Subscriptions (4803)</b>				
Local Government Associations	13,404	14,020	14,020	14,020
Regional Employers Group	12,574	12,880	12,880	12,880
Rural Services Partnership	4,300	4,400	4,400	4,400
Western Suffolk LSP	10,938	10,000	10,000	10,000
Babergh East LSP	261	400	400	400
Partnership Fund	2,000	0	5,000	0
<b>Direct Costs / Income</b>	<b>43,477</b>	<b>41,700</b>	<b>46,700</b>	<b>41,700</b>
Operational and Support Services	0	0	36,780	39,170
<b>Net cost of Service</b>	<b>43,477</b>	<b>41,700</b>	<b>83,480</b>	<b>80,870</b>
<b>Total Corporate Services</b>	<b>43,477</b>	<b>41,700</b>	<b>83,480</b>	<b>80,870</b>
<b>TOTAL CORPORATE SERVICES</b>	<b>1,928,752</b>	<b>1,984,040</b>	<b>1,937,820</b>	<b>2,118,490</b>

## OTHER ITEMS

### Contingencies & Savings Adjustments, and Business Rate Growth & PSA Reward Grant

	2007/08 Actual £	2008/09 Original £	2008/09 Revised £	2009/10 Budget £
<b>Contingencies &amp; Savings Adjustments</b>				
Salary Contingencies	0	(250,910)	(50,000)	(375,000)
Other Miscellaneous Savings	0	154,210	0	(164,240)
<b>Direct Costs / Income</b>	<b>0</b>	<b>(96,700)</b>	<b>(50,000)</b>	<b>(539,240)</b>
<b>Net Cost of Service</b>	<b>0</b>	<b>(96,700)</b>	<b>(50,000)</b>	<b>(539,240)</b>
<b>Business Rate Growth &amp; PSA Reward Grant</b>				
Other Miscellaneous Expenses	8,000	0	0	0
Business Growth Incentives Scheme	(8,000)	0	(29,050)	0
<b>Direct Costs / Income</b>	<b>0</b>	<b>0</b>	<b>(29,050)</b>	<b>0</b>
<b>Net Cost of Service</b>	<b>0</b>	<b>0</b>	<b>(29,050)</b>	<b>0</b>

## CORPORATE DIRECTORATES AND OTHER CENTRAL ACTIVITIES

### Chief Executive & Corporate Directorates

	2007/08	2008/09		2009/10
	Actual £	Original £	Revised £	Budget £
Salaries & Wages (inc. NI & Pensions)	8,194,931	8,914,640	8,872,020	9,280,770
Other Employee Costs	305,080	365,830	448,650	383,490
Supplies and Services	913,927	990,930	1,061,200	963,830
Transport Expenses	281,020	288,970	286,230	277,240
Capital Charges	164,178	593,670	500,690	480,640
Miscellaneous Income	(89,739)	(72,390)	(137,730)	(105,170)
<b>Total Costs</b>	<b>9,769,397</b>	<b>11,081,650</b>	<b>11,031,060</b>	<b>11,280,800</b>

### Administrative Buildings & Canteen

	2007/08	2008/09		2009/10
	Actual £	Original £	Revised £	Budget £
Administrative Buildings	358,468	354,540	379,120	396,870
Canteen	36,357	34,170	33,920	35,400
Customer Care	21,447	21,410	21,410	21,410
<b>Direct Costs / Income</b>	<b>416,272</b>	<b>410,120</b>	<b>434,450</b>	<b>453,680</b>
Operational and Support Services	75,642	66,940	62,470	61,170
Capital Charges	45,160	45,160	48,220	48,580
<b>Total Cost of Service</b>	<b>537,074</b>	<b>522,220</b>	<b>545,140</b>	<b>563,430</b>

### Central & Office Services

	2007/08	2008/09		2009/10
	Actual £	Original £	Revised £	Budget £
Cent. Reception & Telephones	44,322	34,430	34,430	34,430
Central Printing, Stationery, Supplies & Postage	94,317	123,050	133,540	123,350
<b>Direct Costs / Income</b>	<b>138,639</b>	<b>157,480</b>	<b>167,970</b>	<b>157,780</b>
Operational and Support Services	225,463	252,810	281,200	276,850
Capital Charges	0	0	0	0
<b>Total Cost of Service</b>	<b>364,102</b>	<b>410,290</b>	<b>449,170</b>	<b>434,630</b>

**CORPORATE DIRECTORATES AND OTHER CENTRAL ACTIVITIES**

**Depots, Vehicles & Plant**

	2007/08	2008/09		2009/10
	Actual £	Original £	Revised £	Budget £
Depots	29,084	17,220	34,280	36,670
Vehicles and Plant	5,053	5,820	5,850	5,850
<b>Direct Costs / Income</b>	<b>34,137</b>	<b>23,040</b>	<b>40,130</b>	<b>42,520</b>
Operational and Support Services	9,081	9,700	12,190	11,400
Capital Charges	14,942	14,940	10,900	10,900
<b>Total Cost of Service</b>	<b>58,160</b>	<b>47,680</b>	<b>63,220</b>	<b>64,820</b>

**Customer Access & Service Transformation - CAST**

	2007/08	2008/09		2009/10
	Actual £	Original £	Revised £	Budget £
Implementation Costs	86,049	179,000	149,950	40,000
Operational Costs	0	43,000	38,000	32,000
Other Costs	79,822	56,000	60,000	0
	<b>165,871</b>	<b>278,000</b>	<b>247,950</b>	<b>72,000</b>
BPR & DIP Savings	(65,577)	(78,000)	(68,000)	
Efficiency Programme Savings	(38,000)	(88,000)	(88,000)	
<b>Total Cost of Service</b>	<b>62,294</b>	<b>112,000</b>	<b>91,950</b>	<b>72,000</b>
<b>Recharge to HRA</b>	<b>(33,174)</b>	<b>(57,000)</b>	<b>(49,590)</b>	<b>(14,400)</b>
<b>Net Cost to General Fund</b>	<b>29,120</b>	<b>55,000</b>	<b>42,360</b>	<b>57,600</b>

## GENERAL FUND RESERVES

### General Reserves

	2007/08	2008/09		2009/10
	Actual	Original	Revised	Budget
	£000	£000	£000	£000
Opening balances - 1 April	2,785	1,876	2,838	2,082
Addition/Use	53	-281	-756	-685
Use - CAST		-55		
Closing reserve - 31 March	2,838	1,540	2,082	1,397

### Earmarked Reserves

	Capital Projects	Invest to Save	Business Rates Growth	LGR	Legal Costs	Total
	£000	£000	£000	£000	£000	£000
Opening Balance 1/04/2008	776	50	388	0	0	1,214
Addition 2008/09			29	21	150	200
Use 2008/09	-250	-7	-7			-264
Estimated Balance 31/03/2009	526	43	410	21	150	1,150
Addition 2009/10						0
Use 2009/10	-526	-14	-410	-50	-150	-1,150
Transfers 2009/10		-29		29		0
Estimated Balance 31/03/2010	0	0	0	0	0	0

**PARISH COUNCIL TAXES PER BAND D EQUIVALENT PROPERTY 2009/10**

PARISH	2009/10 Parish Precept £	Tax Base	2009/10 Parish Precept £	PARISH	2009/10 Parish Precept £	Tax Base	2009/10 Parish Precept £
Acton	44,000.00	647.74	67.93	Kettlebaston	500.00	35.32	14.16
Aldham	950.00	86.36	11.00	Lavenham	30,000.00	860.98	34.84
Alpheton	2,381.00	108.05	22.04	Lawshall	6,000.00	355.80	16.86
Arwarton	0.00	54.12	0.00	Layham	7,500.00	244.73	30.65
Assington	5,500.00	170.33	32.29	Leavenheath	15,700.00	588.91	26.66
Belstead	3,000.00	88.22	34.01	Lindsey	1,758.00	83.37	21.09
Bentley	12,000.00	329.12	36.46	Little Cornard	2,030.00	142.23	14.27
Bildeston	18,000.00	401.14	44.87	Little Waldingfield	3,300.00	145.44	22.69
Boxford	31,750.00	516.10	61.52	Little Wenham	0.00	18.29	0.00
Boxted	400.00	51.67	7.74	Long Melford	65,500.00	1,474.70	44.42
Brantham	39,577.00	899.32	44.01	Milden	750.00	55.30	13.56
Brent Eleigh	750.00	79.26	9.46	Monks Eleigh	9,975.00	242.91	41.06
Brettenham	4,150.00	114.76	36.16	Nayland with Wissington	31,900.00	526.00	60.65
Bures St Mary	20,589.00	384.87	53.50	Nedging with Naughton	2,500.00	165.65	15.09
Burstall	3,500.00	93.43	37.46	Newton	7,300.00	210.16	34.74
Capel St Mary	58,968.00	1,138.84	51.78	Pinewood	127,222.00	1,507.13	84.41
Chattisham / Hintlesham	4,700.00	307.95	15.26	Polstead	11,100.00	387.98	28.61
Chelmondiston	23,000.00	413.71	55.59	Preston St Mary	2,750.00	93.26	29.49
Chelsworth	300.00	82.48	3.64	Raydon	7,500.00	210.98	35.55
Chilton	4,500.00	156.17	28.81	Semer	400.00	68.53	5.84
Cockfield	9,000.00	372.95	24.13	Shelley	0.00	31.88	0.00
Copdock & Washbrook	24,000.00	428.49	56.01	Shimpling	4,300.00	180.42	23.83
East Bergholt	64,000.00	1,126.39	56.82	Shotley	44,126.00	778.49	56.68
Edwardstone	4,700.00	168.71	27.86	Somerton	400.00	39.76	10.06
Elmsett	9,500.00	310.88	30.56	Sproughton	44,960.00	544.54	82.57
Freston	800.00	52.68	15.19	Stanstead	8,400.00	149.69	56.12
Glemsford	70,000.00	1,215.39	57.59	Stoke by Nayland	10,000.00	320.44	31.21
Great Cornard	190,408.00	2,564.26	74.25	Stratford St Mary	13,800.00	320.70	43.03
Great Waldingfield	25,082.00	564.33	44.45	Stutton	10,000.00	348.91	28.66
Great Wenham	0.00	62.61	0.00	Sudbury	516,430.00	4,431.79	116.53
Groton	3,700.00	128.25	28.85	Tattingstone	8,158.00	226.77	35.97
Hadleigh	289,400.00	2,854.78	101.37	Thorpe Morieux	1,500.00	108.78	13.79
Harkstead	2,500.00	116.58	21.44	Wattisham	1,500.00	42.83	35.02
Hartest	9,000.00	211.91	42.47	Whatfield	3,000.00	127.09	23.61
Higham	0.00	79.01	0.00	Wherstead	2,786.00	114.99	24.23
Hitcham	7,000.00	292.93	23.90	Woolverstone	2,000.00	90.07	22.20
Holbrook	18,000.00	609.28	29.54				
Holton St Mary	4,000.00	92.40	43.29				
Kersey	5,250.00	180.38	29.11				
				TOTAL PRECEPT	<b>2,019,400.00</b>		
				TOTAL TAX BASE		<b>32,830.67</b>	

**PROPOSED GENERAL FUND CHARGES FOR 2009/10**

<b>Charges &amp; Fees</b>	<b>2008/09 Charge</b>		<b>2009/10 Charge</b>	
	<b>Charge Less VAT</b>	<b>Charge to the Public</b>	<b>Charge Less VAT</b>	<b>Charge to the Public</b>
<b>Discretionary Charges</b>				
<b>Licences (see note 1)</b>				
<b>Dog Breeding Establishments</b>				
- Annual		80.00		82.50
<b>Pet Shops</b>				
- Annual		106.00		109.00
<b>Riding Establishments</b>				
- Annual		123.00		127.00
		+ Vets' Fees		+ Vets' Fees
<b>Dangerous Wild Animals</b>				
- Annual		160.00		165.00
		+ Vets' Fees		+ Vets' Fees
<b>Sex Establishments</b>				
- Annual				- Fee on application
<b>Late Night Refreshment Houses</b>				
- Annual				
<b>Dermal Treatment Establishments</b>				
- Annual		80.00		82.50
<b>Pleasure Boats</b>				
- Annual		43.00		44.00
		+ surveyors' fees		+ surveyors' fees
<b>Boatmen</b>				
- Annual		22.00		22.50
<b>Hypnotists</b>				
- Annual		244.00		251.00
<b>Animal Boarding Establishments</b>				
- Annual		112.00		115.00
<b>Street Trading</b>				
- Band A (5 or more days a week)		2,260.00		2,330.00
- Band B (3 or 4 days a week)		1,510.00		1,560.00
- Band C (1 or 2 days a week)		755.00		780.00
<b>Processing Export Certifications</b>				
- Annual		69.00		71.00
<b>Motor Salvage Operators</b>				
- Three-year licence		91.00		94.00

**note 1**

See further details under 'Statutory Charges'

**PROPOSED GENERAL FUND CHARGES FOR 2009/10**

Charges & Fees	2008/09 Charge		2009/10 Charge	
	Charge Less VAT	Charge to the Public	Charge Less VAT	Charge to the Public
<b>Environmental Services</b>				
<b>Pest Control</b> (see note 2)				
- Insect Pests (per non-refundable call out charge)	35.06	40.32	See Note 2	See Note 2
- Eradication of mice / rats	35.06	40.32	See Note 2	See Note 2
<b>Trade Waste</b> (see note 3)				
- 240 litre bin	352.34	405.19	354.78	408.00
- 360 litre bin	371.06	426.72	410.43	472.00
- 660 litre bin	460.43	529.50	511.30	588.00
- 1100 litre bin	554.89	638.12	639.13	735.00
<b>Recyclable Trade Waste (new service)</b>				
- 240 litre bin	254.47	292.64	290.43	334.00
- 360 litre bin	285.96	328.85	313.04	360.00
- 660 litre bin	306.38	352.34	333.04	383.00
- 1100 litre bin	316.60	364.09	348.70	401.00
<b>Bulky Refuse Collections</b>				
- Per visit for up to 5 items		22.00		24.00
- Per additional item thereafter		5.00		5.00
<b>Garden Waste Collection</b>				
Brown Bin Scheme				
- For those on Benefit		15.00		20.00
- For those not on Benefit		30.00		40.00
- Charge for the delivery of the bin:				
- For those on Benefit		5.00		5.00
- For those not on Benefit		10.00		10.00
Bulky Bag: for each collection				
- For those on Benefit		15.00		15.00
- For those not on Benefit		30.00		30.00
<b>Special Refuse Collections</b>				
- Contractors Rates + Council's admin Charge	Actual Cost	+ VAT	Actual Cost	+ VAT
<b>Public Conveniences</b>				
- Shotley Gate (use of WC)	0.17	0.20	0.17	0.20
- Gaol Lane, Sudbury (per visit)	0.17	0.20	0.17	0.20
<b>Street Cleansing</b>				
- Sale of Litter/Dog Dirt Bins	Actual Cost +15% Admin	+ VAT	Actual Cost +15% Admin	+ VAT
- Emptying of all bins installed after the 1st January 2001	50% of Actual Cost	+ VAT	50% of Actual Cost	+ VAT
<b>Food Hygiene Courses</b>				
- Basic Course (Per Candidate) (group discounts negotiable)		60.00		62.00
<b>Surrendered Food Certification</b>				
- Inspection	59.13	68.00	60.87	70.00
- Special Removal (Hourly)	Actual Cost + Hrly rate for Food Safety	+VAT	Actual Cost + Hrly rate for Food Safety	+VAT
<b>Water Sampling</b>				
- Collection & Analysis of Water Samples	28.70	33.00	29.57	34.00
<b>Env. Protection Act - general enquiries/register info</b>				
- From 2006/07 onwards, a minimum charge will be applied, with an hourly rate then charged for time spent in excess of one half hour		£53.50 minimum, plus		£53.50 minimum, plus
<b>Other Registers</b>				
- Per Photocopy Sheet	3.40	4.00	3.48	4.00
<b>Food Register</b>				
- Copy of a Single Entry	3.40	4.00	3.48	4.00
- Copy of Whole Register	359.13	413.00	369.57	425.00

**note 2**

Those on income related benefits pay one third of the charge currently. Prices may vary according to which contractor performs the work on behalf of the Council.

**note 3**

These are standard rates. Trade waste charges vary according to the service provided. Price on application.

**PROPOSED GENERAL FUND CHARGES FOR 2009/10**

Charges & Fees	2008/09 Charge		2009/10 Charge	
	Charge Less VAT	Charge to the Public	Charge Less VAT	Charge to the Public
<b>Leisure and Recreation Services</b>				
<b>Sudbury - Tennis (per court, per hour)</b>				
- Adults	3.48	4.00	3.48	4.00
- Children	1.74	2.00	1.74	2.00
- Advance block booking, minimum of 10 occasions (35% discount)		26.00		26.00
<b>Sudbury - Putting</b>				
- Adults	1.30	1.50	1.30	1.50
- Children	0.65	0.75	0.65	0.75
<b>Hire of Friars Meadow</b>				
- Caravans - per weekend (2 nights)		13.00		14.00
- Caravans - per additional night		6.50		7.00
- Small Circus - per operating day		100.00		110.00
- Small Circus - per non operating day		50.00		55.00
- Small Circus - deposit (for damage)		300.00		325.00
- Large Circus/Fair - per operating day		250.00		275.00
- Large Circus - per non operating day		100.00		125.00
- Large Circus - deposit (for damage)		650.00		700.00
- Non-Charity Fund Raising Events				
- per operating day		75.00		80.00
- per non operating day		30.00		30.00
- deposit (for damage)		350.00		375.00
<b>Hire of East House Meadow</b>				
- Small Circus - per operating day		100.00		110.00
- Small Circus - per non operating day		50.00		55.00
- Small Circus - deposit (for damage)		300.00		325.00
- Large Circus/Fair - per operating day		250.00		275.00
- Large Circus - per non operating day		100.00		125.00
- Large Circus - deposit (for damage)		650.00		700.00
<b>Tourism</b>				
- Commission on Accommodation Bookings.		10% of the value of the first night.		10% of the value of the first night.
- Commission on National Express Bookings.		11% of the ticket value		11% of the ticket value
		£1.50 - 1yr Coach Card		£1.50 - 1yr Coach Card
	2.00	Family card 2+2	2.00	Family card 2+2
	1.50	Family card 1+1	1.50	Family card 1+1
Advertising Charges - Accommodation Section:				
- 1/8 page, with photo and 30 words		131.00		150.65
- 1/4 page, with up to 2 photos and 50 words		262.00		301.30
- 1/2 page, with up to 4 photos and 100 words		520.00		598.00
What to See and Do guide				
- 1/6 page		79.00		90.85
<b>Sports &amp; Leisure Promotion</b>				
- Holiday Clubs/Courses		Various		Various
		Depending on the course and current market rates		Depending on the course and current market rates

**PROPOSED GENERAL FUND CHARGES FOR 2009/10**

Charges & Fees	2008/09 Charge		2009/10 Charge	
	Charge Less VAT	Charge to the Public	Charge Less VAT	Charge to the Public
<b>Other Discretionary Charges</b>				
<b>Council Tax / Business Rates</b>				
- Summons Costs		50.00		52.00
- Liability order		11.00		11.00
<b>Senior Citizen Railcards</b>				
- Cost of Railcard		Actual Cost		Actual Cost
<b>Local Land Charges</b>				
<b>Searches in respect of a single parcel of land</b> (see note 4).				
<b>Paper/printed requests:</b>				
- Official Certificate of Search (LLC1) & Replies to Part 1 (CON29) Enquiries.		139.00		139.00
- Part 1 CON29 Enquiries only (less Statutory fee for Certificate of Search)		114.00		114.00
- Search of the Land Charges register only (LLC1)		25.00		25.00
<b>Enquiries made via the National Land and Information Service:</b>				
- Official Certificate of Search (LLC1) & Replies to Part 1 (CON29) Enquiries. (Note 5)		139.00		134.00
- Part 1 CON29 Enquiries only (less Statutory fee for Certificate of Search) (Note 5)		114.00		109.00
- Search of the Land Charges register only (LLC1)		25.00		25.00
- Part II Enquiries - per printed enquiry (note 4)		12.00		12.00
- Additional Enquiries		40.00		40.00
<b>Enquiries made via Suffolk Searches:</b>				
- Official Certificate of Search (LLC1) & Replies to Part 1 (CON29) Enquiries.				134.00
- Part 1 CON29 Enquiries only (less Statutory fee for Certificate of Search)				109.00
- Search of the Land Charges register only (LLC1)				25.00
- Personal Search		11.00		11.00
- Individual Questions for PSA				
- Administration Fee				10.00
- Charge per question				1.50
- Charge for all Non-Public Questions				45.00
<b>Search for additional parcels of Land</b>				
- Part 1 Enquiries only		16.00		16.00

**note 4**

Includes charge made by Suffolk County Council. Any increase above inflation will be added as necessary.

**note 5**

These prices include an Online application discount of £5

**PROPOSED GENERAL FUND CHARGES FOR 2009/10**

Charges & Fees	2008/09 Charge		2009/10 Charge	
	Charge Less VAT	Charge to the Public	Charge Less VAT	Charge to the Public
<b>Hackney Carriage &amp; Private Hire Vehicles</b> (note 6)				
- Operator's licence (add CRB fee if required)				
- (1-3 vehicles)		125.00		129.00
- (4-6 vehicles)		150.00		154.00
- (7 plus vehicles)		175.00		180.00
- Vehicle Licence renewal (valid for 1 year, inc test (A) and free plates(B)&(C))		210.00		216.00
- Vehicle Licence - First Application (inc test (A) & plates (B) & (C))		240.00		247.00
- Change of vehicle mid licence (same expiry date, inc test & plates)		185.00		191.00
- Change of vehicle mid licence (Full Year Licence, inc test (A) & plates (B) & (C))		210.00		216.00
HC/PHV VEHICLE TEST (A)		45.00		45.00
- Plate (exterior) deposit or replacement (B)		22.00		22.00
- Plate (interior) deposit or replacement (C)		8.00		8.00
MOGO PLATE BRACKET (optional purchase)		20.00		20.00
- Driver's Licence NEW (inc CRB (E), DVLA checks (F) & Badge (D))		101.00		104.00
- Driver's Licence RENEWAL		60.00		62.00
- Driver's Licence REPLACEMENT		15.00		15.00
- Driver's Badge deposit or replacement (D)		10.00		10.00
- CRB Check (E)		36.00		36.00
DVLA SUBJECT ACCESS SEARCH (DRIVER HISTORY & ENTITLEMENT) (subject to periodic amendment) (F)		5.00		5.00
ADMIN FEE FOR MINOR LICENCE AMENDMENTS & REVISIONS		15.00		15.00
<b>Footpath Diversions</b>				
- Legal Notices & Adverts				
- To Developers/Public	Actual Cost	+ VAT	Actual Cost	+ VAT
- To Parish Councils	50% of Actual Cost	+ VAT	50% of Actual Cost	+ VAT
- Administration Charges				
- Estimated average cost per application	869.57	1,000.00	891.30	1,030.00
- Additional Paths	114.78	132.00	118.26	136.00
Technical advice (relating to land drainage and flooding)		actual cost		actual cost

**note 6**

2008/9 charges as agreed by consultation. 2009/10 are increased by inflation - NB Vehicle Tests, Plate charges, CRB checks and DVLA searches may all be increased in line with supplier costs

**PROPOSED GENERAL FUND CHARGES FOR 2009/10**

Charges & Fees	2008/09 Charge		2009/10 Charge	
	Charge Less VAT	Charge to the Public	Charge Less VAT	Charge to the Public
<b>Other Discretionary Charges (cont'd)</b>				
<b>Contact Care</b> (see note 7)				
- Private Sector (3000's per annum)	159.84	183.82	164.64	189.34
- Private Sector (400's per annum)	135.84	156.22	140.16	161.18
- External bodies (monitoring & maintenance per annum)		109.50		112.80
- One-off Installation Charge (free for those on Housing Benefits)	19.74	22.70	20.35	23.40
<b>Car Parking</b>				
- Excess Parking Charge		45.00		45.00
- Excess Parking Charge (if paid within 10 days)		15.00		15.00
- Pin Mill Car Parking Charge				
Per hour between 8am & 5pm	0.26	0.30	0.26	0.30
- Pin Mill Residents Licence		109.00		109.00
<b>Building Control</b> (see note 8)				
- Fees (BRFE)				
		Charge varies in relation to size & type of development		Charge varies in relation to size & type of development
<b>Requests under the Freedom of Information Act</b> (see note 9)		Charges are applied for disbursements (e.g. photocopying, postage etc) therefore vary on a case-by-case basis.		Charges are applied for disbursements (e.g. photocopying, postage etc) therefore vary on a case-by-case basis.
<b>Planning</b>				
Copies of :-				
- Tree Preservation Orders	8.98	10.33	9.26	10.65
- Section 106 Agreements	8.98	10.33	9.26	10.65
- Dyeline Copying on Plans (A1 size)	8.77	10.08	9.04	10.40
- Decision Notices	4.60	5.29	4.74	5.45
- Complete copy of the Local Plan		50.00		51.50
- CD Version of the Local Plan	40.00	46.00	41.22	47.40
<b>NOTE: Local Plan charges to be confirmed</b>				
- OS Map Charges & Admin Fee				
Admin Fee (for 4 copies)	21.74	25.00	22.39	25.75
- Charge for A4 Photocopies	0.43	0.50	0.44	0.50
- Charge for A3 Photocopies	0.22	0.25	0.22	0.25
- Charge for A4 Listing copies	4.70	5.40	4.83	5.55
Complaints regarding high hedges		309.00		318.00
Planning Agreements and legal advice to public bodies		actual cost		actual cost

**note 7**

Those who cannot afford to pay the full annual charge pay a reduced

**note 8**

Full details can be provided on request.

**note 9**

If the cost of complying with a request for information will be below £450, we will only charge for disbursements. If the cost of assembling the information will be more than £450 (on the basis of at least 18 hours of admin time collating the information at the rate of £25 per hour, being the rate set out in the fees guidelines issued by the Department of Constitutional Affairs), the Council is not obliged to provide that information.

**PROPOSED GENERAL FUND CHARGES FOR 2009/10**

Charges & Fees	2008/09 Charge		2009/10 Charge	
	Charge Less VAT	Charge to the Public	Charge Less VAT	Charge to the Public
<b>Statutory Charges</b> (see note 10)				
<b>Sale of Electoral Register</b>				
- Complete copy of whole register (Paper Copy & Posted)		370.00		370.00
- Complete copy of whole register (Paper Copy & Collected)		360.00		360.00
- Complete copy of whole register (on disc)		211.00		211.00
- Edited copy (Paper & Posted)		230.00		230.00
- Edited copy (Paper & Collected)		220.00		220.00
- Edited copy (on disc)		175.00		175.00
- Copy of 1 Parish - Depends on Number of Electors.		15.00		15.00
		to £30.00		to £30.00
- e-mail full register		206.00		206.00
- e-mail edited register		170.00		170.00
- e-mail monthly updates		193.50		193.50
- Overseas electors' list - data		21.50		21.50
- Overseas electors' list - paper		15.00		15.00
<b>Licensing:</b>				
<b>Applications relating to premises' licences and club premises' certificates (including new applications, conversions and variations)</b>				
- Premises ( <b>initial fee</b> ), based on:				
- Rateable value nil - £4,300		100.00		100.00
- Rateable value £4,301 - £33,000		190.00		190.00
- Rateable value £33,001 - £87,000		315.00		315.00
- Rateable value £87,001 - £125,000		450.00		450.00
- Rateable value over £125,000		635.00		635.00
- Premises ( <b>annual payment</b> ), based on:				
- Rateable value nil - £4,300		70.00		70.00
- Rateable value £4,301 - £33,000		180.00		180.00
- Rateable value £33,001 - £87,000		295.00		295.00
- Rateable value £87,001 - £125,000		320.00		320.00
- Rateable value over £125,000		350.00		350.00
- Application for a personal licence		37.00		37.00
<b>Additional fee for exceptionally large events of a temporary nature requiring a premises' licence:</b>				
- Attendance 5,000 - 9,999		1,000.00		1,000.00
- Attendance 10,000 - 14,999		2,000.00		2,000.00
- Attendance 15,000 - 19,999		4,000.00		4,000.00
- Attendance 20,000 - 29,999		8,000.00		8,000.00
- Attendance 30,000 - 39,999		16,000.00		16,000.00
- Attendance 40,000 - 49,999		24,000.00		24,000.00
- Attendance 50,000 - 59,999		32,000.00		32,000.00
- Attendance 60,000 - 69,999		40,000.00		40,000.00
- Attendance 70,000 - 79,999		48,000.00		48,000.00
- Attendance 80,000 - 89,999		56,000.00		56,000.00
- Attendance 90,000 and over		64,000.00		64,000.00
- Application for making a provisional statement		195.00		195.00
- Application for a copy of a licence or summary		10.50		10.50
- Notification of change of name or address		10.50		10.50
- Temporary event notice		21.00		21.00
- Notice of interest in any premises		21.00		21.00
- Application to vary or specify individual as premises supervisor		23.00		23.00
- Interim authority notice		23.00		23.00
- Application to transfer premises' licence		23.00		23.00
<b>Betting, Gaming &amp; Lotteries (Note 11)</b>				

**note 10**

All of these charges are set by the Government and may be subject to change for 2009/10.

**note 11**

All repealed and now under Gambling Act 2005 from 01.09.2007 - see Website for Gambling Act 2005 fees as resolved by L&A Committee. Note: Some fees are discretionary up to a prescribed maxima but others (permits) are not.

**PROPOSED GENERAL FUND CHARGES FOR 2009/10**

Charges & Fees	2008/09 Charge		2009/10 Charge	
	Charge Less VAT	Charge to the Public	Charge Less VAT	Charge to the Public
<b>Statutory Charges (Continued)</b>				
<b>Development Control</b> (see note 12)				
- Planning Application & Other Fees		Various		Various
<b>Env. Protection Act Authorisation</b>				
- <b>Initial Registration Fee</b>		1,514.00		1,514.00
- Small waste oil burners		142.00		142.00
- Unloading of petrol into storage tanks at service stations		142.00		142.00
- Scheduled dry cleaning establishment		142.00		142.00
- <b>Substantial Changes</b>		964.00		964.00
- Small waste oil burners		94.00		94.00
- Unloading of petrol into storage tanks at service stations		94.00		94.00
- Scheduled dry cleaning establishment		94.00		94.00
- Implementation of an upgrading plan				
- <b>Annual Subsistence</b>				
Standard process, LOW risk		766.00		766.00
Standard process, MEDIUM risk		1,120.00		1,120.00
Standard process, HIGH risk		1,641.00		1,641.00
Standard process, LOW risk (If paid in quarterly instalments)		801.00		801.00
Standard process, MEDIUM risk (If paid in quarterly instalments)		1,155.00		1,155.00
Standard process, HIGH risk (If paid in quarterly instalments)		1,676.00		1,676.00
- Small waste oil burners		161.00		161.00
- Unloading of petrol into storage tanks at service stations		161.00		161.00
- Scheduled dry cleaning establishment		161.00		161.00
- Odourising of natural gas		369.00		369.00
<b>Mobile Crushing and Screening Plant</b>				
(Where the process comprises mobile crushing and screening plant, the application fee and subsistence charge payable will be dependent upon the number of authorisations held by the operator.)				
- <b>1-2 Authorisations</b>				
- Application Fee		1,514.00		1,514.00
- Subsistence Charge		965.00		965.00
- <b>3-7 Authorisations</b>				
- Application Fee		904.00		904.00
- Subsistence Charge		581.00		581.00
- <b>8+ Authorisations</b>				
- Application Fee (per additional authorisation)		458.00		458.00
- Subsistence Charge (per additional authorisation)		306.00		306.00
<b>note:</b> The above are only provisional charges and will be confirmed by Government by April 2008				
<b>Dog Control</b> (see note 13)				
- First Offence (dog with Identification)		48.00		50.00
- First Offence (dog without Identification)		58.00		60.00
- Second & Subsequent Offences		58.00		60.00
<b>Abandoned Vehicles (where enforcement action taken)</b> (see note 14)				
- Removal costs		105.00		105.00
- Disposal costs		50.00		50.00
- Storage		12.00		12.00
<b>Abandoned Vehicles (Discretionary Charge)</b>				
- Voluntary surrender of vehicle	30.44	35.00	31.30	36.00

**note 12**

Full details can be provided on request.

**note 13**

All charges include administrative and transportation costs plus a statutory £25 penalty.

**note 14**

2008/9 charges amended to correct statutory figures.

General Fund - 3 Year Capital Programme 2009/10-2010/11 - Summary

PROJECTS	2008/09 £	Cfwd/ Bfws	2008/09 Rev £	2009/10 £	2010/11 £	2011/12 £	Total 2009/12 £
<b>Existing Programme:</b>							
ICT ( including CAST & LAMP)	820,700	108,000	1,031,544	370,000	134,100	140,000	<b>644,100</b>
Contract & Asset Management	414,800	58,100	403,200	460,600	276,100	228,500	<b>965,200</b>
Community Development	203,500	- 14,430	196,770	166,500	118,500	123,500	<b>408,500</b>
Private Sector Renewal	689,000	0	516,880	610,000	610,000	610,000	<b>1,830,000</b>
Affordable Housing	170,000	0	203,500	100,000	100,000	100,000	<b>300,000</b>
<b>Existing Programme -Total</b>	<b>2,298,000</b>	<b>151,670</b>	<b>2,351,894</b>	<b>1,707,100</b>	<b>1,238,700</b>	<b>1,202,000</b>	<b>4,147,800</b>
Strategic Priorities	250,000	-	296,000	5,483,000	-	-	<b>5,483,000</b>
Haven Gateways New Growth Point Funds	17,000	-	169,000	263,000	1,052,000	-	<b>1,315,000</b>
Medium Term Plans (MTP)	-	-	18,000	239,000	75,000	75,000	<b>389,000</b>
Potential Other Projects	1,000,000	-	26,000	435,000	1,000,000	-	<b>1,435,000</b>
<b>TOTAL GENERAL FUND CAPITAL PROGRAMME</b>	<b>3,565,000</b>	<b>151,670</b>	<b>2,860,894</b>	<b>8,127,100</b>	<b>3,365,700</b>	<b>1,277,000</b>	<b>12,769,800</b>

CAPITAL FINANCING	2008/09	Cfwd/ Bfws	2008/09 Rev	2009/10	2010/11	2011/12	Total
	£	£	£	£	£	£	£
Borrowing- non supported	2,558,900		1,737,000	2,828,600	1,000,000	659,000	<b>4,487,600</b>
Borrowing- supported							
Capital Receipts	642,000		320,360	3,169,000	795,700	100,000	<b>4,064,700</b>
Earmarked Reserves			250,000	526,000			<b>526,000</b>
LABGI				410,000			<b>410,000</b>
Grants/ External Contributions- other	364,100		553,534	1,193,500	1,570,000	518,000	<b>3,281,500</b>
<b>TOTAL FINANCING</b>	<b>3,565,000</b>		<b>2,860,894</b>	<b>8,127,100</b>	<b>3,365,700</b>	<b>1,277,000</b>	<b>12,769,800</b>

General Fund - 3 Year Capital Programme 2009/10-2010/11 - Summary

Projects	2008/09 £	2008/09 Rev £	2009/10 £	2010/11 £	2011/12 £	2009/12 £
<b>ICT / Information Management</b>						
<b>Significant Major Projects</b>						
CAST Project	162,000	228,644	-	-	-	-
LAMP Phase 2	380,000	500,000	206,700	-	-	206,700
<b>Infrastructure</b>						
Disaster recovery plan / Business Continuity	18,000	20,900	10,800	10,100	10,000	30,900
Hardware / Software refresh	79,500	71,900	50,900	45,600	60,000	156,500
Web site maintenance	18,000	18,000	19,800	20,000	20,000	59,800
<b>Applications</b>						
MVM Proactive Upgrade	15,000	25,650	4,900	-	-	4,900
Plantime replacement	-	850	-	-	-	-
Epayments (Other)	-	1,400	-	-	-	-
Suffolk-wide Land Charges Software	-	10,000	-	-	-	-
Replacement of HR system	37,500	-	-	-	-	-
<b>Service transformation</b>						
Upgrade of Electoral Registration system	22,500	22,500	17,100	-	-	17,100
IBS Essential Application Enhancements	9,000	3,600	3,000	-	-	3,000
Unspecified e.planning (PDG funded)		21,300	-	-	-	-
Onesuffolk Projects	20,000	12,300	10,000	10,000	10,000	30,000
Mobile / Home Working	21,600	44,600	-	-	-	-
Small Project development fund	18,800	21,100	23,400	19,700	20,000	63,100
Information Strategy outcomes	18,800	28,800	23,400	28,700	20,000	72,100
<b>Total ICT / Information Management</b>	<b>820,700</b>	<b>1,031,544</b>	<b>370,000</b>	<b>134,100</b>	<b>140,000</b>	<b>644,100</b>

General Fund - 3 Year Capital Programme 2009/10-2010/11 - Summary

Projects	2008/09 £	2008/09 Rev £	2009/10 £	2010/11 £	2011/12 £	2009/12 £
<b>Contract &amp; Asset Management</b>						
Street Parking Improvements	24,400	24,400	28,000	33,700	25,000	<b>86,700</b>
Adaptations to H.Q.	22,950	17,950	29,050	40,000	40,000	<b>109,050</b>
Car Parks - Planned maintenance	72,250	57,250	72,750	63,400	50,000	<b>186,150</b>
Planned maintenance - Corporate Buildings	61,200	71,200	84,800	70,000	70,000	<b>224,800</b>
Calais Street Pavilion - Demolition etc.	31,700	-	37,300	-	-	<b>37,300</b>
Planned Maintenance at Kingfisher Leisure Centre	202,300	223,800	108,700	69,000	43,500	<b>221,200</b>
Hadleigh Pool Major repairs	-	8,600	-	-	-	-
Calais Street Improvement/ Storage Facilities			100,000			<b>100,000</b>
<b>Total Contract &amp; Asset Management</b>	<b>414,800</b>	<b>403,200</b>	<b>460,600</b>	<b>276,100</b>	<b>228,500</b>	<b>965,200</b>
<b>Community Development</b>						
Hadleigh Pool Feasibility study	-	17,600	-	-	-	-
Community Grants	113,500	89,170	138,500	118,500	123,500	<b>380,500</b>
Children's' Play programme - Big Lottery funded	90,000	90,000	28,000			<b>28,000</b>
<b>Total Community Development</b>	<b>203,500</b>	<b>196,770</b>	<b>166,500</b>	<b>118,500</b>	<b>123,500</b>	<b>408,500</b>
<b>Private Sector Housing</b>						
Private Sector Renewal	689,000	516,880	610,000	610,000	610,000	<b>1,830,000</b>
Affordable Housing Grants	170,000	203,500	100,000	100,000	100,000	<b>300,000</b>
<b>Total Private Sector Housing</b>	<b>859,000</b>	<b>720,380</b>	<b>710,000</b>	<b>710,000</b>	<b>710,000</b>	<b>2,130,000</b>
<b>TOTAL EXISTING PROGRAMME</b>	<b>2,298,000</b>	<b>2,351,894</b>	<b>1,707,100</b>	<b>1,238,700</b>	<b>1,202,000</b>	<b>4,147,800</b>

General Fund - 3 Year Capital Programme 2009/10-2010/11 - Summary

Projects	2008/09 £	2008/09 Rev £	2009/10 £	2010/11 £	2011/12 £	2009/12 £
<b>Strategic Priorities:</b>						
Hadleigh Community Facilities	250,000	250,000	1,950,000	-	-	1,950,000
Joint Refuse Depot	-	46,000	1,601,000	-	-	1,601,000
Refuse Fleet replacement	-	-	1,932,000	-	-	1,932,000
<b>Total Strategic Priorities</b>	<b>250,000</b>	<b>296,000</b>	<b>5,483,000</b>	<b>-</b>	<b>-</b>	<b>5,483,000</b>
<b>Haven Gateways New Growth Point Funds:</b>						
Pin Mill - Regeneration (Haven Gateway)	17,000	169,000	-	-	-	-
Redevelopment of Sudbury Town Centre bus station	-	-	63,000	252,000	-	315,000
Preparation for development of British sugar site, Sproughton	-	-	200,000	800,000	-	1,000,000
<b>Total Haven Gateways New Growth Point Funds</b>	<b>17,000</b>	<b>169,000</b>	<b>263,000</b>	<b>1,052,000</b>	<b>-</b>	<b>1,315,000</b>
<b>Medium Term Plans (MTP):</b>						
Hadleigh Pool Repairs	-	-	25,000	25,000	25,000	75,000
Play Equipment	-	-	25,000	50,000	50,000	125,000
Trade & Green Waste Enhancement	-	-	135,000	-	-	135,000
CCTV Camera	-	18,000	-	-	-	-
Increased Community Grants	-	-	10,000	-	-	10,000
Air Quality Management	-	-	44,000	-	-	44,000
<b>Total Medium Term Plans (MTP)</b>	<b>-</b>	<b>18,000</b>	<b>239,000</b>	<b>75,000</b>	<b>75,000</b>	<b>389,000</b>
<b>Potential Other Projects:</b>						
Enhancement of Kingfisher Facilities	1,000,000	-	-	1,000,000	-	1,000,000
UCS	-	-	250,000	-	-	250,000
Hadleigh Swimming Pool - "Free Swimming enhancement work"	-	26,000	185,000	-	-	185,000
<b>Total Potential Other Projects</b>	<b>1,000,000</b>	<b>26,000</b>	<b>435,000</b>	<b>1,000,000</b>	<b>-</b>	<b>1,435,000</b>
<b>TOTAL GENERAL FUND CAPITAL PROGRAMME</b>	<b>3,565,000</b>	<b>2,860,894</b>	<b>8,127,100</b>	<b>3,365,700</b>	<b>1,277,000</b>	<b>12,769,800</b>

**APPENDIX B**  
**HRA Budget 2009/10**

## COUNCIL HOUSING REVENUE BUDGET SUMMARY

Line	2007/08	2008/09		2009/10	
	Actual £	Original £	Revised £	Budget £	
<b>Income:</b>					
1	Gross Rent Dwellings	(11,557,077)	(12,182,870)	(12,194,180)	(12,988,980)
2	Rents - Other	(215,353)	(206,810)	(223,410)	(233,660)
3	Service and Facility Charges	(787,011)	(828,540)	(713,280)	(727,480)
4	Heating Charges	(144,598)	(153,050)	(144,500)	(187,500)
5	Government Subsidy	80	(100)	(100)	(100)
6	Other Income	(4,529)	(3,850)	(3,850)	(3,850)
7	Contributions towards expenditure	(133,572)	(154,810)	(145,000)	(146,000)
<b>8</b>	<b>Total Income</b>	<b>(12,842,060)</b>	<b>(13,530,030)</b>	<b>(13,424,320)</b>	<b>(14,287,570)</b>
<b>Expenditure:</b>					
9	Repairs & Maintenance - Planned and Responsive	1,883,133	2,054,190	2,126,990	2,168,880
10	Supervision & Management - General	1,672,882	1,803,540	1,853,960	1,776,120
11	Supervision & Management - Special Services	1,542,541	1,527,280	1,595,610	1,580,500
12	Operating Lease Payments	4,238	4,240	0	0
13	Rent, Rates and other charges	39,873	43,900	58,090	46,530
14	Provision for bad and doubtful debts	16,068	11,550	20,000	30,000
15	HRA Subsidy Payable to Government	3,924,913	4,613,520	4,577,000	5,035,000
16	Transfer to General Fund re HB Costs	50,485	49,390	87,000	92,310
17	Depreciation and impairments of fixed as	3,400,320	3,395,940	20,318,000	15,897,000
18	Capital financing costs	121,702	107,780	107,780	127,780
<b>19</b>	<b>Total Expenditure</b>	<b>12,656,155</b>	<b>13,611,330</b>	<b>30,744,430</b>	<b>26,754,120</b>
<b>20</b>	<b>Net Cost Of Services</b>	<b>(185,905)</b>	<b>81,300</b>	<b>17,320,110</b>	<b>12,466,550</b>
21	Net HRA income or expenditure on the asset management revenue account	292,359	311,940	(16,483,130)	(12,575,950)
22	Amortised premiums and discounts	263,649	263,650	263,650	263,650
23	Investment income	(60,814)	(43,110)	(40,000)	(24,560)
<b>24</b>	<b>Net Operating Expenditure</b>	<b>309,289</b>	<b>613,780</b>	<b>1,060,630</b>	<b>129,690</b>
<b>Appropriations:</b>					
25	Housing set aside/MRP	0	0	0	0
26	Revenue contribution to capital	403,000	475,000	475,000	520,000
27	Transfer to/from Major Repairs Reserve	(1,198,400)	(1,235,090)	(1,360,000)	(825,000)
28	Movement on Pensions Reserve	182,278	195,790	157,230	175,400
<b>29</b>	<b>Deficit / Surplus (-)</b>	<b>(303,833)</b>	<b>49,480</b>	<b>332,860</b>	<b>90</b>
<b>HRA Reserve</b>					
30	Balance at 1 April	857,256	800,284	1,161,089	828,229
31	Surplus / Deficit (-) for the year	303,833	(49,480)	(332,860)	(90)
<b>32</b>	<b>Balance at 31 March</b>	<b>1,161,089</b>	<b>750,804</b>	<b>828,229</b>	<b>828,139</b>

## REPAIRS AND MAINTENANCE

Line		2007/08	2008/09		2009/10
		Actual £	Original £	Revised £	Budget £
	<b>Responsive Repairs (4571)</b>				
33	General Works	779,258	719,290	837,250	808,000
34	Electrical, Gas, Oil and Solid Fuel	54,214	90,800	22,800	23,380
35	Insurance Excess	14,682	20,590	20,590	21,100
36	Other Costs	9,898	7,350	7,650	7,850
37	<b>Net Cost of Service</b>	<u>858,052</u>	<u>838,030</u>	<u>888,290</u>	<u>860,330</u>
	<b>Planned Maintenance (4578 &amp; 4579)</b>				
38	Pre-painting Repairs	65,451	187,000	190,000	191,680
39	External Painting	150,128	141,500	150,000	145,040
40	<b>Net Cost of Service</b>	<u>215,579</u>	<u>328,500</u>	<u>340,000</u>	<u>336,720</u>
	<b>Tenancy Changes (4573)</b>				
41	Redecoration Grants to Tenants	45,150	45,500	45,500	46,640
42	Internal Repairs	298,804	302,800	314,550	311,260
43	<b>Net Cost of Service</b>	<u>343,954</u>	<u>348,300</u>	<u>360,050</u>	<u>357,900</u>

## REPAIRS AND MAINTENANCE (Cont'd)

Line		2007/08	2008/09		2009/10
		Actual £	Original £	Revised £	Budget £
	<b>Special Items (4601 - 4699)</b>				
44	External Walls	199	2,000	2,000	2,050
45	Garage Repairs	9,241	14,980	19,980	15,350
46	Dampness & Condensation	22,726	20,500	20,500	21,010
47	Stairlifts	3,937	4,000	4,000	4,100
48	Electrical Works	45,108	49,420	45,420	40,410
49	Internal Plumbing	10,158	21,740	11,740	5,880
50	Asbestos Removal	977	6,500	10,500	6,660
51	<b>Total Programmed Work</b>	<u>92,346</u>	<u>119,140</u>	<u>114,140</u>	<u>95,460</u>
52	Garages/Parking - Lighting	0	930	500	510
53	Replacement Sink Units	3,479	10,200	5,000	5,130
54	Estate Maintenance	10,005	16,580	20,580	16,990
55	Tidying Gardens	36,151	49,250	49,250	50,480
56	Internal Decorations for the Elderly	0	0	0	75,750
57	Garden Paths	22,758	21,800	21,800	22,350
58	Sheltered Units	8,714	7,000	7,000	7,180
59	Homeless Units	314	1,000	1,000	1,030
60	Other	455	500	1,500	25,510
61	Roofing	833	1,100	2,500	1,130
62	Fences/Gates	37,556	28,650	35,650	29,370
63	Unspecified Items	0	910	0	0
64	<b>Total Non-Programmed Work</b>	<u>120,265</u>	<u>137,920</u>	<u>144,780</u>	<u>235,430</u>
65	<b>Net Cost of Service</b>	<u>212,611</u>	<u>257,060</u>	<u>258,920</u>	<u>330,890</u>
	<b>Administration and Supervision (4577)</b>				
66	Operational and Support Services	252,936	282,300	279,730	283,040
67	<b>Net Cost of Service</b>	<u>252,936</u>	<u>282,300</u>	<u>279,730</u>	<u>283,040</u>
	<b>Total Repairs &amp; Maintenance</b>	<u>2</u> <u>1,883,133</u>	<u>2,054,190</u>	<u>2,126,990</u>	<u>2,168,880</u>

## GENERAL MANAGEMENT

Line		2007/08	2008/09		2009/10
		Actual £	Original £	Revised £	Budget £
	<b>Policy &amp; Management (4501,4510-4516)</b>				
68	Insurance & Stationery	30	3,000	3,000	3,000
69	Other Costs	16,586	(21,020)	(17,140)	(20,650)
70	Operational and Support Services	827,866	938,300	1,059,890	1,011,670
71		<u>844,482</u>	<u>920,280</u>	<u>1,045,750</u>	<u>994,020</u>
72	Income	(60,740)	(17,060)	(25,410)	(17,380)
73	<b>Net Cost of Service</b>	<u><u>783,742</u></u>	<u><u>903,220</u></u>	<u><u>1,020,340</u></u>	<u><u>976,640</u></u>
	<b>Allocation of Tenancies (4520 - 4526 &amp; 4528-4529)</b>				
74	Contracted Services	0	0	15,000	16,000
75	Operational and Support Services	462,879	502,110	348,900	360,790
76	<b>Net Cost of Service</b>	<u><u>462,879</u></u>	<u><u>502,110</u></u>	<u><u>363,900</u></u>	<u><u>376,790</u></u>
	<b>Rent Collection and Accounting (4502)</b>				
77	Contracted Services	13,279	16,400	16,400	16,400
78	Printing and Stationery	613	1,100	1,100	1,100
79	Other Costs	5,890	8,500	8,500	8,500
80	Operational and Support Services	270,061	293,340	317,850	297,760
81		<u>289,843</u>	<u>319,340</u>	<u>343,850</u>	<u>323,760</u>
82	Legal Costs & Fees Recovered	(10,847)	(41,690)	(41,690)	(42,690)
83	<b>Net Cost of Service</b>	<u><u>278,996</u></u>	<u><u>277,650</u></u>	<u><u>302,160</u></u>	<u><u>281,070</u></u>
	<b>Contribution to Corporate Core (4505)</b>				
84	Operational and Support Services	174,136	199,210	199,210	199,210
85		<u>174,136</u>	<u>199,210</u>	<u>199,210</u>	<u>199,210</u>
86	Salary Contingencies	0	(47,000)	0	(25,000)
87	Other Miscellaneous	1,670	1,710	1,710	1,710
88	Corporate Costs Rechargeable to Supporting People	(28,541)	(33,360)	(33,360)	(34,300)
89	<b>Net Cost of Service</b>	<u><u>147,265</u></u>	<u><u>120,560</u></u>	<u><u>167,560</u></u>	<u><u>141,620</u></u>
	<b>Total Supervision &amp; Management - General</b>	<u><u>1,672,882</u></u>	<u><u>1,803,540</u></u>	<u><u>1,853,960</u></u>	<u><u>1,776,120</u></u>

## SPECIAL SERVICES

Line	(SP = Supporting People) Non SP - Sheltered Units (42*)	2007/08	2008/09		2009/10
		Actual £	Original £	Revised £	Budget £
90	Employee Expenses	250,413	239,070	254,000	272,510
91	Premises - Repairs & Maintenance	82,505	28,750	48,980	49,340
92	Premises - Energy	135,139	149,200	191,070	206,910
93	Premises - Other Running Costs	52,257	53,990	63,040	61,720
94	Premises - Furniture and Equipment	20,927	21,730	28,770	21,730
95	Premises - Grounds Maintenance	15,012	9,700	22,470	23,870
96	Community Alarm System	41,060	37,340	36,840	36,840
97	Other Costs	140,492	177,620	160,330	168,060
98	Operational and Support Services	111,696	161,970	229,240	228,610
99	Recharges to Supporting People Schemes	(314,766)	(448,150)	(488,130)	(529,230)
100		<u>534,735</u>	<u>431,220</u>	<u>546,610</u>	<u>540,360</u>
101	Wardens Services Charges	(163,118)	(214,860)	(204,830)	(216,110)
102	Energy Charges	(141,046)	(149,200)	(144,000)	(187,000)
103	Other Income	(1,107)	(800)	(3,300)	(3,400)
104	<b>Net Cost of Service</b>	<u>229,464</u>	<u>66,360</u>	<u>194,480</u>	<u>133,850</u>
	<b>Non SP - Homeless Units (4541, 4542 &amp; 4543)</b>				
105	Employee Expenses	142,634	107,600	38,600	520
106	Premises - Repairs & Maintenance	23,970	12,270	11,530	7,450
107	Premises - Energy	9,983	11,380	2,550	1,530
108	Premises - Other Running Costs	14,586	12,990	10,410	10,510
109	Premises - Furniture and Equipment	9,685	6,290	3,960	3,500
110	Supplies and Services	7,698	9,090	5,140	1,360
111	Operational and Support Services	26,927	31,080	20,650	18,980
112	Recharges to Supporting People Schemes	(99,283)	(77,850)	(37,870)	(12,550)
113		<u>136,200</u>	<u>112,850</u>	<u>54,970</u>	<u>31,300</u>
114	Wardens Services Charges	(37,621)	(49,920)	(7,280)	(8,360)
115	Energy Charges	(3,552)	(3,850)	(500)	(500)
116	Other Income	(5,177)	(6,070)	(1,090)	(950)
117	<b>Net Cost of Service</b>	<u>89,850</u>	<u>53,010</u>	<u>46,100</u>	<u>21,490</u>
	<b>Total Supervision &amp; Management - Special (Non-SP)</b>	<u>319,314</u>	<u>119,370</u>	<u>240,580</u>	<u>155,340</u>

## SPECIAL SERVICES (Cont'd)

Line	(SP = Supporting People) SP - Sheltered/Homeless Units (4318-4352)	2007/08	2008/09		2009/10
		Actual £	Original £	Revised £	Budget £
118	Operational and Support Services	94,297	55,840	55,840	57,500
119	Recharges from Non-Supporting People Schemes	414,049	526,000	526,000	541,780
120		508,346	581,840	581,840	599,280
121	Supporting People Grant	(473,061)	(521,060)	(375,400)	(375,400)
122	Supporting People - Community Alarm Charges	(79,232)	0	(82,300)	(86,800)
123	<b>Net Cost of Service</b>	<u>(43,947)</u>	<u>60,780</u>	<u>124,140</u>	<u>137,080</u>
<b>SP - Community Alarms (4387)</b>					
124	Repairs, Maintenance and Equipment	103	0	2,250	100
125	Energy and Other Premises Costs	562	0	0	0
126	Community Alarm System	2,393	0	1,100	1,100
127	Operational and Support Services	2,804	0	1,110	1,080
128		5,862	0	4,460	2,280
129	Supporting People Grant	0	0	0	0
130	Supporting People - Community Alarm Charges	0	0	0	0
131	<b>Net Cost of Service</b>	<u>5,862</u>	<u>0</u>	<u>4,460</u>	<u>2,280</u>
<b>Total Supervision &amp; Management - Special (SP)</b>		<u>-38,085</u>	<u>60,780</u>	<u>128,600</u>	<u>139,360</u>

## SPECIAL SERVICES (Cont'd)

Line		2007/08	2008/09		2009/10
		Actual £	Original £	Revised £	Budget £
<b>Communal Services (4586)</b>					
132	Repairs, Maintenance and Equipment	13,735	10,480	10,480	10,480
133	Energy and Other Premises Costs	18,549	8,180	34,150	31,050
134	Operational and Support Services	1,518	1,700	1,320	1,150
135	<b>Net Cost of Service</b>	<u>33,802</u>	<u>20,360</u>	<u>45,950</u>	<u>42,680</u>
<b>Estate Sewerage (4562)</b>					
136	Premises - Repairs and Maintenance	4,692	6,020	6,020	6,170
137	Premises - Other Running Costs	4,823	5,980	5,980	6,130
138	Other Costs	5,825	6,220	6,320	6,480
139	Operational and Support Services	6,033	6,130	7,150	6,820
140		<u>21,373</u>	<u>24,350</u>	<u>25,470</u>	<u>25,600</u>
141	Income	(14,816)	(15,080)	(15,080)	(15,460)
142	<b>Net Cost of Service</b>	<u>6,557</u>	<u>9,270</u>	<u>10,390</u>	<u>10,140</u>
<b>Amenity Areas (4561)</b>					
143	Grounds Maintenance Contracts	193,504	226,920	173,630	184,800
144	Repairs and Maintenance	8,417	7,690	7,690	7,880
145	Other Running Costs	33,560	39,140	44,210	43,450
146	Plants, Trees, Shrubs, Stakes etc.	2,238	4,200	6,540	6,700
147	Playground Equipment	214	8,240	16,240	8,450
148	Other Costs	6,467	800	1,600	820
149	Operational and Support Services	50,764	59,790	75,470	75,840
150		<u>295,164</u>	<u>346,780</u>	<u>325,380</u>	<u>327,940</u>
151	Contribution from General Fund	(132,539)	(154,810)	(145,000)	(146,000)
152	<b>Net Cost of Service</b>	<u>162,625</u>	<u>191,970</u>	<u>180,380</u>	<u>181,940</u>
<b>Roads and Footpaths (4400)</b>					
153	Premises Expenses	3,104	2,500	2,500	2,560
154	Supplies and Services	0	4,280	4,280	4,410
155	Operational and Support Services	2,921	3,100	4,150	4,090
156	<b>Net Cost of Service</b>	<u>6,025</u>	<u>9,880</u>	<u>10,930</u>	<u>11,060</u>
<b>Total Supervision &amp; Management - Special (Other)</b>		<u>209,009</u>	<u>231,480</u>	<u>247,650</u>	<u>245,820</u>

**PROPOSED HOUSING REVENUE ACCOUNT CHARGES FOR 2009/10**

**Service charges - incorporating Accommodation and Supporting People charges**

	Supporting People	Accommodation	2008/09 Total Service Charge	Supporting People	Accommodation	2009/10 Total Service Charge		
<b>Sheltered Accommodation</b>								
<b><u>Very Sheltered Accommodation - Level One</u></b>								
William Wood House	41.66	} 29.92	71.58	43.95	} 31.57	75.52		
Sydney Brown Court	40.46		70.38	42.69		74.26		
<b><u>Other Sheltered Accommodation</u></b>								
<b><u>- Level Two</u></b>								
Steeds Meadow	28.24	} 10.04	28.24	29.79	} 10.59	29.79		
Elizabeth Court	28.75		28.75	30.33		30.33		
Playford Court	25.65		25.65	27.06		27.06		
<b><u>- Levels Three and Four</u></b>								
Springlands	25.73	} 7.49	33.22	27.15	} 7.90	35.05		
Tenterpiece	25.89		33.38	27.31		35.21		
Parkers Way	20.04		27.53	21.14		29.04		
Hill House	33.98		41.47	35.85		43.75		
Grimwood Corner	20.48		27.97	21.61		29.51		
Newell Court	21.21		28.70	22.38		30.28		
Clover Court	41.38		48.87	43.66		51.56		
Gayford Court	21.05		28.54	22.21		30.11		
Taylor Close	19.35		26.84	20.41		28.31		
Samford Close	31.93		39.42	33.69		41.59		
Angel Street	16.64		24.13	17.56		25.46		
Ash Street	32.38		39.87	34.16		42.06		
Spring Street	23.51		31.00	24.80		32.70		
Inkerman Terrace	23.28		30.77	24.56		32.46		
Bradfield Avenue	15.89		23.38	16.76		24.66		
<b>Homeless Units</b>								
Old School House, Hadleigh:								
- 1 person unit	-	41.94	41.94	-	44.25	44.25		
- 2 person unit	-	47.06	47.06	-	49.65	49.65		

**Light & Heat (Private Rooms and Communal Areas)**

	Private Rooms	Communal Areas	2008/09 Total Light & Heat Charge	Private Rooms	Communal Areas	2009/10 Total Light & Heat Charge
- Level One Bedsits (Very Sheltered Accommodation)	6.81	2.33	9.14	8.85	3.03	11.88
- Level One Non-Bedsits (Very Sheltered Accommodation)	13.61	4.69	18.30	17.69	6.10	23.79
- Level Two Bedsits (Sheltered Accommodation)	4.94	1.54	6.48	6.42	2.00	8.42
- Level Two Non-Bedsits (Sheltered Accommodation)	9.90	3.09	12.99	12.87	4.02	16.89
- Level Three, where applicable, Bedsits (Sheltered Accommodation)	5.48	0.49	5.97	7.12	0.64	7.76
- Level Three, where applicable, Non-Bedsits (Sheltered Accommodation)	10.95	1.01	11.96	14.24	1.31	15.55
- Homeless Units Bedsits	3.67	1.22	4.89	4.77	1.59	6.36
- Homeless Units Non-Bedsits	7.35	2.45	9.80	9.56	3.19	12.75

**Furnishing Charges**

	2008/09	2009/10
<b>Homeless Units</b>		
- 1 Person Unit	4.81	5.07
- 2 Person Unit	5.76	6.08
<b>Garage Rents</b>		
Garages casually let to council tenants	5.75	6.14
Garages casually let to private tenants	7.22	7.70

## Council Housing - Capital Programme

	Cost to 31/3/07	-----Planned Expenditure-----					Total Cost of Schemes	
		2007/08	2008/09	2009/10	2010/11	2011/12		
	£	£	£	£	£	£	£	
<b>COUNCIL HOUSING SCHEMES</b>								
<b>Planned Maintenance Programmes</b>								
1	Rewiring		66,506	328,200	200,000	200,000	200,500	995,206
2	Roofing		25,278	28,110	168,910	124,910	162,700	509,908
3	Doors and Windows		291,107	260,660	215,660	228,680	220,000	1,216,107
4	Central Heating		373,768	698,470	498,070	481,250	581,250	2,632,808
5	Kitchens/bathrooms		568,730	1,002,180	695,180	390,000	471,000	3,127,090
6	Garage doors		11,568	9,850	45,150	45,150	62,900	174,618
7	Fences/Gates		60,572	98,860	109,360	89,000	89,600	447,392
8	Paths/Walls		24,201	12,630	76,310	76,130	85,900	275,171
9	Common Areas			32,680	41,840	41,840	41,860	158,220
10	Disabled Adaptations		299,320	342,300	325,920	294,220	323,720	1,585,480
11	Electrical Works		45	9,100	10,000	10,000	10,000	39,145
12	Internal Plumbing			8,100	10,000	10,000	10,000	38,100
13	Dampness and Condensation		25,254	24,800	20,000	20,000	20,000	110,054
14	Decent Homes - Improvements		127,644	111,300	40,000			278,944
15	Contingent Major Repairs				173,320	157,000	181,000 }	511,320
						-	130,100 }	130,100
<b>16</b>	<b>Total Planned Maintenance</b>		<u>1,873,993</u>	<u>2,967,240</u>	<u>2,629,720</u>	<u>2,168,180</u>	<u>2,330,330</u>	<u>11,969,463</u>

## Council Housing - Capital Programme

COUNCIL HOUSING SCHEMES Other Programmes	Cost to	-----Planned Expenditure-----					Total
	31/3/07	2007/08	2008/09	2009/10	2010/11	2011/12	Cost of
	£	£	£	£	£	£	£
17 Stour House	2,200	120					2,320
18 Conversions/Adaptations		84,359	5,080	35,580	35,580	35,570	196,169
19 Sheltered Units - General Imps.		103,115	127,440	104,920	28,440		363,915
20 Smoke Alarms (Babergh Standard)		70,430	57,600	60,000	60,000	59,350	307,380
21 Insulation Improvements (Babergh Standard)			126,000	158,000	100,000	150,000	534,000
22 Street parking improvements		43,461	64,980	38,680	28,800	22,000	197,921
23 Anglia Estate Imps. and Drainage Gt. Cornard	361,800	2,439					364,239
24 Major Refurbishments		70,992	180,000	60,000	60,000	60,000	430,992
25 Parking areas/Estate impms./Estate maintenance		66,119	80,730	71,430	45,000	42,380	305,659
26 Structural Works		89,114	72,170	180,670	254,000	154,400	750,354
27 Sewage Treatment works		4,502	2,000				6,502
28 Software/Surveys		20,094	88,000	41,000			149,094
29 Additional ICT Projects		35,599	70,400				105,999
30 Regeneration Schemes		3,380	17,300	20,000	20,000	10,970	71,650
Sandringham Court	1,868,660	(1,138)	1,100				1,868,622
Asbestos		1,854					1,854
<b>31 TOTAL COUNCIL HOUSING SCHEMES</b>	<b>2,232,660</b>	<b>2,468,433</b>	<b>3,860,040</b>	<b>3,400,000</b>	<b>2,800,000</b>	<b>2,865,000</b>	<b>17,626,133</b>

## Total Investment Programme - Proposed Financing

PROPOSED FINANCING	2007/08	2008/09	2009/10	2010/11	2011/12
	£	£	£	£	£
32 Borrowing - non-supported					
33 Borrowing - supported	550,000	550,000	550,000	-	-
34 Revenue	403,000	475,000	520,000	475,000	475,000
35 Capital Receipts					
36 Grants/External Contributions		27,000	50,000	25,000	25,000
<b>37 TOTAL CAPITAL EXPENDITURE</b>	<b>953,000</b>	<b>1,052,000</b>	<b>1,120,000</b>	<b>500,000</b>	<b>500,000</b>
38 Major Repairs Allowance	1,515,433	2,808,040	2,280,000	2,300,000	2,365,000
<b>39 TOTAL INVESTMENT</b>	<b>2,468,433</b>	<b>3,860,040</b>	<b>3,400,000</b>	<b>2,800,000</b>	<b>2,865,000</b>

## **APPENDIX C**

### **Prudential Indicators**

## Prudential indicators and Minimum Revenue Provision (MRP) statement under the Prudential Code for capital finance

1. The purpose of the indicators is to provide a framework for capital expenditure decision making, highlighting through the prudential indicators the level of capital expenditure, the impact on borrowing and investment levels and the overall controls in place to ensure the plans are affordable, prudent and sustainable.

### Estimated and Actual Capital Expenditure

2. The actual capital expenditure that was incurred in 2007/08 (along with the estimate originally set for the year) and the capital investment programme for the current and future years that are recommended for approval are:

**Table 1 - Estimates and Actual Capital Expenditure**

	Estimate 2007/08 £m	Actual 2007/08 £m	Revised 2008/09 £m	2009/10 £m	Estimates 2010/11 £m	2011/12 £m
<b>TOTAL GF</b>	2.180	1.900	2.861	8.127	3.366	1.277
Housing (HRA)	3.056	2.468	3.860	3.400	2.800	2.865
<b>TOTAL CAPITAL PROGRAMME</b>	<b>5.236</b>	<b>4.368</b>	<b>6.721</b>	<b>11.527</b>	<b>6.166</b>	<b>4.142</b>

### Ratio of Net Financing Costs to Net Revenue Stream

3. Estimates of the ratio of financing costs to net revenue stream for the current and future years and actual figures for 2007/08 are set out below. The net revenue stream is the amount of the budget to be met from Formula Grant and Council Tax income. The Council financing costs are negative due to the fact that the amount of investment income it expects to receive exceeds the cost of loan charges. There is a positive figure for the HRA as the Council has historically borrowed internal funds to finance Council Housing expenditure and these costs are reimbursed through housing subsidy.

**Table 2 - Ratio of Net Financing Costs to Net Revenue Stream**

	Estimate 2007/08 £m	Actual 2007/08 £m	Revised 2008/09 £m	2009/10 £m	Estimates 2010/11 £m	2011/12 £m
General Fund	-7.96%	-9.26%	-7.18%	-4.03%	-1.33%	-0.50%
HRA	23.75%	23.55%	21.85%	20.95%	19.44%	17.86%

**Estimated and Actual Capital Financing Requirement**

4. Estimates of the end of year capital financing requirement for the authority for the current year and future years and the actual capital financing requirement at 31st March 2008 are:

**Table 3 - Estimates and Actual Capital Financing Requirement**

	Estimate 2007/08 as at 31/3/08 £m	Actual 2007/08 as at 31/3/08 £m	Revised 2008/09 as at 31/3/09 £m	2009/10 as at 31/3/10 £m	Estimates 2010/11 as at 31/3/11 £m	2011/12 as at 31/3/12 £m
GF	-0.331	-0.403	1.446	4.170	4.693	5.008
HRA	4.551	4.551	5.101	5.651	5.651	5.651
<b>TOTAL</b>	<b>4.220</b>	<b>4.148</b>	<b>6.547</b>	<b>9.821</b>	<b>10.344</b>	<b>10.659</b>

5. The Calculation of the Capital Financing Requirement (CFR) represents the Council's underlying need to finance its current and historic capital expenditure, which has not yet been charged to revenue. The change year on year will be influenced by the capital expenditure incurred within the year financed by borrowing. The anticipated borrowing requirements for 2009/10 is 3.38M (£2.83M General Fund and £0.55 HRA)
6. The treasury management function is an important part of the overall financial management of the Council's affairs. The Council has an integrated treasury management strategy and has adopted the CIPFA Code of Practice for Treasury Management in the Public Services. At any point in time, there are a number of cash flows that are positive and negative, and this is monitored and managed in terms of the investments and any overdraft in accordance with its approved treasury management strategy and practices. In day-to-day cash management, no distinction can be made between revenue cash and capital cash. Any debt in the form of overdraft arises as a consequence of all the financial transactions of the authority and not simply those arising from capital spending. The capital financing requirement reflects the authority's underlying need to borrow for a capital purpose.

7. CIPFA's Prudential Code for Capital Finance in Local Authorities includes the following as a key indicator of prudence:

"In order to ensure that over the medium term net borrowing will only be for a capital purpose, the local authority should ensure that net external borrowing does not, except in the short term, exceed the total capital financing requirement in the preceding year plus the estimates of any additional capital financing requirement for the current year and next two financial years."

8. The Director of Finance reports that the authority had no difficulty meeting this requirement in 2007/08., nor are there any difficulties envisaged for the current or future years. This view takes into account current commitments, existing plans, and the proposals in the budget report.
9. CLG Regulations have been issued which require full Council to approve a (Minimum Revenue Provision (MRP) policy statement in advance of each year. The MRP determines the minimum amount required to be provided through revenue to pay back the principal amount due on borrowing. A variety of options have been provided to councils to replace the existing regulations so long as there is prudent provision. The Council is recommended to approve the following MRP policy statement:

'For all unsupported (i.e. prudential) borrowing the Minimum Revenue Provision (MRP) will be based on the estimated life of the assets financed by such borrowing '.

#### Authorised Limits for External Debt

10. In respect of external debt, it is recommended that the Council approves the following maximum authorised limits for its total external debt gross of investments for the next three financial years, which takes account of the latest balance sheet values of relevant items. The Council is asked to approve these limits.

**Table 4 - Authorised Limits for External Debt**

	Estimate 2007/08 £m	Actual 2007/08 £m	Revised 2008/09 £m	2009/10 £m	Estimates 2010/11 £m	2011/12 £m
Capital Financing Requirement	4.220	4.148	6.547	9.821	10.344	10.659
Other Liabilities (Leases)	0.905	0.905	0.711	0.534	0.357	0.209
Cash Flow Deficit/ Margin	1.375		0.742	0.645	0.799	1.132
<b>TOTAL</b>	<b>6.500</b>	<b>5.053</b>	<b>8.000</b>	<b>11.000</b>	<b>11.500</b>	<b>12.000</b>

11. The Director of Finance reports that these authorised limits are consistent with the Council's current commitments, existing plans and the proposals in the budget report for capital expenditure and financing, and with its approved treasury management policy statement and practices. The Director of Finance also confirms that they are based on an estimate of the most likely, prudent but not worst-case scenario with, in addition, sufficient headroom over and above this to allow for operational management, for example unusual cash movements.
12. Risk analysis and risk management strategies have been taken into account; as have potential plans for capital expenditure, estimates of the capital financing requirement and estimates of cash flow requirements for all purposes.

### **Operational Boundary for External Debt**

13. The Council is also asked to approve the following operational boundary for external debt for the same time period. This indicator is based on the probable external debt during the course of the year; it is not a limit and actual borrowing could vary around this boundary for short times during the year. It should act as indicator to ensure that the authorised limit is not breached. In keeping with the definitions in CIPFA's Prudential Code for Capital Finance in Local Authorities, overdraft limits are not included within figures for debt. The Council is asked to approve these limits.

**Table 5 - Operational Boundary for External Debt**

	Estimate 2007/08 £m	Actual 2007/08 £m	Revised 2008/09 £m	2009/10 £m	Estimates 2010/11 £m	2011/12 £m
Borrowing	1.100	1.100	1.100	2.837	5.666	6.666
New Borrowing	0.689		1.737	2.829	1.000	0.659
Borrowing	1.789	1.100	2.837	5.666	6.666	7.325
Cash Flow Deficit /Other Liabilities	1.567	0.905	0.863	0.934	0.934	0.975
<b>TOTAL</b>	<b>3.356</b>	<b>2.005</b>	<b>3.700</b>	<b>6.600</b>	<b>7.600</b>	<b>8.300</b>

14. The Council's actual external debt at 31st March 2008 remained at £1.1m, which is lower than the original figure proposed for the end of 2007/08 as borrowing requirements were met internally.
15. In taking it's decisions on the budget, the Council is asked to note that the authorised limit determined for 2009/10 (see Table 4) will be the Statutory limit determined under section 3(1) of the Local Government Act 2003.

## Incremental Impact on Council Tax and Housing Rents

16. The estimate of the incremental impact of capital investment decisions proposed in this budget report, over and above capital investment decisions that have previously been taken by the Council are:

**Table 6 - Incremental Impact on Council Tax and Housing Rents**

	2009/10 £	Estimates 2010/11 £	2011/12 £
<b>Council Tax at band D</b>	1.54	2.67	1.35
<b>Est. effect on Average weekly housing rent</b>	0.13	0.16	0.05

Note: The above are based on the council's annual capital spending plans outlined in table 1

## Treasury management strategy and annual plan for 2009/10

1. Babergh District Council has adopted the CIPFA Code of Practice for Treasury Management in the Public Services.
2. The full Treasury Management Strategy for 2009/10 will be presented to Strategy Committee in April 2009.
3. It is recommended that, for the purpose of setting prudential indicators, the following upper limits are set on its fixed and variable rate exposures, based upon the debt position, for future financial years as follows:

	2009/10	2010/11	2011/12
Upper Limit of Fixed Rate Exposures (£m)	100%	100%	100%
Upper Limit of Variable Rate Exposures (£m)	100%	100%	100%

Note: More detailed work is currently under taken with our Treasury advisors and any changes to the proposed Fixed and Variable Upper limits will be reflected in the Council's revised Treasury Management Strategy.

4. It is recommended that for the purpose of setting prudential indicators, the following lower and upper limits are set regarding the maturity structure of the Council's borrowing. These gross limits are set to reduce the Council's exposure to large fixed rate sums falling due for refinancing.

### Maturity Structure of existing fixed borrowing

	2009/10		2010/11		2011/12	
	Lower	Upper	Lower	Upper	Lower	Upper
Under 12 months	0%	30%	0%	30%	0%	30%
12 months to 2 yrs	0%	30%	0%	30%	0%	30%
2 years to 5 years	0%	30%	0%	30%	0%	30%
5 years to 10 years	0%	50%	0%	50%	0%	50%
10 yrs and above	0%	100%	0%	100%	0%	100%

5. It is recommended that the Council approve the following limits on principal sums to be invested for periods greater than 364 days. These limits apply to investments with final maturities beyond the year-end.

	2009/10	2010/11	2011/12
	£'000	£'000	£'000
Upper Limit of Principal Sums maturing beyond the year end	3,000	3,000	3,000

**BUDGET RISK ASSESSMENT**

**Background**

1. This document sets out a risk assessment relating to the budget for 2009/10 and the revised budget for 2008/09.
2. Members have a responsibility to ensure, in considering the budget, that:
  - It is realistic and achievable and that appropriate arrangements have been adopted in formulating it.
  - The budget is based on clearly understood and sound assumptions
  - It links to the delivery of the Council's Strategic Plan and priorities
  - It includes an appropriate statement on the use of reserves and the adequacy of these
3. The risk assessment this year is particularly important in view of the significant uncertainties on the economic position and the extent to which the downturn could impact further on budget assumptions during 2009/10.

**Overall Approach**

4. The following key points are, therefore, drawn to Members' attention in order to provide an assurance on the formulation of the budget for 2009/10 and the overall approach:-
  - An integrated approach to service and financial planning, based on the Strategic Plan and Medium-Term Plans, providing a robust framework that ensures that the budget reflects the council's priorities
  - The Member Strategic Financial Planning Group has carefully considered and scrutinised growth proposals and commitments, as well as the potential savings, efficiencies and additional income that are required to achieve a Council Tax increase of 2.9% for next year
  - Directors, Heads of Service and Managers have been involved in formulating and agreeing budgets for their service areas and these have been thoroughly reviewed by Corporate Finance staff
  - Key Assumptions have been made and continuously updated during the budget process to reflect the changing economic position. Further details are provided later
  - Risks and uncertainties have been identified. Further details are provided later

## **Revenue Budget 2008/09 (revised)**

5. In relation to the 2008/09 revised budget, the following key issues are highlighted:
  - The impact of the economic downturn on income levels has been allowed for. Revised assumptions have been made on expenditure in key risk areas such as concessionary fares.
  - Overall savings of £400,000 have been incorporated so that these are available on a one-off basis in 2009/10 to support spending plans and priorities - and mitigate to some extent against the impact of the economic downturn on the 2009/10 budget
  - There is a risk, however, that actual net expenditure for the year could vary from that forecast as income levels could continue to fall as a result of the economic downturn
  - This would affect the position at the end of the year and rigorous budget monitoring will be required for the remainder of the financial year to address any significant variances that are identified
  - If a lower level of net expenditure arises, the Council will determine whether that money should be kept in reserves, used to support corporate priorities or whether it is needed for any other commitments/cost pressures
  - It is also recognised that the timing of some expenditure could fall after the 31 March. The Council has clear arrangements for considering and approving any budget carry forwards.
6. Based on the above and unless any exceptional costs or income reductions arise, net expenditure and income for the year should be in line with the revised budget.

## **Revenue Budget 2009/10**

7. Insofar as the 2009/10 Budget is concerned, similar issues as set out above apply, specifically in relation to the impact of the economic downturn on income.
8. Key assumptions have been made as detailed below but there is greater uncertainty on these as a result of the economic downturn than in previous years:
  - Interest rates – these affect both borrowing costs and investment income. Both will be dependent on the Treasury Management Strategy and actual rates that apply in this and next financial year

- Efficiency and other savings/additional income - a higher and more significant level of these has been built into the budget than has been the case in previous years. Many of these are based on anticipated savings from efficiency reviews, some of which are dependent on further consideration. Others are dependent on identifying and delivering further efficiencies - targets to deliver these have been included in the budget (see further below)
  - Inflation and other cost pressures – the budget allows for a 3% pay award and a general allowance for inflation on some budgets with other budgets being cash-limited. Where appropriate, higher inflation allowances have been allowed for eg major contracts where multi-cost index mechanisms apply that reflect energy, fuel and other costs
  - Economic Downturn – assumptions have been made on the likely impact on income from reduced planning and land search activity as well as the potential impact on material recycling income. Overall, and including lower investment income due to falling interest rates, the total assumed impact on the budget is around £750,000, which is very significant. There are risks that the impact could be higher and this will require frequent monitoring.
8. In addition to the above, there are also risks associated with particular areas, which include:
- LGR – should this proceed, any costs will have to be met from the earmarked reserve or, if necessary, general reserves
  - Housing Benefits – recovery of overpayments and subsidy claims are subject to audit and potential adjustment/variation
  - Deregulation of land charge searches could continue to impact on fee income
  - Concessionary Fares Scheme – variations in take-up or usage could impact on the budget
  - Unexpected costs, such as on planning inquiries or other legal cases can arise. There is an allowance in the budget for potential cases, but there is uncertainty as to what actual expenditure will be incurred in the coming year
  - Uninsured losses and other claims that exceed historic levels or arise unexpectedly would not be covered by the budget
  - Salary savings from staff vacancies and efficiency savings – there is a significant allowance in the budget of £375,000. Achieving these will require the ongoing rigorous challenge of the need to fill vacant posts and identifying areas where additional efficiency savings will be delivered

- Grants towards certain activities, such as LABGI, Housing & Planning delivery grant and the Crime & Disorder Partnership are not yet known or finalised. Assumptions have been made in relation to the potential level of grants that could be received but these are not certain
9. Overall, the 2009/10 Budget has more uncertainties and risks associated with it than in previous years and formulating the budget has resulted in a 'tighter' set of budget assumptions. Despite that, these risks are considered to be manageable and rigorous budget monitoring by officers and the Overview and Scrutiny (Stewardship) Committee will focus on key risk areas.
  10. Should additional expenditure or income reductions arise, either additional savings will have to be found or more reserves used. General reserves, over and above those earmarked for specific purposes, are considered to be sufficient to cover unforeseen increases, and estimated general reserves of £1.4m are anticipated at the 31 March 2010, which is £0.2m higher than the minimum approved level. Any additional use of reserves should, however, be seen as a last resort.

### **Capital Programme**

11. Capital spending plans are dependent on assumptions in relation to sources of capital finance, including two significant capital receipts totaling an estimated £2m that have been assumed for 2009/10, but the actual amounts and their timing is uncertain.
12. A framework for managing non-committed schemes and reducing expenditure on certain projects and programmes will be put in place to effectively manage the position in terms of the £2m being only partially received or not received at all during 2009/10.

### **Reserves**

13. The Budget includes a clear statement and strategy on the use of reserves. These are sufficiently adequate to meet a degree of unforeseen expenditure or additional lost income, although the latter should be met by finding additional efficiencies or other budget savings. Major unexpected events or emergencies could result in reserves falling below the minimum approved level of £1.2m.
14. It is considered that the level of reserves is appropriate taking into account the various risks associated with the Council's activities in the medium-term. The minimum level of reserves is also considered to be adequate in terms of any successor authority taking over Babergh's functions under LGR.

## **Monitoring and control**

13. There is a clear framework for managing and monitoring the budget with regular reports to the Overview & Scrutiny Committees, various Panels and Boards and senior management. These reports will need to concentrate on identified risk areas.

## **Conclusions**

14. Based on the various elements of this risk assessment, it is believed that the 2009/10 Budget (and the 2008/09 revised budget) is robust and sufficient to meet estimated income and expenditure forecasts. In the event of variations arising, action will need to be taken under the council's established financial management arrangements, which will require appropriate strengthening (as indicated earlier in this risk assessment).
15. Should unforeseen increases in expenditure or shortfalls in income arise that cannot be avoided, steps will be taken to ensure any impact on the Council's financial position is minimised by identifying additional savings in other areas of the overall budget. Following that process, the possibility of using reserves would need consideration although unplanned use of reserves should only be considered in exceptional circumstances.

Barry Hunter,  
Director of Finance

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