

BABERGH DISTRICT COUNCIL

FROM: : Head of Legal and Administrative Services

REPORT NUMBER E211

TO: OVERVIEW AND SCRUTINY (COMMUNITY SERVICES) COMMITTEE

DATE OF MEETING 29 November 2005

WORK PLAN

DATE OF COMMITTEE – 12 DECEMBER 2005

JOINT MEETING WITH OVERVIEW & SCRUTINY (STEWARDSHIP) COMMITTEE

Topic	Overview of Decision	Decision or Recommendation to Strategy/Council	Lead Officer
Report of Service and Financial Planning Group	To consider the Group's recommendations	To be determined	Geoff Kistner

DATE OF COMMITTEE – 7 FEBRUARY 2006

Topic	Overview of Decision	Decision or Recommendation to Strategy/Council	Lead Officer
Budget Scrutiny	To scrutinise draft budgets	Recommendation to Strategy	Geoff Kistner
Corporate Plan Scrutiny	To scrutinise draft revised Corporate Plan	Recommendation to Strategy	Andrew Hunkin
Progress Report on Quay Theatre	To receive update.	To be determined	Tim Mutum
Performance Management – Quarterly Report	Update on 2005/06 BV performance Indicators and Service Plan targets.	To be determined	Andrew Hunkin
Service Standards	To consider the service standards recommended for the Council's services.	Recommendation to Strategy	Andrew Hunkin
Capital Programme Monitoring	To consider position and any necessary action	To be determined	Barry Hunter/Ryan Jones

DATE OF COMMITTEE – 28 MARCH 2006

Topic	Overview of Decision	Decision or Recommendation to Strategy/Council	Lead Officer
Anti-Social Behaviour initiatives	Annual monitoring	To be determined	Tim Mutum
Reports from representatives on outside bodies	To receive six-monthly reports	Decision	Various Members
National Performance Indicator Comparisons	To note position	Decision	Andrew Hunkin

OTHER TOPICS IDENTIFIED FOR FUTURE MEETINGS

Topic	Lead Officer	Proposed Committee Date
Review of Grants	Tim Mutum	To be determined.
Atkins Fulford Planning Appeal	Richard Watson	To be determined.
Review of Council's contribution to promoting healthy living and reducing health inequalities	Malcolm Firth	April 2006
Overview and Scrutiny – findings of Review group	Acting Head of Legal and Administrative Services	To be determined.
Service comparisons with other authorities with a view to making suggestions on service provision and cost to 2006/07 service and financial planning process	Geoff Kistner	To be determined

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APPENDIX**ITEMS IDENTIFIED ON WORK PLAN FOR STRATEGY COMMITTEE WHICH FALL WITHIN TERMS OF REFERENCE OF OVERVIEW AND SCRUTINY (COMMUNITY SERVICES) COMMITTEE****DATE OF COMMITTEE – 30 NOVEMBER 2006**

Topic	Overview of Decision	Decision by Strategy or Recommendation to Council	Lead Officer
Babergh Local Plan (Alteration No. 2)	To consider post Inquiry modifications	Recommendation	Rich Cooke
Babergh Local Development Scheme	To consider proposed changes to Programme for Production of New Documents	Recommendation	Rich Cooke

DATE OF COMMITTEE – 12 JANUARY 2006

Topic	Overview of Decision	Decision by Strategy or Recommendation to Council	Lead Officer
Draft 2006/07 Corporate Plan	To approve draft Plan	Decision	Andrew Hunkin
Monitoring the CPA Improvement Plan	To review progress and approve any remedial action	To be determined	Andrew Hunkin
Procurement Action Plan	Update on progress	Decision	Barry Hunter
Capital Programme 2005/06	To commit uncommitted schemes	Decision	Ryan Jones
Draft budget proposals 2006/07	To approve the draft General Fund and HRA budgets and Council Tax	Decision	Geoff Kistner
Service and Financial Planning	To consider report from Service and Financial Planning Group	To be determined	Geoff Kistner
Nuisance Vehicles	Approval of Policy	Decision	Malcolm Firth
Economic Development Programme	To approve document for consultation purposes	Decision	Neil Henry

DATE OF COMMITTEE – 9 FEBRUARY 2006

Topic	Overview of Decision	Decision by Strategy or Recommendation to Council	Lead Officer
2006/07 Corporate Plan	Annual review	Recommendation	Andrew Hunkin
Capital Programme 2005/06	To commit uncommitted schemes	Decision	Ryan Jones
Painting Tenders	To approve acceptance	Decision subject to budget	Ryan Jones
Final budget proposals 2006/07	To approve final proposals	Recommendation	Geoff Kistner
Service Standards	To consider standards for the Council's services	To be determined	Andrew Hunkin

DATE OF COMMITTEE – 9 MARCH 2006

Topic	Overview of Decision	Decision by Strategy or Recommendation to Council	Lead Officer
Capital Programme 2005/06 and 2006/07	To commit uncommitted schemes	Decision	Ryan Jones
CAST – final recommendations	To consider final proposals for the Customer Access and Service Transformation project	To be determined	John Rayne
Economic Development Programme 2006/08	To approve	Decision	Neil Henry

TOPICS IDENTIFIED FOR FUTURE MEETINGS

TOPIC	LEAD OFFICER	PROPOSED COMMITTEE DATE
Waste Transfer Station – Feasibility Study	Malcolm Firth	To be determined
Housing Stock Options Appraisal	Chris Foti	April 2006
Suffolk Development Agency – Proposed Service Level Agreement	Acting Head of Planning Policy and Economic Development	To be determined
Economic Development Strategy Review	Acting Head of Planning Policy and Economic Development	To be determined
e-Government Policy including CAST	John Raine	As and when required
Dual Use Sports Centres – Management Arrangements	Tim Mutum	To be determined
Review of Grants Provision	Tim Mutum	To be determined
Reps on outside bodies LGARC & SPARSE; EERA	Relevant Member	Timely/annual

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