

BABERGH DISTRICT COUNCIL

FROM: Director of Corporate Services

REPORT NUMBER: H151

**TO: OVERVIEW AND SCRUTINY
(COMMUNITY SERVICES) COMMITTEE**

DATE OF MEETING: 25 November 2008

WORK PLAN FOR 2008/09

DATE OF COMMITTEE – 9 DECEMBER 2008
JOINT MEETING WITH OVERVIEW AND SCRUTINY
(STEWARDSHIP) COMMITTEE

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
Report of the Service and Financial Planning Group	To consider the Group's recommendations	To be determined	Barry Hunter

DATE OF COMMITTEE – 3 FEBRUARY 2009

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
Budget Scrutiny	To scrutinise draft budgets for 2009/10	Recommendation to Strategy	Barry Hunter
Finance and Performance Management	To consider variances from the previous quarterly report to the Stewardship Committee	Decision	Barry Hunter/ Janice Rees
Open Space Contract	To review first year of operation	Decision	Malcolm Firth
Planning Enforcement Policies and Procedures	Part of consultation process	Recommendation to Strategy	Malcolm Firth
Reports from representatives on Babergh East LSP and Haven Gateway Partnership	To receive six-monthly reports	Decision	Member representative
Annual Report on Babergh Grants Scheme	To consider a summary of projects supported, outputs and how they meet Corporate objectives	Decision	Neil Henry

DATE OF COMMITTEE – 31 MARCH 2009

Topic	Purpose	Decision or Recommendation to Strategy/Council	Lead Officer
Annual Report	To consider draft Annual Report for 2007/08	Recommendation to Council	Andrew Hunkin
Babergh's New Tenant Participation Compact	To consider the revised arrangements	Decision	David Clarke
Report from representative on Western Suffolk LSP	To receive six-monthly report	Decision	Member representative

OTHER TOPICS IDENTIFIED FOR FUTURE MEETINGS

Topic	Lead Officer	Proposed Committee Date
Progress report on free travel scheme for senior citizens	Bob Southgate	To be determined
Annual review of Local Authority Business Grant Incentive Scheme	Neil Henry	To be determined
Allocation of Recreation Contributions (Housing sites less than 1.5 hectares) – 6-monthly progress report [subsequently to be monitored through the Development Committee Annual Report]	Ryan Jones	May 2009
Customer Services – opportunities for Improvement - to consider any variations arising from the Action Plan identified by CAST Board	Andrew Hunkin/Bob Southgate/CAST Board	To be determined

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**COPY OF STRATEGY COMMITTEE WORK PLAN INDICATING THE OVERVIEW AND
SCRUTINY COMMITTEE WITHIN WHOSE TERMS OF REFERENCE THE ITEM FALLS**

DATE OF COMMITTEE – 8 DECEMBER 2008

Topic	Purpose	Decision by Strategy or Recommendation to Council	Lead Officer	O&S Committee
Regional Spatial Strategy	To consider the Regional Spatial Strategy and submit comments by 12 December deadline	Decision	Rich Cooke/Sylvia Stannard	CS

DATE OF COMMITTEE – 15 JANUARY 2009

Topic	Purpose	Decision by Strategy or Recommendation to Council	Lead Officer	O&S Committee
Capital Programme 2008/09	To commit uncommitted schemes	Decision	Ryan Jones	S
Draft Strategic Plan	To consider any amendments to the Strategic Plan	Decision	Janice Rees	S and CS
Draft Budget proposals 2009/10	To approve the draft General Fund and HRA budgets and Council Tax	Decision	Barry Hunter	S and CS
Local Government Review	To consider whether to make representations prior to final decision of Secretary of State	To be determined	Pat Rockall	S and CS
Planning Enforcement Policy	To consider results of Consultation and adopt policy	Decision	Malcolm Firth	CS
Conservation Area – Sudbury	To adopt	Decision	Malcolm Firth	CS
Efficiency Plans and Progress	To consider current position and future plans	Decision	Barry Hunter	S
Future of Calais Street Recreation Ground	To consider proposals from Housing Panel	To be determined	Chris Foti	CS

DATE OF COMMITTEE – 12 FEBRUARY 2009

Topic	Purpose	Decision by Strategy or Recommendation to Council	Lead Officer	O&S Committee
Capital Programme 2008/09	To commit uncommitted schemes	Decision	Ryan Jones	S
Final Strategic Plan	To approve any changes to the Strategic Plan	Recommendation (if necessary)	Janice Rees	S
Final Budget proposals 2009/10	To approve final proposals	Recommendation	Barry Hunter	S and CS
Local Government Review	To consider implications of Secretary of State's decision, if known	To be determined	Pat Rockall	S and CS
Direction of Travel	To consider recommendations of O&S Committees on progress	To be determined	Janice Rees	S and CS

DATE OF COMMITTEE – 9 APRIL 2009

Topic	Purpose	Decision by Strategy or Recommendation to Council	Lead Officer	O&S Committee
Capital Programme 2008/09	To commit uncommitted schemes	Decision	Ryan Jones	S
Local Government Review	Any necessary decisions/recommendations associated with the Secretary of State's decision	To be determined	Pat Rockall	S and CS
Recreation Strategy/SPD	To adopt Strategy/SPD	Decision	Rich Cooke/ Sandra Scott	CS
Annual Report for 2007/08 (Council)	To consider recommendations of O&S Committees	Recommendation	Andrew Hunkin	S and CS
Final review of the CAST Programme	To measure outcomes against original objectives	Recommendation	Bob Southgate	S and CS

TOPICS IDENTIFIED FOR FUTURE MEETINGS

TOPIC	LEAD OFFICER	PROPOSED COMMITTEE DATE	O&S Committee
Waste Transfer Station – Feasibility Study	Malcolm Firth	To be determined	CS
e-Government Policy including CAST	To be confirmed	As and when required	S and CS
Reps on outside bodies LGARC and SPARSE; EERA	Relevant Member	Timely/annual	S and CS
Future of Pin Mill	Ryan Jones	To be determined	CS
Babergh Design Guide Supplementary Planning Document	Malcolm Firth	To be determined	CS
Safeguarding Employment Land Supplementary Planning Document	Malcolm Firth	To be determined	CS
LDF – Further reports on various topics	Rich Cooke	To be determined	CS
LDF – Core Strategy Issues and Options	Rich Cooke/Sylvia Stannard	To be determined	CS
LDF – Annual Monitoring Report	Malcolm Firth	To be determined	CS
Suffolk Development Agency Ltd – Review of Strategic Partnerships	Tim Mutum	To be determined	CS
Future Use of Calais Street Pavilion site	Chris Foti/Tim Mutum	To be determined	S and CS
Key messages from O&S Committees' scrutiny of variations in 2007/08 BVPIs	Andrew Hunkin	To be determined	S and CS
Air Quality in Cross Street/Ballingdon Street/Church Street – results of consultation/ to approve Action Plan	Malcolm Firth	To be determined	CS
Options to purchase land at Belle Vue Sudbury – to agree terms	Ryan Jones	To be determined	S
Disposal of land at Sudbury	Steve Ellwood	To be determined	S
Affordable Housing Programme	Ian Tippet	Recommendation	CS
Affordable Housing SPD	Malcolm Firth	To be determined	CS

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