

# CIL Expenditure Application Form

Passenger Transport Application Form for Suffolk Highways and Infrastructure



## 1. Project name

## 2. Project location – Please attach a location site plan (1:2500)

Address:

Post Code:

## 3. Description of proposed Infrastructure

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## 4. Have you consulted the parish, ward member and division Councillor? What was the response?

## 5. By ticking the box below, you declare that you will achieve best value through your commissioning and procurement arrangements in delivery of the infrastructure.

please tick here

## 6. Please provide a breakdown of the project costs

(Figures should be provided on the basis of being static for a 6-month period.)

Type of cost	£
	£
	£
	£
	£
	£
	£
	£
Net Cost	£
VAT	£
Total Cost	£

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## 7. Funding for this project

(It is very important that you can demonstrate that the funding you are seeking covers the total cost of the project)

Funding Source	Secured Yes/No	If not secured – when will you know	Amount £
Amount being applied for from CIL Fund			
Total Funding			£

## 8. Predicted timescale for commencement and completion

When do you expect the project to start and finish? Are there any key milestones or payment stages in which the work will be completed?

Start:	End:
Key Milestones/Payment Stages:	

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## 9. Declaration

I declare that I have given notice of this proposal to the owner and occupiers of the land and prior to authorisation will produce Title Documentation if required. I confirm that I have advised the Parish/Town Council and Ward Member of this proposal and attach copies of all written comments that they have made.

I declare that I will ensure any funds not spent once the project is complete or if the project fails to be completed will be repaid to the District Councils.

I declare that I am authorised to make this application and that the information given in this application is correct.

Signed	Name
Position	Date
Telephone	Email

### Submitting your application

Please return the completed forms and supporting documents to:

[CILExpenditure@baberghmidsuffolk.gov.uk](mailto:CILExpenditure@baberghmidsuffolk.gov.uk)

The Infrastructure Team  
Babergh and Mid Suffolk District Councils  
Endeavour House  
8 Russell Road  
Ipswich  
Suffolk  
IP1 2BX

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### Data Protection Notice

Babergh District Council and Mid Suffolk District Council are Data Controllers for the purposes of the General Data Protection Regulations. Any personal information supplied on this form will be processed in accordance with the principles of the Regulations.

The information may be sent to other Council Departments and other local and government authorities in order to check the information and assess and determine your application.

We may also need to check the information with private sector organisations at a later stage of the application process.

We may also use the information to notify you of relevant council initiatives.

Please see our Privacy Policy for further information [www.babergh.gov.uk](http://www.babergh.gov.uk) and [www.midsuffolk.gov.uk](http://www.midsuffolk.gov.uk)