

Pollution Prevention and Control Act 1999

**Environmental Permitting (England and Wales)
Regulations 2016, as amended**

Permit No: EP 67/21

Part B Permit for: Surface coating of paper and film

ITW Limited
ITW Imagedata
Factory Lane
Brantham
Manningtree
Essex
CO11 1NL

Babergh District Council
Endeavour House
8 Russell Road
Ipswich
Suffolk
IP1 2BX

Date Permit issued: 20 April 2021

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Explanatory Notes

***These explanatory notes do not form part of the Permit**

Introduction

The following Permit is issued under Regulation 13 of the Environmental Permitting (England and Wales) Regulations 2016 (S.I. 2016, No. 1154), as amended, (the “EP Regulations”) to operate an installation carrying out one or more of the activities listed in Part 2 to Schedule 1 of those Regulations, to the extent authorised by the Permit.

The Permit includes conditions that have to be complied with. It should be noted that the Operator must use the Best Available Techniques for preventing or, where that is not practicable, reducing emissions from all aspects of the installation.

Brief description of Best Available Techniques (BAT)

Regulations describe BAT mentioned above as the most effective and advanced stage in the development of activities and their methods of operation which indicates the practical suitability of particular techniques for providing in principle the basis for emission limit values designed to prevent and, where that is not practicable, generally to reduce emissions and the impact on the environment as a whole, and for the purpose of this definition:

- a) “available techniques” means those techniques which have been developed on a scale which allows implementation in the relevant industrial sector under economically and technically viable conditions, taking into consideration the cost and advantages, whether or not the techniques are used or produced inside the United Kingdom, as long as they are reasonably accessible to the Operator.
- b) “best” means, in relation to techniques, the most effective in achieving a high general level of protection of the environment as a whole.
- c) “techniques” includes both the technology used and the way in which the installation is designed, built, maintained, operated and decommissioned.

Talking to us

To speak to someone concerned with this Permit ring 0300 123 4000 and ask to speak with an officer from the Environmental Management Team or e-mail environmental@baberghmidsuffolk.gov.uk.

Confidentiality

The Permit requires the Operator to provide information to the Regulator. The Regulator will place the information onto the public register in accordance with the requirements of the EP Regulations. If the Operator considers that any information provided is commercially confidential, it may apply to the Regulator to have such information withheld from the register as provided in the EP Regulations. To enable the Regulator to determine whether the information is commercially confidential, the Operator should clearly identify the information in question and should specify clear and precise reasons.

Variations of the Permit

This Permit may be varied in the future. Should a variation become necessary, then a variation notice will be served upon the Operator under EP Regulation 20(1) which specifies the variation and the date or dates on which the variation is to take place. In addition to this, the Operator may apply to the Regulator for variations in the Permit should the necessity arise. The Status Log within the Introductory Note to any such variation will include summary details of this Permit, variations issued up to that point in time and state whether a consolidated version of the Permit has been issued.

Surrender of the Permit

Before this Permit can be wholly or partially surrendered, an application to surrender the Permit has to be made in accordance with Regulation 24 of the EP Regulations.

Transfer of the Permit

Before the Permit can be wholly or partially transferred to another person, a joint application to transfer the Permit has to be made by both the existing and proposed holders, in accordance with Regulation 21 of the EP Regulations. A transfer will be allowed unless the Regulator considers that the proposed holder will not be the person who will have control over the operation of the installation or will not ensure compliance with the conditions of the transferred Permit.

Changes to the Permit

Any change in the activities covered by this Permit must be notified to the Regulator for approval at least 14 days prior to implementation.

Offences

Regulation 38 of the EP Regulations defines the offences that may arise as a result of non-compliance with the Regulations or this Permit. You are advised to be familiar with this regulation since a person guilty of an offence is liable to an unlimited fine and/or be subject to imprisonment.

Enforcement

If the conditions attached to this Permit are not adhered to, then an enforcement notice may be served upon the Operator. This notice will specify the contraventions and the steps to be taken to remedy the situation. It is an offence not to comply with an Enforcement Notice.

Revocation

The Permit may be revoked at any time by the Regulator. This will particularly be considered if fees are not paid or enforcement notices are not complied with.

Suspension

The Regulator has a duty to serve a suspension notice if it is considered that there is an imminent risk of serious pollution to the environment, whether or not there has been a breach of the Permit. It is an offence not to comply with a Suspension Notice.

Appeals

Any person who has been refused a Permit, is aggrieved by the conditions attached to the Permit, has been refused a variation of a Permit on application or has had a Permit revoked may appeal against the decision of the Regulator to the Secretary of State. Guidance on the appeals procedure is contained in Chapter 30 of the Environmental Permitting General Guidance Manual which has been issued by DEFRA and can be found at www.defra.gov.uk.

Powers of Entry

Any officer duly authorised by the Regulator and entitled to implement the provisions of the EP Regulations may enter premises to inspect an activity at any reasonable time.

On entry of the premises the officer also has powers to take any equipment or materials with him for whom the power of entry is being exercised, to make such examination and investigation as may be necessary, to take such photographs, measurements or samples and seek any other assistance necessary to assist him in his duties.

Permit

Environmental Permitting (England and Wales) Regulations 2016, as amended

Permit Number: EP 67/21

Babergh District Council (the “Regulator”) in exercise of its powers under Regulation 13 of the Environmental Permitting (England and Wales) Regulations 2016 (S.I. 2016, No. 1154), as amended, hereby permits:

ITW Limited (the “Operator”)

Whose registered office is:

**Nexus House
Station Road
Egham
Surrey
TW20 9LB**


Company number: 00559693

to operate the installation at:

**ITW Imagedata
Factory Lane
Brantham
Manningtree
Essex
CO11 1NL**

to the extent permitted by and subject to the conditions of this Permit and operated within the site boundary as shown in Appendix 2.

Signed



Environment Assistant Manager
Authorised by Babergh District Council to sign on that behalf

Dated

20 April 2021

Permit Reference Number: EP 67/21

Detail	Date	Comment
Permit issued	20 April 2021	Previously regulated by the Environment Agency. Direction issued stating that the Local Authority is the Regulator.

The Permitted Activity:

The Operator is permitted to carry out a process involving the surface coating of paper and film, from the receipt of paper, film and coatings to dispatch of the finished product. There are a number of directly associated activities –

- Solution mixing – mixing of solutions using various resins with organic solvents
- Conversion equipment – cutting and packaging of coated paper and film
- Thermal oxidizer – destruction of solvents generated in the drying of coated products
- Boiler house – generation of steam for use throughout the process
- Special waste storage – storage of solvent and liquid waste prior to off site disposal

The activity falls within the EP Regulations below:

The Permitted Installation		
Activities under Schedule 1 of the EP Regulations / Associated Activity	Description of Specified Activity	Schedule 1 Activity Reference
Chapter 6, Other activities	Coating activities, printing and textile treatments	Section 6.4 (A2) (a)

The operation of the permitted installation is subject to compliance with the following conditions:

Conditions

1 Management

1.1 General management

1.1.1 The operator shall manage and operate the activities:

- (a) in accordance with a written management system that identifies and minimises risks of pollution, including those arising from operations, maintenance, accidents, incidents, non-conformances, closure and those drawn to the attention of the operator as a result of complaints; and
- (b) using sufficient competent persons and resources.

1.1.2 Records demonstrating compliance with condition 1.1.1 shall be maintained.

1.1.3 Any person having duties that are or may be affected by the matters set out in this permit shall have convenient access to a copy of it kept at or near the place where those duties are carried out.

1.2 Energy efficiency

1.2.1 The operator shall:

- (a) take appropriate measures to ensure that energy is used efficiently in the activities;
- (b) review and record at least every four years whether there are suitable opportunities to improve the energy efficiency of the activities; and
- (c) take any further appropriate measures identified by a review.

1.3 Efficient use of raw materials

1.3.1 The operator shall:

- (a) take appropriate measures to ensure that raw materials and water are used efficiently in the activities;
- (b) maintain records of raw materials and water used in the activities;
- (c) review and record at least every four years whether there are suitable alternative materials that could reduce environmental impact or opportunities to improve the efficiency of raw material and water use; and
- (d) take any further appropriate measures identified by a review.

1.4 Avoidance, recovery and disposal of wastes produced by the activities

1.4.1 The operator shall:

- (a) take appropriate measures to ensure that waste produced by the activities is avoided or reduced, or where waste is produced it is recovered wherever practicable or otherwise disposed of in a manner which minimises its impact on the environment;
- (b) review and record at least every four years whether changes to those measures should be made; and
- (c) take any further appropriate measures identified by a review.

2 Operations

2.1 Permitted activities

2.1.1 The operator is only authorised to carry out the activities specified in the description of the Permitted Activity.

2.2 The site

2.2.1 The activities shall not extend beyond the site, being the land shown edged in red on the site plan at Appendix 3 to this permit.

2.3 Operating techniques

- 2.3.1
- (a) The activities shall, subject to the conditions of this permit, be operated using the techniques and in the manner described in the documentation specified in Table 1, unless otherwise agreed in writing by the Regulator.
 - (b) If notified by the Regulator that the activities are giving rise to pollution, the operator shall submit to the Regulator for approval within the period specified, a revision of any plan specified in Table 1 or otherwise required under this permit, and shall implement the approved revised plan in place of the original from the date of approval, unless otherwise agreed in writing by the Regulator.
- 2.3.2 The operator shall ensure that where waste produced by the activities is sent to a relevant waste operation, that operation is provided with the following information, prior to the receipt of the waste:

- (a) the nature of the process producing the waste;
- (b) the composition of the waste;
- (c) the handling requirements of the waste;
- (d) the hazard classification associated with the waste; and
- (e) the waste code of the waste.

2.3.3 The operator shall ensure that where waste produced by the activities is sent to a landfill site, it meets the waste acceptance criteria for that landfill.

2.4 Improvement programme

2.4.1 There are no improvement conditions.

3 Emissions and monitoring

3.1 Emissions to water, air or land

3.1.1 There shall be no point source emissions to water or air except from the sources and emission points listed in Table 2.

3.1.2 The limits given in Tables 2 and 3 shall not be exceeded.

3.2 Emissions of substances not controlled by emission limits

3.2.1 Emissions of substances not controlled by emission limits (excluding odour) shall not cause pollution. The operator shall not be taken to have breached this condition if appropriate measures, including, but not limited to, those specified in any approved emissions management plan, have been taken to prevent or where that is not practicable, to minimise, those emissions.

3.2.2 The operator shall:

- (a) if notified by the Regulator that the activities are giving rise to pollution, submit to the Regulator for approval within the period specified, an emissions management plan;
- (b) implement the approved emissions management plan, from the date of approval, unless otherwise agreed in writing by the Regulator.

3.2.3 All liquids in containers, whose emission to water or land could cause pollution, shall be provided with secondary containment, unless the operator has used other appropriate measures to prevent or where that is not practicable, to minimise, leakage and spillage from the primary container.

3.3 Monitoring

3.3.1 The operator shall, unless otherwise agreed in writing by the Regulator, undertake the monitoring specified in the Table 2.

3.3.2 The operator shall maintain records of all monitoring required by this permit including records of the taking and analysis of samples, instrument measurements (periodic and continual), calibrations, examinations, tests and surveys and any assessment or evaluation made on the basis of such data.

3.3.3 Monitoring equipment, techniques, personnel and organisations employed for the emissions monitoring programme specified in condition 3.3.1 shall have either MCERTS certification or MCERTS accreditation (as appropriate), where available, unless otherwise agreed in writing by the Regulator.

3.3.4 Permanent means of access shall be provided to enable sampling/monitoring to be carried out in relation to the emission points specified in Table 2 unless otherwise agreed in writing by the Regulator.

3.4 Odour

3.4.1 Emissions from the activities shall be free from odour at levels likely to cause pollution outside the site, as perceived by an authorised officer, unless the operator has used appropriate measures, including, but not limited to, those specified in any approved odour management plan, to prevent or where that is not practicable to minimise the odour.

3.4.2 The operator shall:

- (a) if notified by the Regulator that the activities are giving rise to pollution outside the site due to odour, submit to the Regulator for approval within the period specified, an odour management plan;
- (b) implement the approved odour management plan, from the date of approval, unless otherwise agreed in writing by the Regulator.

3.5 Noise and vibration

3.5.1 Emissions from the activities shall be free from noise and vibration at levels likely to cause pollution outside the site, as perceived by an authorised officer, unless the operator has used appropriate measures, including, but not limited to, those specified in any approved noise and vibration management plan to prevent or where that is not practicable to minimise the noise and vibration.

3.5.2 The operator shall:

- (a) if notified by the Regulator that the activities are giving rise to pollution outside the site due to noise and vibration, submit to the Regulator for approval within the period specified, a noise and vibration management plan;
- (b) implement the approved noise and vibration management plan, from the date of approval, unless otherwise agreed in writing by the Regulator.

4 Information

4.1 Records

- 4.1.1 All records required to be made by this permit shall:
- (a) be legible;
 - (b) be made as soon as reasonably practicable;
 - (c) if amended, be amended in such a way that the original and any subsequent amendments remain legible, or are capable of retrieval; and
 - (d) be retained, unless otherwise agreed in writing by the Regulator, for at least 6 years from the date when the records were made, or in the case of the following records until permit surrender:
 - (i) off-site environmental effects; and
 - (ii) matters which affect the condition of the land and groundwater.
- 4.1.2 The operator shall keep on site all records, plans and the management system required to be maintained by this permit, unless otherwise agreed in writing by the Regulator.

4.2 Reporting

- 4.2.1 The operator shall send all reports and notifications required by the permit to the Regulator using the contact details supplied in writing by the Regulator.
- 4.2.2 A report or reports on the performance of the activities over the previous year shall be submitted to the Regulator by 31 January (or other date agreed in writing by the Regulator) each year. The report(s) shall include as a minimum:
- (a) a review of the results of the monitoring and assessment carried out in accordance with the permit including an interpretive review of that data;
 - (b) the performance parameters set out in Table 5 using the forms specified in Table 6.
- 4.2.3 Within 28 days of the end of the reporting period the operator shall, unless otherwise agreed in writing by the Regulator, submit reports of the monitoring and assessment carried out in accordance with the conditions of this permit, as follows:
- (a) in respect of the parameters and emission points specified in Table 4;
 - (b) for the reporting periods specified in Table 4 and using the forms specified in Table 6; and
 - (c) giving the information from such results and assessments as may be required by the forms specified in those tables.
- 4.2.4 The operator shall, unless notice under this condition has been served within the preceding four years, submit to the Regulator, within six months of receipt of a written notice, a report assessing whether there are other appropriate measures that could be taken to prevent, or where that is not practicable, to minimise pollution.

- 4.2.6 The operator shall submit an annual solvent management plan in order to demonstrate compliance with the requirements of the Solvent Emissions Directive, as specified in Article 9(1) of the Directive, by 31 January each year in respect of the previous year.

4.3 Notifications

- 4.3.1 The Regulator shall be notified without delay following the detection of:
- (a) any malfunction, breakdown or failure of equipment or techniques, accident, or emission of a substance not controlled by an emission limit which has caused, is causing or may cause significant pollution;
 - (b) the breach of a limit specified in the permit; or
 - (c) any significant adverse environmental effects.
- 4.3.2 Any information provided under condition 4.3.1 shall be confirmed by sending the information listed in Appendix 1 of this permit within the time period specified in that appendix.
- 4.3.3 Where the Regulator has requested in writing that it shall be notified when the operator is to undertake monitoring and/or spot sampling, the operator shall inform the Regulator when the relevant monitoring and/or spot sampling is to take place. The operator shall provide this information to the Regulator at least 14 days before the date the monitoring is to be undertaken.
- 4.3.4 The Regulator shall be notified within 14 days of the occurrence of the following matters, except where such disclosure is prohibited by Stock Exchange rules:
- Where the operator is a registered company:
- (a) any change in the operator's trading name, registered name or registered office address; and
 - (b) any steps taken with a view to the operator going into administration, entering into a company voluntary arrangement or being wound up.
- 4.3.5 Where the operator proposes to make a change in the nature or functioning, or an extension of the activities, which may have consequences for the environment and the change is not otherwise the subject of an application for approval under the Regulations or this permit:
- (a) the Regulator shall be notified at least 14 days before making the change; and
 - (b) the notification shall contain a description of the proposed change in operation.

4.3.6 The Regulator shall be given at least 14 days notice before implementation of any part of the site closure plan.

4.4 Interpretation

4.4.1 In this permit the expressions listed in Appendix 2 shall have the meaning given in that appendix.

4.4.2 In this permit references to reports and notifications mean written reports and notifications, except where reference is made to notification being made “without delay”, in which case it may be provided by telephone.

Table 1 Operating techniques		
Description	Parts	Date Received
Original application	The response to question 2.1 given in section B2.1 of the application (excluding the section on Policy Review and those parts referring to (i) resin plant activity; (ii) Di-iso cyanate production and (iii) Effluent treatment plant)	30/09/02
Application for partial surrender EPR/BS71021X/S002	Sections 2 and 4.	24/12/09

Table 2 Point source emissions to air – emission limits and monitoring requirements						
Emission point ref. & location	Source	Parameter	Limit (including unit)	Reference period	Monitoring frequency	Monitoring standard or method
A1	Thermal Oxidiser	Volatile Organic Compounds (VOC)	30 mg/m ³	Minimum 30 min, maximum 8 hours	6-monthly	BS EN 13526
		Oxides of Nitrogen (as NO ₂)	100 mg/m ³		6-monthly	BS EN 14792
		Carbon monoxide	100 mg/m ³		6-monthly	BS EN 15058
A2	Boiler No. 1	Oxides of Nitrogen (as NO ₂)	140 mg/m ³	Minimum 30 min, maximum 8 hours	6-monthly	BS EN 14792
		Carbon monoxide	100 mg/m ³		6-monthly	BS EN 15058
A3	Boiler No. 3	Oxides of Nitrogen (as NO ₂)	140 mg/m ³	Minimum 30 min, maximum 8 hours	6-monthly	BS EN 14792
		Carbon monoxide	100 mg/m ³		6-monthly	BS EN 15058
A8	Pagendarm m/c dryer and coating head	Volatile Organic Compounds (VOC)	No monitoring required			
A9	Fuji m/c coating head	Volatile Organic Compounds (VOC)	No monitoring required			
A10	Fuji m/c dryer ventilation	Volatile Organic Compounds (VOC)	No monitoring required			
Coating machine extraction release	Pagendarm m/c coating line Fuji m/c coating line Fuji washroom	Volatile Organic Compounds (VOC)	No monitoring required			
Fume and dust local exhaust ventilation systems	B Block Solutions (LEV001 to LEV009) Linnet House (LEV010 – LEV014) B Block clean area (LEV21)	Volatile Organic Compounds (VOC) Particulate	No monitoring required			
Storage tank vents (various)	Solvent storage tanks and waste storage tanks	Volatile Organic Compounds (VOC)	No monitoring required			
Pressure relief valve exits (various)	B Block bridge, B Block, Boiler House, C Block, Fuji m/c, Linnet House, B Block LEL cage, Oxidiser LEL cage	Steam / hot water Glycol Ethylene Hydrogen	No monitoring required			

Table 3 Annual limits		
Substance	Medium	Limit (including unit)
Volatile Organic compounds (VOCs)	Air	60 tonnes

Parameters, for which reports shall be made, in accordance with conditions of this permit, are listed below.

Table 4 Reporting of monitoring data			
Parameter	Emission or monitoring point/reference	Reporting period	Period begins
Emissions to air – volatile organic compounds	A1, A2, A3	Every 6 months	01/07/10
Emissions to air – oxides of nitrogen	A1, A2, A3	Every 6 months	01/07/10
Emissions to air – carbon monoxide	A1, A2, A3	Every 6 months	01/07/10

Table 5 Performance parameters		
Parameter	Frequency of assessment	Units
% availability of thermal oxidiser	Annually	%
Emissions of volatile organic compounds (VOCs) from A1	Annually	tonnes

Table 6 Reporting forms		
Media/parameter	Reporting format	Date of form
Air	Form Air 1 or other form as agreed in writing by the Regulator	29/06/10
Other performance indicators	Form Performance 1 or other form as agreed in writing by the Regulator	29/06/10

Appendix 1 - Notification

These pages outline the information that the operator must provide.

Units of measurement used in information supplied under Part A and B requirements shall be appropriate to the circumstances of the emission. Where appropriate, a comparison should be made of actual emissions and authorised emission limits.

If any information is considered commercially confidential, it should be separated from non-confidential information, supplied on a separate sheet and accompanied by an application for commercial confidentiality under the provisions of the EP Regulations.

Part A

Permit Number	
Name of operator	
Location of Facility	
Time and date of the detection	

(a) Notification requirements for any malfunction, breakdown or failure of equipment or techniques, accident, or emission of a substance not controlled by an emission limit which has caused, is causing or may cause significant pollution	
To be notified within 24 hours of detection	
Date and time of the event	
Reference or description of the location of the event	
Description of where any release into the environment took place	
Substances(s) potentially released	
Best estimate of the quantity or rate of release of substances	
Measures taken, or intended to be taken, to stop any emission	
Description of the failure or accident.	

(b) Notification requirements for the breach of a limit	
To be notified within 24 hours of detection unless otherwise specified below	
Emission point reference/ source	
Parameter(s)	
Limit	
Measured value and uncertainty	
Date and time of monitoring	
Measures taken, or intended to be taken, to stop the emission	

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Time periods for notification following detection of a breach of a limit	
Parameter	Notification period

(c) Notification requirements for the detection of any significant adverse environmental effect	
To be notified within 24 hours of detection	
Description of where the effect on the environment was detected	
Substances(s) detected	
Concentrations of substances detected	
Date of monitoring/sampling	

Part B - to be submitted as soon as practicable

Any more accurate information on the matters for notification under Part A.	
Measures taken, or intended to be taken, to prevent a recurrence of the incident	
Measures taken, or intended to be taken, to rectify, limit or prevent any pollution of the environment which has been or may be caused by the emission	
The dates of any unauthorised emissions from the facility in the preceding 24 months.	

Name*	
Post	
Signature	
Date	

* authorised to sign on behalf of Imperial Chemical Industries Limited.

Appendix 2 - Interpretation

“*accident*” means an accident that may result in pollution.

“*activity*” or “*process*” means the whole process from receipt of raw materials via production of intermediates to dispatch of finished products, including the treating, handling and storage of all materials and wastes relating to the process.

“*annually*” means once every year.

“*application*” means the application for this permit, together with any additional information supplied by the operator as part of the application and any response to a notice served under Schedule 5 to the EP Regulations.

“*authorised officer*” means any person authorised by the Regulator and entitled to implement the provisions of the EP Regulations.

“*EP Regulations*” means The Environmental Permitting (England and Wales) Regulations SI 2010 No.675 and words and expressions used in this permit which are also used in the Regulations have the same meanings as in those Regulations.

“*emissions of substances not controlled by emission limits*” means emissions of substances to air, water or land from the activities, either from the emission points specified in schedule 3 or from other localised or diffuse sources, which are not controlled by an emission limit.

“*groundwater*” means all water, which is below the surface of the ground in the saturation zone and in direct contact with the ground or subsoil.

“*installation*” means a stationary technical unit where one or more activities are carried out and any other location on the same site where any other directly associated activities are carried out which have a technical connection with the activities carried out in the stationary technical unit and which could have an effect on pollution.

“*MCERTS*” means the Environment Agency’s Monitoring Certification Scheme.

“*operator*” means the person having legal responsibility for the process.

“*quarter*” means a calendar year quarter commencing on 1 January, 1 April, 1 July or 1 October.

“*regulator*” means the relevant local authority.

“*Solvent Emissions Directive*” means Directive 1999/13/EC (as amended by Directive 2004/42/EC) on the limitation of emissions of volatile organic compounds due to the use of organic solvents in certain activities and installations.

“*year*” means calendar year ending 31 December.

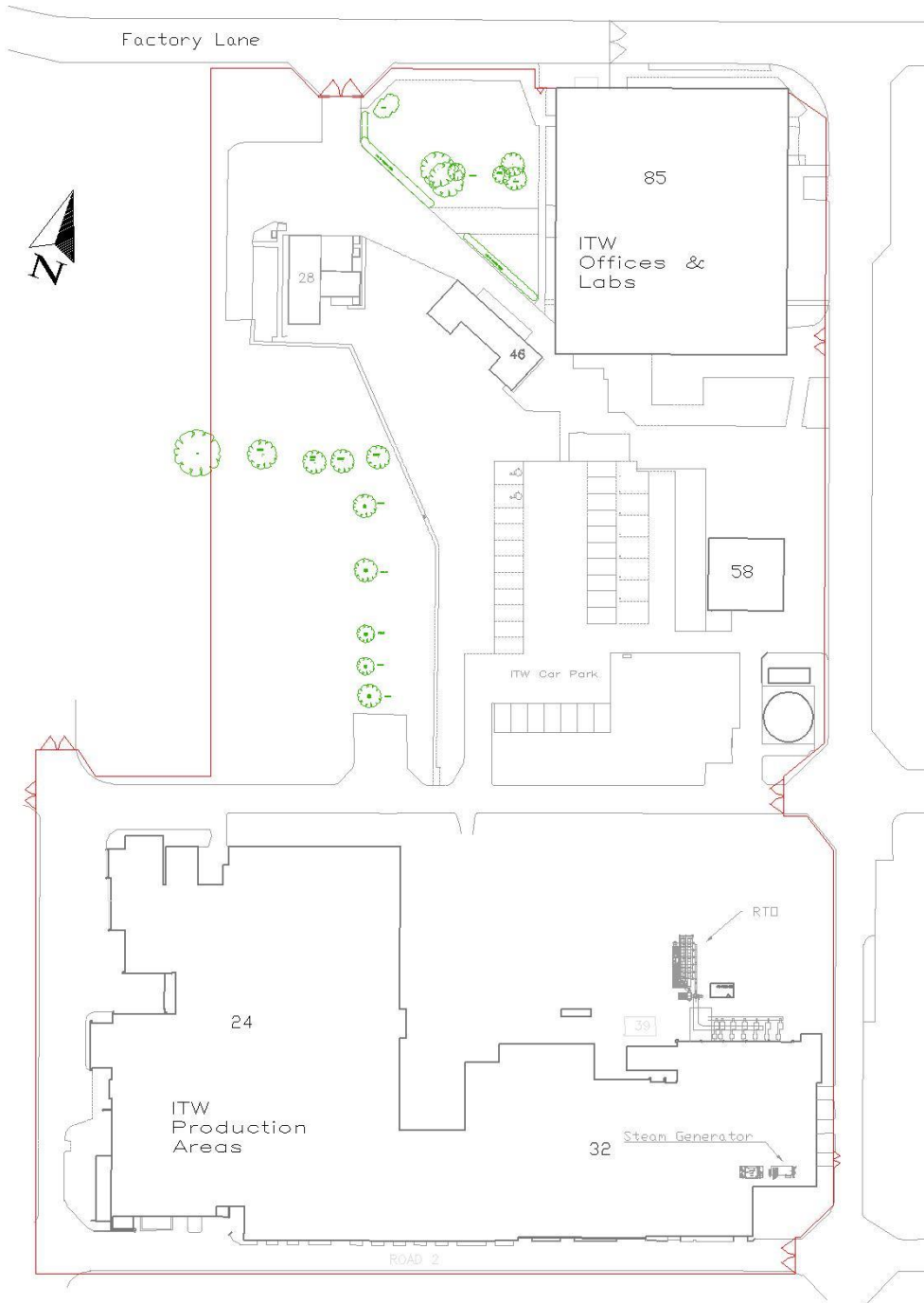
Where a minimum limit is set for any emission parameter, for example pH, reference to exceeding the limit shall mean that the parameter shall not be less than that limit.

Unless otherwise stated, any references in this permit to concentrations of substances in emissions into air means:

- (a) in relation to emissions from combustion processes, the concentration in dry air at a temperature of 273K, at a pressure of 101.3 kPa and with an oxygen content of 3% dry for liquid and gaseous fuels, 6% dry for solid fuels; and/or

- (b) in relation to emissions from non-combustion sources, the concentration at a temperature of 273K and at a pressure of 101.3 kPa, with no correction for water vapour content

Appendix 3 – Site Plan



Installation boundary identified by red line
ITW Limited, ITW Imagedata, Factory Lane, Brantham, Manningtree, CO11 1NL