



PROPERTY INFORMATION FORM

**PLEASE COMPLETE AND RETURN TO: HRA INCOME OFFICER (RTB/LEASEHOLD),
HOUSING SERVICES, BABERGH & MID SUFFOLK DISTRICT COUNCILS,
ENDEAVOUR HOUSE, 8 RUSSELL ROAD, IPSWICH, SUFFOLK, IP1 2BX.**

The purpose of this questionnaire is to enable the Council to identify at an early stage anything in connection with the sale of your property, which may require clarification. The questionnaire does not represent entitlement with regard to the various matters listed.

ADDRESS:

Tel No:

1. Boundaries

“Boundaries” means any fence, wall, hedge or ditch which marks the edge of your property.

1.1. Ditches Is there a ditch adjoining your premises? YES/NO

If YES, do you know who currently maintains same?

.....

Do you consider it part of your tenancy? YES/NO

1.2. Fences/Hedges Are there any fence or hedges bounding your property in private ownership? YES/NO/DON'T KNOW

If YES, please give details

.....

1.3. Do you know of or anticipate any dispute over boundaries with the adjoining tenant(s) or owner? YES/NO

If you have answered YES please give details

.....

2. SHARING WITH THE NEIGHBOURS

2.1. Footpaths: Are there any shared footpaths affecting your dwelling? YES/NO

2.2. Driveways: Are there any shared driveways affecting your dwelling? YES/NO

CONTINUED OVERLEAF

CONTINUED

2.3. Do you require a right of way over a neighbour's property in order to gain access to your property? If YES please specify. YES/NO

.....
.....

2.4. Do any of your neighbours need a right of way over your land to gain access on to their property? If YES please give details: YES/NO

.....
.....

3. GARAGE AND PARKING ARRANGEMENTS

3.1. Do you currently rent a council garage? YES/NO

3.2. Do you currently have the benefit of a car parking space not within the bounds of your tenancy? If YES, please state where you park your vehicle.

.....

4. CONDITION OF YOUR HOME

4.1. Are you aware of any problems that affect the actual structure of your home? YES/NO e.g. large cracks. If YES please give details.

.....
.....

4.2. Are you aware of any other problems with the condition of your home that you would like to draw to the attention of the Valuer? YES/NO
If YES, please give details.

.....
.....
.....
.....
.....

5. LAND ON LICENCE

Do you currently rent any land in addition to that which is within your tenancy? YES/NO
If YES, please give details.

.....
.....
.....

6. VALUER'S VISIT

Our Valuer will normally advise you of his anticipated day of visit, please advise if there are any preferred times.

.....

CONTINUED OVERLEAF

CONTINUED

Babergh District Council and Mid Suffolk District Council will undertake to treat any personal information you provide as private and confidential under the terms of The General Data Protection Regulation 2018. This includes names, addresses, phone numbers, emails and so on. The details you provide on this form will be kept private and confidential. However, it may be necessary to share this information with other departments in Babergh District Council or Mid Suffolk District Council, who must comply with the requirements of the General Data Protection Regulation. Please note that by signing this form you are giving Babergh District Council and Mid Suffolk District Council permission to keep details of your personal information in its records.