

## Direction

Direction of the Chief Executive of Mid-Suffolk District Council under:

1. The Housing Benefit Regulations 2006, Regulation 83A, 88A and Schedule 11;
2. The Council Tax Benefit Regulations 2006, Regulation 64A, 74A and Schedule 9;
3. The Housing Benefit (Persons who have attained the qualifying age for state pension credit) Regulations 2006, Regulation 64A, 69A and Schedule 10;
4. The Council Tax Benefit (Persons who have attained the qualifying age for state pension credit) Regulations 2006, Regulation 53A, 59A and Schedule 8.

Mid-Suffolk District/Babergh District/Ipswich Borough Council ("the Authority") in accordance with paragraph 2 of each of the above Schedules to each of the above Regulations ("the 2006 Regulations"), hereby makes the following directions:-

1. An individual who, in accordance with the 2006 Regulations, makes a claim for Housing Benefit and/or Council Tax Benefit under the Social Security Contributions and Benefits Act 1992 is authorised to:-
  - a. Notify their intention to make such a claim;
  - b. Make a Claim;
  - c. Provide any evidence or information relating to any claim;
  - d. Notify any relevant change of circumstances relating to any claim;
  - e. Provide further details regarding any claim or change of circumstances.By electronic communication, provided that the individual uses the method approved by the Authority in relation to the claim.
2. The methods approved by the Authority are as set out in the "Benefits" section of the Authority's web site and are respectively:-
  - a. The methods approved by the Authority for:-
    - i. Authenticating the identity of the individual making the electronic communication;
    - ii. Submitting the information;
    - iii. Authenticating the delivery of the information;
    - iv. The means of electronic communication
  - b. the form approved by the Authority in which the information is to be delivered.

Signed by.....



.....Date.....

5/2/13

Chief Executive.

Mid Suffolk District Council